

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE
DESIGNATED POLICING UNIT BOARD
REGULAR MEETING**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Service Designated Policing Unit Board held on Friday, April 14, 2023 at the main offices of TransLink, 4th Floor Meeting Rooms 427/428 - 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Marnie Larson, **Chair**
Bill Chan
Murray Dinwoodie
Carla Hotel
George Madden
Shan Parmar (*via phone*)

REGRETS:

Adam Palmer, Chief Constable, VPD
Maureen Levy, Asst. Commissioner, RCMP

TECHNICAL SUPPORT:

Almas Meherally, Transit Police Service
Linda Tobias, Transit Police Service

STAFF IN ATTENDANCE:

Dave Jones, Chief Officer
Anita Furlan, Deputy Chief Officer
Suzanne Muir, A/Deputy Chief Officer
Chris Mullin, Inspector
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service

GUESTS:

Jennifer Breeze, TransLink/TSML
Dean Barbour, Fleetwood BIA (*exited at 9:28 a.m.*)

1. Land Acknowledgment and Call to Order

Chair Larson called the meeting to order at 9:03 a.m. and acknowledged that Metro Vancouver Transit Police and the Police Board respects the Indigenous Nations within Vancouver and acknowledges all First Nations, Inuit and Métis Peoples for their continued resilience, sustainable stewardship and as active members of the community for generations to come. It was recognized that working within the region's transportation system, we have a role to play in supporting reconciliation with Indigenous Peoples. The meeting was duly constituted and a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of April 14, 2023;
- b) Minutes from the Board meeting of February 10, 2023;
- c) Approved Minutes from the Governance Committee meeting of January 16, 2023;
- d) Approved Minutes from the Finance Committee meeting of October 26, 2023;
- e) Board Report No. 2023-01: Year-End Financial Operating Result (reviewed by Finance, for information);
- f) Board Report No. 2023-14: Policy Manual Amendment/AC150 – Uniform, Insignia and Dress Standards. (reviewed/recommended by Governance, for approval);

- g) Board Report No. 2023-17: Strengthening Transit Police Support to Indigenous People Action Matrix Update and Alignment to Strategic Plan (for information);
- h) Compliments Report (for information);
- i) MVTP Report to the TransLink Board (for information);
- j) Amended Finance Committee Terms of Reference (reviewed by Finance; for approval);
- k) 2023 Calendar of Board Meetings (for information); and
- l) Consent Resolution re: Policy Amendment/Arrests approved March 27, 2023 (2023-12):
 - A. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve replacement Policy OD080 – Arrests.
 - B. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board requests the Transit Police to post the replacement policy chapter to the Transit Police website, once the policy is vetted pursuant to the Freedom of Information and Protection of Privacy Act.

The following item was removed from the Consent Agenda:

- (f) Board Report No. 2023-14: Policy Manual Amendment/AC150 – Uniform, Insignia and Dress Standards

1.2 **It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of April 14, 2023;
- b) Minutes from the Board meeting of February 10, 2023;
- c) Approved Minutes from the Governance Committee meeting of January 16, 2023;
- d) Approved Minutes from the Finance Committee meeting of October 26, 2023;
- e) Board Report No. 2023-01: Year-End Financial Operating Result;
- g) Board Report No. 2023-17: Strengthening Transit Police Support to Indigenous People Action Matrix Update and Alignment to Strategic Plan;
- h) Compliments Report;
- i) MVTP Report to the TransLink Board;
- j) Amended Finance Committee Terms of Reference;
- k) 2023 Calendar of Board Meetings; and
- l) Consent Resolution re: Policy Amendment/Arrests approved March 27, 2023 (2023-12):
 - A. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve replacement Policy OD080 – Arrests.
 - B. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board requests the Transit Police to post the replacement policy chapter to the Transit Police website, once the policy is vetted pursuant to the Freedom of Information and Protection of Privacy Act.

CARRIED

1.3 Items Removed from the Consent Agenda

(f) Board Report No. 2023-14: Policy Manual Amendment/AC150 – Uniform, Insignia and Dress Standards: Chair Larson shared a brief statement about the policy update following the Governance Committee’s review and some of the rationale behind the decision to prohibit the wearing of the Thin Blue Line insignia on uniforms.

1.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves Board Report No. 2023-14: Policy Manual Amendment/AC150 – Uniform, Insignia and Dress Standards.

CARRIED

2. Public Delegations – Written Submissions/Community Remarks

There were no public delegations.

2.1 Presentation: Fleetwood Business Improvement Association –Dean Barbour, Director of Business Development & Partnerships

The Board received a PowerPoint presentation titled ‘Fleetwood, the Heart of Surrey’ from Dean Barbour, Executive Director of the Fleetwood Business Improvement Association. Mr. Barbour shared the history of Fraser Highway and the Fleetwood area. Mr. Barbour provided the current statistics around the number of businesses and advised that there has been little to no development in Fleetwood for a number of years. The area still contains a large amount of undeveloped land. Mr. Barbour presented a map of the Fleetwood area illustrating the previous plan for light rail that was intended to connect the various city centres in Surrey. Mr. Barbour shared a rendering of the new SkyTrain line through Fleetwood. With the SkyTrain expansion in Surrey, Mr. Barbour discussed concerns raised by local Fleetwood residents around crime. Fleetwood is policed by the RCMP and currently does not have a lot of crime. Mr. Barbour shared details around Project Iris to help local business with public safety in coordination with the RCMP. As part of the long-term planning, Mr. Barbour wants to ensure there is an awareness around the issues being raised by the community. Mr. Barbour shared some further comments around future economic development and planning for the Fleetwood area and the concept of the ‘15 minute village’. Chief Jones thanked Mr. Barbour for the presentation and recognized his role on the Metro Vancouver Transit Police Chief’s Community Council. Chief Jones noted the value of the information shared as it can assist with planning for hub offices, deployment and police presence.

