

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE
DESIGNATED POLICING UNIT BOARD
REGULAR MEETING**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Service Designated Policing Unit Board held on Thursday, February 13, 2025 at TransLink Sapperton Main Offices, 4th Floor, Rooms 427/428 - 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Marnie Larson, **Chair**
Murray Dinwoodie
Carla Hotel
Adam Palmer, Chief Constable, VPD
Bill Chan – *via videoconference*
Christina J. Cook
Maureen Levy, A/Commr, RCMP

REGRETS:

Shan Parmar
George Madden

GUESTS:

Jennifer Breeze, TransLink
Alanna Simmons, TransLink (*exited at 8:21 a.m.*)

STAFF IN ATTENDANCE:

Suzanne Muir, Chief Officer
Randy Fincham, Deputy Chief Officer
Bryce Graham, Deputy Chief Officer
Jeff Connor, A/Inspector
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service

TECHNICAL SUPPORT:

Almas Meherally, Transit Police Service
Linda Tobias, Transit Police Service

1. Land Acknowledgment and Call to Order

The record notes that Director Cook took her Oath of Office as administered by Chief Muir just prior to the Call to Order. Chair Larson called the meeting to order at 8:00 a.m. and acknowledged that Metro Vancouver Transit Police and the Police Board respects the Indigenous Nations within Vancouver and acknowledges all First Nations, Inuit and Métis Peoples for their continued resilience, sustainable stewardship and as active members of the community for generations to come. It was recognized that working within the region's transportation system, we have a role to play in supporting reconciliation with Indigenous Peoples. The meeting was duly constituted and a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of February 13, 2025;
- b) Minutes from the Board meeting of November 22, 2024;
- c) Approved Minutes from the Governance Committee meeting of October 28, 2024;
- d) Board Report No. 2025-03: Year End Complaint Statistical Report (reviewed by People & Culture, for information);

- e) Compliments Report (for information);
- f) E-Comm Updates: December 2024 & January 2025 (for information);
- g) [Mandate Letters](#) from recently appointed Provincial Cabinet Ministers (for information); and
- h) [BCACP/CACP](#) Statements on Decriminalization of Illicit Drugs (for information).

The following item was removed from the Consent Agenda for further consideration under 1.3:

- (g) Mandate Letters from recently appointed Provincial Cabinet Ministers

1.2 **It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of February 13, 2025;
- b) Minutes from the Board meeting of November 22, 2024;
- c) Approved Minutes from the Governance Committee meeting of October 28, 2024;
- d) Board Report No. 2025-03: Year End Complaint Statistical Report (reviewed by People & Culture, for information);
- e) Compliments Report (for information);
- f) E-Comm Updates: December 2024 & January 2025 (for information); and
- h) [BCACP/CACP](#) Statements on Decriminalization of Illicit Drugs (for information)

CARRIED

1.3 **Items Removed from the Consent Agenda**

(g) Mandate Letters from recently appointed Provincial Cabinet Ministers: The Board enquired whether any changes need to be made to priorities or the 2025 operating plan. Chief Muir advised on continued areas of focus that are within the Mandate letters such as mental health. Transit Police is also working closely with TransLink in regards to tariffs.

It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board receives for information Consent Agenda Item (g) Mandate Letters from recently appointed Provincial Cabinet Ministers.

CARRIED

2. **Public Delegations: Community Remarks and/or Written Submissions**

There were no delegations or written submissions.

2.1 **Presentation from TransLink Indigenous Relations – Alanna Simmons, TransLink**

The Board received a presentation from TransLink's Indigenous Relations Director Alanna Simmons. Ms. Simmons introduced herself and highlighted some of the work that TransLink's Indigenous Relations department has done, including work with Transit Police. Ms. Simmons outlined the ten Nations within Metro Vancouver that TransLink

works with as well as a large urban Indigenous population. Ms. Simmons presentation included information and updates on the following:

- Key initiatives
 - Corporate
 - Planning and projects
 - Relationships and Reconciliation Plan
- Current Indigenous Relations Organization Chart
 - History of the Indigenous Relations department
 - How the team is organized for the various Nations
- TransLink and Transit Police working together and keeping each other informed
- Reconciliation Report (available on TransLink website)
 - 2025 Action Plan being developed
- Upcoming opportunities for engagement
 - First Nations Transportation Program
 - Indigenous Recruitment
 - Elders Circle
 - Indigenous Employee Resource Groups
- Survivors Flag Ceremony at Transit Police

Ms. Simmons answered questions from the Board in regards to the number of Indigenous employees, resource sharing, joint efforts and challenges. Ms. Simmons also answered a question and provided further information regarding Indigenous recruitment. The Board discussed Transit Police's Indigenous Relations Officer and Ms. Simmons noted her support. Chief Muir thanked Ms. Simmons for the informative presentation.

