

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE
DESIGNATED POLICING UNIT BOARD
REGULAR MEETING**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Service Designated Policing Unit Board held on Friday, June 23, 2023 at Metro Vancouver Transit Police HQ, 3rd Floor, Room 381 - 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Marnie Larson, **Chair**
Bill Chan
Murray Dinwoodie
Carla Hotel
Maureen Levy, Asst. Commissioner, RCMP
George Madden
Adam Palmer, Chief Constable, VPD
Shan Parmar

STAFF IN ATTENDANCE:

Dave Jones, Chief Officer
Suzanne Muir, Deputy Chief Officer
Dexter Huber, Inspector
Bryce Graham, Inspector
Chris Mullin, Inspector
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service
Amanda Steed, Constable

TECHNICAL SUPPORT:

Almas Meherally, Transit Police Service
Linda Tobias, Transit Police Service

1. Land Acknowledgment and Call to Order

Chair Larson called the meeting to order at 9:06 a.m. and acknowledged that Metro Vancouver Transit Police and the Police Board respects the Indigenous Nations within Vancouver and acknowledges all First Nations, Inuit and Métis Peoples for their continued resilience, sustainable stewardship and as active members of the community for generations to come. It was recognized that working within the region's transportation system, we have a role to play in supporting reconciliation with Indigenous Peoples. The meeting was duly constituted and a quorum was present. Chair Larson also noted that flags are at half-mast today in honour of the National Day of Remembrance for Victims of Terrorism.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of June 23, 2023;
- b) Minutes from the Board meeting of April 14, 2023;
- c) Approved Minutes from the Governance Committee meeting of March 27, 2023;
- d) Approved Minutes from the Finance Committee meeting of February 27, 2023;
- e) Board Report No. 2023-10: 2022 Police Stop Audit Report (for information);
- f) Board Report No. 2023-22: Transit Police 2023 Q1 Financial Operating Status Report (reviewed by Finance, for information);

- g) Board Report No. 2023-27: 2023 Q1 Complaint Statistical Report (reviewed by HR, for information);
- h) Board Report No. 2023-30: Policy Manual Amendment/OD210 – Fare Enforcement and Ticket Processing (reviewed by Governance, for approval);
- i) Board Report No. 2023-34: Annual Report to the Community (for information);
- j) MVTP Report to the TransLink Board (for information);
- k) [Ministerial Order No.173-2023](#) Reappointing Directors Chan, Dinwoodie, Hotel and Palmer;
- l) 2023 Calendar of Board Meetings (for information); and
- m) Consent Resolution re: Policy Amendment/Victims Assistance approved April 28, 2023 (2023-20):
 - A. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves amendments to Transit Police policy [OM050 – Victim Assistance](#); and
 - B. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board requests the Transit Police to post the replacement policy chapter to the Transit Police website, once the policy is vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.

The following items were removed from the Consent Agenda:

- (e) Board Report No. 2023-10: 2022 Police Stop Audit Report (for information)
- (i) Board Report No. 2023-34: Annual Report to the Community (for information)

1.2 **It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of June 23, 2023;
- b) Minutes from the Board meeting of April 14, 2023;
- c) Approved Minutes from the Governance Committee meeting of March 27, 2023;
- d) Approved Minutes from the Finance Committee meeting of February 27, 2023;
- f) Board Report No. 2023-22: Transit Police 2023 Q1 Financial Operating Status Report;
- g) Board Report No. 2023-27: 2023 Q1 Complaint Statistical Report;
- h) Board Report No. 2023-30: Policy Manual Amendment/OD210 – Fare Enforcement and Ticket Processing;
- j) MVTP Report to the TransLink Board;
- k) [Ministerial Order No.173-2023](#) Reappointing Directors Chan, Dinwoodie, Hotel and Palmer;
- l) 2023 Calendar of Board Meetings; and
- m) Consent Resolution re: Policy Amendment/Victims Assistance approved April 28, 2023 (2023-20):

- A. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves amendments to Transit Police policy [OM050 – Victim Assistance](#); and
- B. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board requests the Transit Police to post the replacement policy chapter to the Transit Police website, once the policy is vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED

1.3 Items Removed from the Consent Agenda

(e) Board Report No. 2023-10: 2022 Police Stop Audit Report: Chief Jones answered a question from the Board in regards to the nine interactions by one officer that were re-coded from a Police Stop to their correct category. Chief Jones answered a question regarding General Occurrence report's and confirmed that the number has increased.

(i) Board Report No. 2023-34: Annual Report to the Community – The Board shared comments on the infographics around ridership and crime rates and suggested that it may be helpful to include some additional data. Mr. Crosby will look into it and Chief Jones provided some additional information regarding the statistics. Following a question about distribution, Mr. Crosby provided an overview of how the Annual Report to the Community will be circulated and promoted on social media. Mr. Crosby received a suggestion from the Board to consider directing a copy to Mayors and Council. Director Levy shared some information regarding a Mayor and Council Forum held semi-annually and offered to invite Chief Jones to present and share more about Transit Police. The Board provided their compliments on the Annual Report and corresponding video.

Chief Jones shared some comments from the TransLink AGM which was held yesterday.