***9:29 a.m. Mr. Barbour exited**

2.2 Chief Officer Information Report – Chief Officer

Deputy Chief Furlan provided an update from the Operations Division on the following:

- Squad Update – 5 recruits graduated and 4 new recruits starting at the JI
- Table Top exercise for West Coast Express
- 10 Naloxone deployments since last Board meeting
- 14 mental health apprehensions since last Board meeting
- Bike patrol update - anticipated deployment in May
- Files of Note outlined and subsequent charges

Deputy Chief Furlan shared some comments on the volume of recent events on and around transit and noted that Transit Police members continue deploy in high visibility vests in support of transit passenger safety.

Inspector Mullin provided an Investigations Unit update:

- General Investigations Unit – Files of Note outlined
 - Continue to assist and collaborate with jurisdictional policing partners
 - Update on formal training received for complex file coordination
- Crime Suppression Team – Files of note outlined
- Criminal Intelligence Unit – Statistics shared
 - Crime Analyst completed cell phone tracking/analysis course hosted by Vancouver Police

A/Deputy Chief Muir provided an update from the Operational Support Division on the following:

- Community Engagement Team update
 - Four members are completing bike training
 - Blue Eagle participant statistics provided
 - Waterfront Community Policing Center job posting for a Volunteer Lead
 - Continue to work with partners to address the encampments and ensure supports are in place
- Explosive Detection Dog Service update including recent participation in joint training with Vancouver Police and upcoming integrated training opportunities across the lower mainland
- Community Safety Officer recruitment update for a June start date
- Targeted Mobile Enforcement Team update and recent examples of initiatives
- Drone project continues to move forward
- Operations Communications Centre update

A/Deputy Chief Muir provided an update from the Administrative Services Division on the following:

- Finance – year-end audit concluded; new enterprise resource planning tool implemented with compliments to the Finance Manager for navigating the new system;
- Human Resources – new wellness challenge launched; morale survey scheduled for June; new Member Support & Development position outlined
- Facilities – budgeted improvements and renovation plans
- Recruiting Unit – two new laterals hired; participation in various job fairs
- Training – annual recertification for members is underway
- Information Technology – DUO 2FA update (presentation for Board deferred to next meeting); fiber optic upgrades ongoing; new full-time Service Desk Analyst position in place;

Chief Jones provided some comments on recent events, provided an update on the investigations and outlined measures that have been put into place. Safety messaging will continue to be a focus with emphasis on the importance of reporting concerns and incidents. Extra efforts are being made to ensure members are present and visible on the system while the sustainability and long-term impacts of this initiative are considered. Transit Police's goal continues to be making transit and transit stations areas of safety and with the support received from enterprise partners, local government and provincial government, work will continue to ensure transit is safe for all. Chief Jones answered questions from the Board and provided additional information on the various levels of staff, their roles and how information is reported and shared.

3.1 Report from Chair, Finance Committee

The Board received an oral report from the Chair of the Finance Committee regarding recent activities of the Committee. The year-end financials were reviewed and Director Dinwoodie provided a brief overview of the main factors contributing to the negative variance. The Committee also updated their Terms of Reference and received an update on the allocated costs.

3.2 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. The Governance Committee is working on policy items, most significantly the Uniform Policy in regards to the Thin Blue Line. The Committee is also monitoring the training issued by the Province and noted its importance for Board Members to complete. The Committee also received a presentation from Sgt. Dics in regards to continuing work on Reconciliation.

3.3 E-Comm –Board of Directors Nomination

The Board previously approved a rotational process to designate a member for approval by the Class A syndicate to serve on the E-Comm Board of Directors on behalf of the syndicate for two consecutive year terms. Director Madden has served one term and is willing to be elected for a second term.

3.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve the reappointment of George Madden as the designate for the Class A syndicate to serve on the E-Comm Board of Directors for the 2023-2024 term.

CARRIED

3.5 CAPG Annual Conference & AGM

The CAPG Annual Conference and AGM is being held in St. John's, Newfoundland on August 15-18, 2023. The Board discussed the option to attend virtually and agreed that the Board should register for virtual attendance. If any Board Member is interested in attending in person they are asked to advise the Board Secretary.

3.6 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approve the registration for the Board's virtual attendance and, if applicable, the registration and travel costs for one Director to attend in person for the CAPG Annual Conference and AGM in St. John's, Newfoundland on August 15-18, 2023.

CARRIED

3.7 BC Association of Police Board – Appointment of Executive Board and Notice of AGM

Director Dinwoodie is willing to continue as the Board's representative on the BCAPB Executive Board. Director Dinwoodie provided an overview of the BCAPB Executive meeting format. The Board discussed appointing an alternate and accordingly:

3.8 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board nominate and approve Director Dinwoodie as it's authorized representative of the BCAPB Executive Board and Director Chan as the alternate representative.

CARRIED

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for June 23, 2023 at 9:00 a.m.

5. Closure

There being no further business, the meeting was terminated at 10:11 a.m.

Certified Correct:

Original Signed Minutes on File

Marnie Larson, Chair

Original Signed Minutes on File

Taryn Barton, Board Secretary