

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE
DESIGNATED POLICING UNIT BOARD
REGULAR MEETING**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Service Designated Policing Unit Board held on Friday, September 22, 2023 at TransLink Head Office, 4th Floor Boardroom 427/428 - 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Marnie Larson, **Chair**
Bill Chan
Murray Dinwoodie
Carla Hotel
Maureen Levy, Asst. Commissioner, RCMP
Adam Palmer, Chief Constable, VPD

REGRETS:

Christina J. Cook
George Madden
Shan Parmar

GUESTS:

Gigi Chen-Kuo, TransLink COO
Tammy Young, TransLink VP HR

STAFF IN ATTENDANCE:

Suzanne Muir, A/Chief Officer
Bryce Graham, A/Deputy Chief Officer
Chris Mullin A/Deputy Chief Officer
Dexter Huber, Inspector
Steve Meaden, A/Inspector
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service

TECHNICAL SUPPORT:

Almas Meherally, Transit Police Service
Linda Tobias, Transit Police Service

1. Land Acknowledgment and Call to Order

Chair Larson called the meeting to order at 8:05 a.m. and acknowledged that Metro Vancouver Transit Police and the Police Board respects the Indigenous Nations within Vancouver and acknowledges all First Nations, Inuit and Métis Peoples for their continued resilience, sustainable stewardship and as active members of the community for generations to come. It was recognized that working within the region's transportation system, we have a role to play in supporting reconciliation with Indigenous Peoples. The meeting was duly constituted and a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of September 22, 2023;
- b) Minutes from the Board meeting of June 23, 2023;
- c) Approved Minutes from the Governance Committee meeting of May 29, 2023;
- d) Approved Minutes from the Finance Committee meetings of April 26, 2023 and July 27, 2023;
- e) Board Report No. 2023-39: Transit Police 2023 Q2 Financial Operating Status Report (reviewed by Finance, for information);

- f) Board Report No. 2023-41: 2023 Q2 Complaint Statistical Report (reviewed by HR, for information);
- g) Governance Framework (reviewed by Governance, for information);
- h) MVTP September Report to the TransLink Board (for information);
- i) [Ministerial Order No.207-2023](#) Appointing Director Cook;
- j) Metro Vancouver's [Overview of First Nations in the Metro Vancouver Region 2023](#) (for information);
- k) Chair's Correspondence from Public Safety Minister dated August 16, 2023;
- l) Board's Correspondence from CAPG dated August 5, 2023;
- m) 2023 Calendar of Board Meetings (for information); and
- n) Consent Resolution re: Policy Amendment/Recruitment & Selection/Training (2023-40) approved July 18, 2023:
 - A) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve amendment to [Transit Police Policy AB010 – Recruitment and Selection](#) – Police Officers;
 - B) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve amendment to [Transit Police Policy AB130 – Training](#);
 - C) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board repeal Transit Police Policy AB160 – Assessment Centre; and
 - D) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board request the Transit Police to post the amended policies to the Transit Police website, once the policies are vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.
- o) Consent Resolution re: Policy Amendment/Crowd Management/ Bombs & Explosives (2023-51) approved August 24, 2023:
 - A) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve amendment to [Transit Police Policy OA010 – Crowd Management/Demonstrations/Disturbances](#);
 - B) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve amendment to [Transit Police Policy OA070 – Bombs /Explosives](#); and
 - C) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board request the Transit Police to post the amended policies to the Transit Police website, once the policies are vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.

1.2 **It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of September 22, 2023;
- b) Minutes from the Board meeting of June 23, 2023;
- c) Approved Minutes from the Governance Committee meeting of May 29, 2023;
- d) Approved Minutes from the Finance Committee meetings of April 26, 2023 and July 27, 2023;
- e) Board Report No. 2023-39: Transit Police 2023 Q2 Financial Operating Status Report (reviewed by Finance, for information);
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 - D) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board request the Transit Police to post the amended policies to the Transit Police website, once the policies are vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.
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B) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve amendment to [Transit Police Policy OA070 – Bombs /Explosives](#); and

C) THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board request the Transit Police to post the amended policies to the Transit Police website, once the policies are vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.

CARRIED

1.3 Items Removed from the Consent Agenda

There were no items removed from the Consent Agenda.

2. Public Delegations – Written Submissions/Community Remarks

There were no public delegations.

