



## **SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE DESIGNATED POLICING UNIT - BOARD MEETING**

**Friday, February 9, 2024**

**TransLink Sapperton Main Offices**

**4<sup>th</sup> Floor, Rooms 427/428 - 287 Nelson's Court, New Westminster, BC**

***\*Accessible by live stream on Metro Vancouver Transit Police's YouTube channel\****

### ***Order of Meetings:***

***REGULAR BOARD MEETING – 8:00 am to 9:45 am***

***IN CAMERA BOARD MEETING***

## **REGULAR BOARD A G E N D A**

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### **1. Call to Order and Territorial Acknowledgment**

#### **1.1 Consent Agenda [8:00 – 8:05 a.m.]**

The following items will be considered in the consent agenda:

- a) Agenda for the meeting of February 9, 2024;
- b) Minutes from the Board meeting of November 21, 2023;
- c) Approved Minutes from the Governance Committee meeting of October 30, 2023;
- d) Board Report No. 2024-04: 2023 Year-End Complaint Statistical Report (reviewed by HR, for information);
- e) Compliments Report (for information);
- f) Board/Committee Attendance for 2023 (reviewed by Governance, for information);
- g) Governance Committee Terms of Reference (amended by Governance, for approval);
- h) Human Resources Committee Terms of Reference (amended by HR, for approval);
- i) [Director and Employee Code of Conduct](#) (reviewed by Governance, for information);
- j) Roles of the Police Board versus the TSML Board (reviewed by Governance, for information);
- k) [OPCC Information Bulletin #23](#): Transition of the Police Complaint Commissioner (for information);
- l) BCAPB Annual Membership Renewal (for information);

- m) CAPG Annual Membership Renewal (for information);
- n) 2024 Calendar of Board Meetings (for information); and
- o) Consent Resolution (2024-07) Approved by the Board on January 17, 2024:
  - A. *THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve amendment to Transit Police Policy [AC130 – Internal Discipline Rules](#); and*
  - B. *THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board request the Transit Police to post the policy to the Transit Police website, once this policy is vetted pursuant to the Freedom of Information and Protection of Privacy Act.*

## 1.2 RECOMMENDATION

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of February 9, 2024;
- b) Minutes from the Board meeting of November 21, 2023;
- c) Approved Minutes from the Governance Committee meeting of October 30, 2023;
- d) Board Report No. 2024-04: 2023 Year-End Complaint Statistical Report (reviewed by HR, for information);
- e) Compliments Report (for information);
- f) Board/Committee Attendance for 2023 (reviewed by Governance, for information);
- g) Governance Committee Terms of Reference (amended by Governance, for approval);
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- j) Roles of the Police Board versus the TSML Board (reviewed by Governance, for information);
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- l) BCAPB Annual Membership Renewal (for information);
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## 1.3 Items Removed from the Consent Agenda [8:05 – 8:15 a.m.]

Any item removed from the Consent Agenda will be considered individually in numerical order. A separate motion will be required to consider, receive and/or approve each item.

**2. Public Delegations: Community Remarks and/or Written Submissions**

Remarks and/or written submissions from members of the community.

**2.1 Community Safety Officer Presentation – Sgt. Narduzzi and CSO Regush [8:15 – 8:35 a.m.]**

The Board to receive a presentation in regards to the Community Safety Officer program.

**2.2 Chief Officer Information Report – Chief Officer [8:35 – 9:00 a.m.]**

Report from the Chief Officer to include the following (Report No. 2024-10 is provided for information to accompany the update):

- Operations Division Update
- Administration Division Update

**2.3 Service or Policy Complaint (OPCC# 2023-25128) [9:00 – 9:15 a.m.]**

The Board to review a new Service or Policy Complaint (OPCC#2023-25128) and determine how to proceed. In addition to the Complaint and intake letter from the OPCC, some preliminary information is available in Report No. 2024-11: Service or Policy Complaint Process. Pursuant to section 171(1) of the *Police Act*, the Board must do one or more of the following:

- a) Request that the chief constable of that municipal police department investigate and report on the complaint;
- b) Initiate a study concerning the complaint;
- c) Initiate an investigation into the complaint;
- d) Dismiss the complaint with reasons; and/or
- e) Take any other course of action the board considers necessary to respond adequately to the complaint.

**3. Other Business**

**3.1 Report from Chair, Finance Committee [9:15 – 9:25 a.m.]**

**Board Report No. 2024-01: Transit Police Final Budget Submission**

The Board to receive for approval, Board Report No. 2024-01: Transit Police 2024 Final Budget Submission.

**3.2 RECOMMENDATION**

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board receive Report No. 2024-01: Transit Police 2024 Final Budget Submission and approve the Transit Police 2024 Final Budget in the amount of \$53,250,518.

**3.3 Report from Chair, Governance Committee [9:25 – 9:30 a.m.]**

The Board to receive an oral report from the Chair of the Governance Committee regarding recent activities of the Committee.

**3.4 Committee Membership for 2024 – Chair [9:30 – 9:35 a.m.]**

The Board to approve Committee Membership for 2024.

**3.5 RECOMMENDATION**

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve:

A) The reappointment of Director Hotel as Chair of the Human Resources and Compensation Committee and that Directors Palmer and Parmar are reappointed for 2024.

B) The reappointment of Director Madden as Chair of the Governance Committee and that Directors Cook, Dinwoodie and Levy are reappointed for 2024.

C) The appointment of Director Chan as Chair of the Finance Committee and Directors Dinwoodie and Madden are reappointed for 2024.

**3.6 Principles and Practices of Authentic Engagement with Indigenous Communities Forum – Directors Dinwoodie & Hotel [ 9:35 – 9:40 a.m.]**

Directors Dinwoodie and Hotel to report back on the December Principles & Practices of Authentic Engagement with Indigenous Communities Forum they attended.

**3.7 BCAPB Annual Conference – Registration and Sponsorship Request [9:40 – 9:45 a.m.]**

The BCAPB Annual Conference is April 11-12, 2024 in Vancouver. The draft agenda, AGM notice and sponsorship request are attached for consideration. The Board to consider the sponsorship request and approval for Board Members interested in attending:

**3.8 RECOMMENDATION**

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves:

A) The registration fee and related costs for Director(s) \_\_\_\_\_ at the BCAPB Annual Conference in Vancouver on April 11-12, 2024.

B) Sponsorship of the BCAPB Annual Conference in the amount of \$\_\_\_\_\_.

**4. Next Meeting**

The next regular meeting of the Transit Police Board is scheduled for Wednesday, April 24, 2024 at 8:00 a.m.

**5. Closure**