

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE
DESIGNATED POLICING UNIT BOARD
REGULAR MEETING**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Service Designated Policing Unit Board held on Tuesday, November 21, 2023 at TransLink Head Office, 4th Floor Boardroom 423 - 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Marnie Larson, **Chair**
Bill Chan
Murray Dinwoodie
Carla Hotel
Maureen Levy, Asst. Commissioner, RCMP
George Madden
Adam Palmer, Chief Constable, VPD

REGRETS:

Christina J. Cook
Shan Parmar

GUESTS:

Jennifer Breeze, TransLink
Gigi Chen-Kuo, TransLink

STAFF IN ATTENDANCE:

Suzanne Muir, Chief Officer
Anita Furlan, Deputy Chief Officer
Bryce Graham, Deputy Chief Officer
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service

TECHNICAL SUPPORT:

Almas Meherally, Transit Police Service
Linda Tobias, Transit Police Service

1. Land Acknowledgment and Call to Order

Chair Larson called the meeting to order at 8:02 a.m. and acknowledged that Metro Vancouver Transit Police and the Police Board respects the Indigenous Nations within Vancouver and acknowledges all First Nations, Inuit and Métis Peoples for their continued resilience, sustainable stewardship and as active members of the community for generations to come. It was recognized that working within the region's transportation system, we have a role to play in supporting reconciliation with Indigenous Peoples. The meeting was duly constituted and a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of November 21, 2023;
- b) Minutes from the Board meeting of September 22, 2023;
- c) Approved Minutes from the Governance Committee meeting of Sept. 7, 2023;
- d) Board Report No. 2023-56: Transit Police 2023 Q3 Financial Operating Status Report (reviewed by Finance, for information);
- e) Board Report No. 2023-54: 2023 Q3 Complaint Statistical Report (reviewed by HR, for information);

- f) Board Report No. 2023-61: Policy Manual Amendments (reviewed by Governance, for approval);
- g) BCAPB Save the Date for 2024 Conference (for information);
- h) 2024 Calendar of Board Meetings (for approval);
- i) Ministerial Order M343 Reappointing Chair Larson and Director Parmar; and
- j) Consent Resolution approved October 26, 2023:
 “THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve the registration and related expenses of up to four Board Members including Directors Dinwoodie and Hotel to the Principles and Practices of Authentic Engagement with Indigenous Communities Forum being held in Vancouver on December 4-6, 2023.”

Item (i) ‘Ministerial Order M343 Reappointing Chair Larson and Director Parmar’ was removed from the Consent Agenda and will be considered under Item 1.3.

1.2 **It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of November 21, 2023;
- b) Minutes from the Board meeting of September 22, 2023;
- c) Approved Minutes from the Governance Committee meeting of Sept. 7, 2023;
- d) Board Report No. 2023-56: Transit Police 2023 Q3 Financial Operating Status Report (reviewed by Finance, for information);
- e) Board Report No. 2023-54: 2023 Q3 Complaint Statistical Report (reviewed by HR, for information);
- f) Board Report No. 2023-61: Policy Manual Amendments (reviewed by Governance, for approval);
- g) BCAPB Save the Date for 2024 Conference (for information);
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- j) Consent Resolution approved October 26, 2023:
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CARRIED

1.3 **Items Removed from the Consent Agenda**

(i) Ministerial Order M343 Reappointing Chair Larson and Director Parmar: The work and time commitment of the Chair was acknowledged and Chair Larson and Director Parmar were thanked for their service on the Board and congratulated for the two-year re-appointment.

2. Public Delegations – Written Submissions/Community Remarks

There were no public delegations.

2.1 Chief Officer Information Report – Chief Officer

Board Report No. 2023-58: Chief Officer's Report was previously provided. Deputy Chief Furlan highlighted the following from the Operations Division:

- Education and integration with enterprise partners
- Upcoming table-top exercises
- Engagement building with jurisdictional and operating company partners
- High visibility patrols and community engagement
- Deployment of Community Safety Officers ('CSO')
- Current focus and initiatives of the Targeted Mobile Enforcement Team, General Investigations Unit and Crime Suppression Team
- Intelligence sharing with policing partners in regards to recent protests
- Recent number of Naloxone administered and Mental Health Apprehensions
- Patrol Section updates
- Volunteer Lead has been hired for the Waterfront Community Policing Centre
- Transit and system safety training update
- Indigenous Liaison Officer and recent events attended
- New internal training program for the Operations Communications Centre
- FIFA 2026 planning

Also included in the written report (Board Report No. 2023-58) are updates from the Administration Division and Deputy Chief Graham highlighted the following:

- Completion of the Waterfront Community Safety Centre office renovations
- Feasibility study for potential office space in Surrey has begun
- Fleet update provided
- Recruiting update including Inspector competition
- Audit Process is underway in Finance

The Board deliberated and shared comments. Deputy Chief Graham answered a question about the Inspector competition. Director Levy provided a brief update on FIFA preparations. Deputy Chief Furlan answered a question about the number of mental health apprehensions and there was a suggestion from the Board that it may be helpful to include the trend in future reports for the Board's information. Chief Muir shared some comments on the positive impact of the work being done by the Mental Health Liaison Officer. Chief Muir answered a question from the Board in regards to the Indigenous Liaison Officer position. The Board Chair thanked the Chief for the informative written report.

3.1 Report from Chair, Finance Committee

The Board received an oral report from the Chair of the Finance Committee regarding recent activities of the Committee which included a thorough review of the Q3 Financial Operating Status. Director Dinwoodie provided a brief overview of factors contributing to and offsetting the positive variance projected for year-end. Director Dinwoodie advised that the Committee received the recommendations from a recent review of the OCC. The Committee also reviewed their assigned risks.

Director Dinwoodie provided an update on the development of a Strategic Plan for the BC Association of Police Boards ('BCAPB') and advised that a survey has been developed and will be circulated to the Board for comment.

3.2 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee including a continued focus on community engagement and ensuring that the Board is visible in the community. Director Madden has reached out to the Canadian Association of Police Governance to enquire about having Transit Police present at the annual conference next year. The Board Chair noted that opportunities are being explored to hold a Board meeting out in the Community, likely in the spring. The Board deliberated and shared comments.

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for Friday, February 9, 2024 at 8:00 a.m.

5. Closure

There being no further business, the meeting was terminated at 8:30 a.m.

Certified Correct:

Original Signed Minutes on File

Marnie Larson, Chair

Original Signed Minutes on File

Taryn Barton, Board Secretary