2.1 Chief Officer Information Report – Chief Officer

Board Report No. 2023-45: Chief Officer's Report was previously provided as late distribution. A/Chief Muir, the A/Deputy Chiefs and Inspectors provided a brief overview of the updates as detailed in the report.

Inspector Huber recently participated on a panel discussion at the Safety of our Cities Conference in Edmonton. Inspector Huber provided a few highlights from the conference and then provided updates on the following from the Patrol Section:

- Recruits and Training
- Funds raised by Sgt. Deol for Cops for Cancer
- FIFA 2026 Update
- Joint Initiatives and Files of Note
- Naloxone Deployment year-to-date

A/Inspector Meaden provided updates from the Investigation Section on the following:

- General Investigations Unit updates
- Criminal Intelligence Unit updates

A/Deputy Chief Mullin provided updates from the Operational Support Section on the following:

- Community Engagement Team updates
- K9 Unit updates
- Operations Communication Centre in-house training program
- Targeted Mobile Enforcement Team updates and joint projects

A/Deputy Chief Graham provided updates from the Administrative Services Divisions on the following:

- Facilities update
- Recruiting update
- Training update

A/Chief Muir acknowledged the work being done by the members, specialty teams and civilian staff. The Board deliberated and shared comments. A/Chief Muir received a suggestion to include more reporting on the physical presence of police and security on transit. A/Chief Muir and Inspector Huber answered questions and provided additional information on the impacts related to the increase in ridership, how resources are deployed and mental health apprehensions. Director Levy shared some additional information on Crisis Response Teams and offered to provide further information to Transit Police.

2.2 Board Report No. 2023-43: Q1/Q2 Update on 2022-2026 Strategic Plan – Stephen Crosby

Mr. Crosby provided an overview of the Q1/Q2 2022-2026 Strategic Plan Update (Report No. 2023-43). Mr. Crosby highlighted the following from the report:

- Rates of Crime are down
- Mental Health Apprehensions are similar to historical data
- Turnover in police officers continues to be monitored
- On view instances are being further analysed to determine cause
- Perceptions of Safety may be lower due to incidents in April

Mr. Crosby also went over some of the qualitative information included in the report for each of the Strategic Pillars. The Board deliberated and shared comments. Mr. Crosby received suggestions in regards to the Key Performance Indicators to present the actual number and not just the percentage in regards to KPI#5 (Percentage of files that are On View) and to consider adding a pie chart that shows the breakdown of files generated from on view incidents, text messages and 9-1-1 calls. Mr. Crosby, Inspector Huber and A/Chief Muir answered a question from the Board regarding individuals that generate multiple calls for service and referred to the ongoing efforts of the Transit Police Mental Health Liaison Officer and proactive work to reduce future calls for service. There was a further suggestion to include a column in the KPI table for the original benchmark, if appropriate, from the Strategic Plan. Mr. Crosby thanked the Board for their feedback.

3.1 Report from Chair, Finance Committee

The Board received an oral report from the Chair of the Finance Committee regarding recent activities of the Committee. The Committee reviewed the Q2 Financial Operating Status which was provided as part of the Board package.

3.2 Report from Chair, Governance Committee

The Board received an oral report from Director Dinwoodie regarding recent activities of the Committee. Director Cook was appointed to the Committee and attended her first meeting on September 7th. The Committee had a discussion on reconciliation, reviewed the Governance Framework, received an update from the Committee Chair on the Annual CAPG Conference and discussed Board training as provided by the Province. A/Chief Muir noted that further to the September 7th Committee meeting, the expansion of the Blue Eagle Community Cadet Program in New Westminster has been deferred to 2024.

3.3 CAPG Conference – Directors Madden and Palmer

Director Palmer reported back to the Board on his attendance at the annual CAPG Conference that took place August 15, 18, 2023 in St. John's, Newfoundland. Director Palmer highlighted the following topics of discussion from the conference:

- Board Training
- Governance, Oversight, Operations and the Board's role
- Equity Diversity Inclusion
- Community Partnerships
- Future planning for the CAPG
- Body Worn Cameras

Director Dinwoodie noted that during the Governance Committee's CAPG update, the Committee was advised of a Chief/Board Relationship Policy as shared at the conference.

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for Tuesday, November 21, 2023 at 8:00 a.m.

5. Closure

There being no further business, the meeting was terminated at 9:09 a.m.

Certified Correct:

Original Signed Minutes on File

Original Signed Minutes on File

Marnie Larson, Chair

Taryn Barton, Board Secretary