

[New Policy Drafted for Governance Manual Pending Board Approval]

Board – Chief Relationship Policy

Overview

The Board's primary responsibility is to provide governance and oversight of the Metro Vancouver Transit Police in accordance with the *Police Act* and its fiduciary responsibilities as outlined in the Governance Manual. The role and authority of the Chief Officer is also governed by the *Police Act*. The Chief Officer is responsible for the general supervision and command of the Metro Vancouver Transit Police, including providing direction to sworn and civilian personnel in accordance with the *Police Act* and within the parameters set out in the Strategic Plan, the budget and the policies approved by the Board.^{1 2}

The Board works with the Chief Officer to develop and approve the Strategic Plan, the annual budget, and the objectives and policies.

The Chief Officer receives strategic direction from the Board but is responsible for all command decisions of Metro Vancouver Transit Police.

Specific Roles and Responsibilities

- i. The Board Chair acts as a direct liaison between the Police Board and the Chief Officer.³
- ii. The Chief Officer acts as a principal link between senior management and the Board.⁴
- iii. The Chief Officer will determine annual business initiatives/priorities (example: public safety campaigns) in support of the Transit Police Strategic Plan, in consultation with the Police Board (and TransLink and TSML as appropriate). *Note: Pursuant to the Police Act, the Police Board determines the priorities, goals and objectives in consultation with the Chief and the Minister of Public Safety and Solicitor General.*
- iv. The Chief Officer will provide reports to the Police Board, at a regularity established by the Police Board Chair in consultation with the Chief Officer, that detail performance of Transit Police against the Strategic Plan objectives and annual priorities.
- v. The Chief Officer will keep the Board informed on a timely basis of all significant strategic, operational, financial and other matters relevant to the success of the Metro Vancouver Transit Police. [This includes but is not limited to, emerging and sensitive issues re policing and community, exigent policy direction, legal actions, suspensions, serious injury or death due to police action, discharge of a firearm and person killed or seriously injured (or proximate to use of

¹ Section B 'Transit Police Overview' of Governance Manual

² Unlike municipal police departments, the Board is not the employer of the Chief Officer (and all other employees of Metro Vancouver Transit Police). TransLink Security Management Ltd. ("TSML"), which applied for and was granted the Designated Policing Unit and Designated Law Enforcement Unit, is the legal employer, and the Chief Officer therefore also has responsibilities to TSML. The role of TSML is to approve the budget, implement and approve corporate policies that apply to all employees, hire the Chief Officer in consultation with the Board, participate in Board meetings and, as the holder of the Designated Policing Unit and Designated Law Enforcement Unit, provide input to the Ministers on the composition of the Board.

³ Section C2: Board Chair Terms of Reference of Governance Manual

⁴ Section C5: Chief Position Profile/Supporting the Board of Governance Manual

- intermediate weapons); and other forms of notifications as required by the BC Provincial Policing Standards.]
- vi. The Chief Officer attends regularly scheduled meetings of the Board and as otherwise requested by the Board.
 - vii. The Chief Officer and Board Chair will meet on a regular basis for the purpose of exchanging timely information including areas of potential coordination, overlap or conflict with TSML or TransLink.
 - viii. The Chief Officer works with the Board Chair to develop a calendar of activities and determine current event items to be included on Board meeting agendas.
 - ix. The Chief Officer and Police Board Human Resources Committee will annually review succession plans for senior management and will review and recommend to the Police Board a succession plan to deal with any planned or unplanned departure of the Chief Officer.
 - x. The Police Board Human Resources Committee will review any significant organization structure changes recommended by the Chief Officer.
 - xi. The Chief Officer will appoint an Acting Chief Officer when the Chief Officer is on annual leave, on other forms of extended leave (e.g., medical) or out of province and notify the Board Chair accordingly.
 - xii. The Board shall annually evaluate the Chief Officer's performance. (See Section E7: Chief Officer Evaluation).
 - xiii. Reporting and investigation of complaints and any subsequent discipline will be in accordance with Part 11 of the *Police Act* and the *Designated Policing and Law Enforcement Units Complaints Regulation*, consistent with Transit Police Policy AC140 – Complaints and Section E of the Governance Manual. The Chief Officer will submit to the Board an annual report of completion of regulatory compliance requirements.
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