***8:21 a.m. Ms. Simmons exited**

2.2 Chief Officer Information Report (Board Report No. 2025-12) – Chief Officer

The Chief Officer Information Report (Board Report No. 2025-12) was provided to the Board as part of the meeting package. Chief Muir highlighted the following:

- Recipients for the Sworn Officer and Civilian Professional of the Year
- Recent trend of lighters that look like guns
- JIBC funding and seats needed to meet required growth

Deputy Chief Fincham highlighted the following items from the report in regards to the Operations Division:

- Taylor Swift Concert – Largest ridership numbers in recent history. Explosive Detection Dog Teams and patrol deployed. Lots of collaborative work done in preparation with enterprise and policing partners.
- Retail theft in Richmond/Vancouver by using transit system to move stolen goods
- Update on recent activities and statistics from:

- General Investigations Unit
- Crime Suppression Team
- Criminal Intelligence Unit
- Community Engagement Team Updates
 - Two Indigenous Liaison Officers involved in scenario training at JI
 - Blue Eagle events
 - Community Policing Centre summary of volunteer hours and expansion considerations
- K9 Unit update on recent activities
- Community Safety Officer ('CSO') Program update on evaluation and future class
- Operations Communications Centre update on recruiting
- Perception of safety and corresponding deployment
- Holiday season initiatives

Chief Muir shared some comments on the complexity of the work highlighted in the report. Chief Muir and Deputy Chief Fincham answered a question from the Board about the CSO evaluation timeline.

Deputy Chief Graham provided an update from the Administration Division on the following:

- Facilities - sub-office at Metrotown
- Recruiting – number of hires and seats secured at JIBC
- Training – system specific simulated training with BCRTC
- Information Management – refining electronic processes
- People & Culture – 2025 Morale Survey
- Information Technology – updated Service Level Agreement

Chief Muir shared some comments on modernization. The Board discussed the CSO Evaluation process and Chief Muir answered questions and provided additional information on the process and how the Board will be engaged. Director Dinwoodie provided some historical information on the program. Deputy Chief Fincham answered a question about how the CSO program has been received by members. The Board deliberated and shared comments. Chief Muir and Deputy Chief Fincham answered questions from the Board in regards to scope of work and training. The Board also discussed budget considerations for the Taylor Swift concert. Vancouver Police Department's costs and recoveries were shared. The Board considered costs and recovery within the Enterprise. Director Levy provided some comments around tracking costs. In closing, Chief Muir highlighted the collaborative work with Indigenous Relations and is proud of the work being done.

3. Other Business

3.1 Report from Chair, Governance & Community Engagement Committee

Director Dinwoodie provided an update on the recent activities of the Governance Committee including a review of the Committee's Terms of Reference, ongoing reconciliation discussions pertaining to land acknowledgements, Indigenous recruiting and the role of the Indigenous Liaison Officer.

3.2 BCAPB Annual Conference – Registration, Sponsorship, AGM and Call for Resolutions

The BCAPB Annual Conference is being held May 7-9, 2025 in Delta. The Board considered attendance and registration approval as well as the sponsorship request. The BCAPB AGM will be held on May 9th and the Call for Resolutions was provided in the meeting material. The Board will look to discuss Resolutions with the Chief in camera.

3.3 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves:

- A) The registration fee and related costs for Board Members at the BCAPB Annual Conference in Delta on May 7-9, 2025; and
- B) Sponsorship of a lunch at the BCAPB Annual Conference in the amount of \$850.

CARRIED

3.4 Recognition

The Board paid tribute to Director Levy in regards to her upcoming retirement and presented her with a commemorative plaque in honour of her service on the Board.

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled Wednesday, April 9, 2025.

5. Closure

There being no further business, the meeting was terminated at 9:05 a.m.

Certified Correct:

Original Signed Minutes on File

Original Signed Minutes on File

Marnie Larson, Chair

Taryn Barton, Board Secretary