1.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves and/or receives for information:

- (e)** Board Report No. 2023-10: 2022 Police Stop Audit Report; and
- (i)** Board Report No. 2023-34: Annual Report to the Community.

CARRIED

2. Public Delegations – Written Submissions/Community Remarks

There were no public delegations.

2.1 Chief Officer Information Report – Chief Officer

Board Report No. 2023-35: Chief Officer's Report was previously provided as late distribution. Deputy Chief Muir and the Inspectors provided a brief overview of the updates as detailed in the report.

Inspector Huber acknowledged the hard work of the front line members and passed on his thanks to the Media Relations Officer for her continued efforts. Inspector Huber provided updates from the following sections:

- Patrol Section
- Operational Support Section including:
 - Explosive Detection Dog Service update
 - Community Safety Officers ('CSO') update and start date
 - Targeted Mobile Enforcement Team ('TMET') update and statistics
 - Operations Communications Centre ('OCC') update

The Board shared comments and asked questions. Chief Jones answered questions in regards to high visible patrols, additional funding and the in-house training being developed for the OCC.

Inspector Mullin provided an update on recent activities and files of note for the following:

- General Investigations Unit ('GIU')
- Crime Suppression Team
- Criminal Intelligence Unit

Deputy Chief Muir provided updates from the following sections in the Administrative Services Division:

- Finance Section
- Human Resources Section
- Information Technology

Inspector Graham recognized the Communications Team and thanked them for all of their work on updating the recruiting website. Inspector Graham provided updates from the following departments in the Administrative Support Section:

- Recruiting Section update
- Training update
- Facilities update

Chief Jones provided additional information in regards to the Information Technology update and the establishment of a shared Governance Model with TransLink. Mr. Allueva provided some historical information and an overview of considerations that are still in the works. The Chief received a comment in regards to some feedback obtained regarding the Capital Approval process. Deputy Chief Muir answered a question about the rational for developing in-house training for the OCC. Chief Jones shared some additional

information regarding current levels of dispatch resources in the lower mainland. Inspector Huber provided an overview of the different positions in the OCC. Chief Jones gave a brief update on some of the new innovative dispatch initiatives being explored at other police agencies. Inspector Graham answered a question from the Board on recruiting and provided an update on recent recruiting strategies and initiatives.

2.2 Safety Campaign – Stephen Crosby

Mr. Crosby provided an overview of the new enhanced safety campaign that is underway. The Board received a PowerPoint presentation outlining the various ads and decals. The decals will promote the 87-77-77 texting number and will be installed on every bus and SkyTrain across the system. The texting cards are being refreshed and TransLink will have street teams handing them out over the next few months. QR codes are being placed on bus stops that will link to the texting number so that it may be saved to phones. Future plans include utilizing more digital ads throughout the transit system. The Board deliberated and shared comments. Mr. Crosby received a comment in regards to moving away from printed material. Mr. Crosby provided some additional information and noted the support received by TransLink around the safety campaign. The Board considered the impact of greater promotion of the text number and subsequent impact on staffing. Mr. Crosby and Chief Jones shared some additional information, noting that the OCC has been involved in the planning. Chief Jones answered a question from the Board in regards to texting stats and police files.

3.1 Report from Chair, Finance Committee

The Board received an oral report from the Chair of the Finance Committee regarding recent activities of the Committee. The Committee reviewed the Q1 Financials and the report was provided to the Board as part of the Consent Agenda. Director Dinwoodie provided a brief overview of the factors contributing to the projected positive variance as well as key priorities going forward.

3.2 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. A recommendation from the Governance Committee was provided to the Board for awareness in regards to funding requests and related policy around such requests. Director Madden provided the background and Chief Jones overviewed the process for various requests for funding or support. As Transit Police now has a volunteer program in place, some of the external funding of programs has ceased.

3.3 Vice Chair Appointment – Chair

The Board appointed Director Hotel as Vice-Chair of the Board. The Vice-Chair term is one year as per the Governance Manual.

3.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Police Board appoints Carla Hotel as Vice Chair of the Police Board for a one-year term effective June 23, 2023.

CARRIED

3.5 BCAPB Conference – Directors Chan and Dinwoodie

Directors Chan and Dinwoodie reported back to the Board on their attendance at the annual BCAPB Conference that took place May 25-26, 2023 in Nelson, BC. The Minister of Public Safety attended a portion of the conference and there was a strong focus on equity diversity and inclusion. Director Dinwoodie provided an update on the BCAPB AGM and corresponding motions that were carried in regards to E-Comm and the Justice Institute of BC ('JIBC'). Chief Jones shared some additional information in regards to capacity and funding issues at the JIBC. The Board deliberated and shared comments.

3.6 Other Business

Chief Jones provided an update on a Transit Police staff member who won a bronze medal at the Special Olympics currently underway in Germany. A social media photo was shared on screen and received a round of applause.

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for September 22, 2023 at 9:00 a.m.

5. Closure

There being no further business, the meeting was terminated at 10:32 a.m.

Certified Correct:

Original Signed Minutes on File

Marnie Larson, Chair

Original Signed Minutes on File

Taryn Barton, Board Secretary