



SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE DESIGNATED POLICING UNIT - BOARD MEETING

Friday, June 23, 2023

TransLink Sapperton Main Offices

Room 381, 3rd Floor, 287 Nelson's Court, New Westminster, BC

****Accessible by live stream on Metro Vancouver Transit Police's YouTube channel****

Order of Meetings:

REGULAR BOARD MEETING – 9:00 am to 10:15 am

IN CAMERA BOARD MEETING

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REGULAR BOARD A G E N D A

1. Call to Order and Territorial Acknowledgment

1.1 Consent Agenda [9:00 – 9:05 a.m.]

The following items will be considered in the consent agenda:

- a) Agenda for the meeting of June 23, 2023;
- b) Minutes from the Board meeting of April 14, 2023;
- c) Approved Minutes from the Governance Committee meeting of March 27, 2023;
- d) Approved Minutes from the Finance Committee meeting of February 27, 2023;
- e) Board Report No. 2023-10: 2022 Police Stop Audit Report (for information);
- f) Board Report No. 2023-22: Transit Police 2023 Q1 Financial Operating Status Report (reviewed by Finance, for information);
- g) Board Report No. 2023-27: 2023 Q1 Complaint Statistical Report (reviewed by HR, for information);
- h) Board Report No. 2023-30: Policy Manual Amendment/OD210 – Fare Enforcement and Ticket Processing (reviewed by Governance, for approval);
- i) Board Report No. 2023-34: Annual Report to the Community (for information);
- j) MVTP Report to the TransLink Board (for information);
- k) [Ministerial Order No.173-2023](#) Reappointing Directors Chan, Dinwoodie, Hotel and Palmer;
- l) 2023 Calendar of Board Meetings (for information); and

- m) Consent Resolution re: Policy Amendment/Victims Assistance approved April 28, 2023 (2023-20):
 - A. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves amendments to Transit Police policy [OM050 – Victim Assistance](#); and
 - B. THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board requests the Transit Police to post the replacement policy chapter to the Transit Police website, once the policy is vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.

1.2 RECOMMENDATION

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of June 23, 2023;
- b) Minutes from the Board meeting of April 14, 2023;
- c) Approved Minutes from the Governance Committee meeting of March 27, 2023;
- d) Approved Minutes from the Finance Committee meeting of February 27, 2023;
- e) Board Report No. 2023-10: 2022 Police Stop Audit Report (for information);
- f) Board Report No. 2023-22: Transit Police 2023 Q1 Financial Operating Status Report (reviewed by Finance, for information);
- g) Board Report No. 2023-27: 2023 Q1 Complaint Statistical Report (reviewed by HR, for information);
- h) Board Report No. 2023-30: Policy Manual Amendment/OD210 – Fare Enforcement and Ticket Processing (reviewed by Governance, for approval);
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- k) [Ministerial Order No.173-2023](#) Reappointing Directors Chan, Dinwoodie, Hotel and Palmer;
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1.3 Items Removed from the Consent Agenda [9:05 – 9:15 a.m.]

Any item removed from the Consent Agenda will be considered individually in numerical order. A separate motion will be required to consider, receive and/or approve each item.

2. Public Delegations: Community Remarks and/or Written Submissions

Remarks and/or written submissions from members of the community.

2.1 Chief Officer Information Report – Chief Officer [9:15 – 9:45 a.m.]

Report from the Chief Officer to include the following (written report to be provided as late distribution to accompany the updates):

- Operations Division Update
- Administration Division Update

2.2 Safety Campaign – [9:45 – 9:55 a.m.] – Stephen Crosby

Mr. Crosby to provide an update on the new enhanced safety campaign that is underway.

3. Other Business

3.1 Report from Chair, Finance Committee [9:55 – 10:00 a.m.]

The Board to receive an oral report from the Chair of the Finance Committee regarding recent activities of the Committee.

3.2 Report from Chair, Governance Committee [10:00 – 10:10 a.m.]

The Board to receive an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. A recommendation from the Governance Committee is provided for the Board's review and support around funding requests and related policy around such requests.

3.3 Vice Chair [10:10 – 10:15 a.m.] - Chair

The Chair to provide an update in regards to appointing a Vice Chair. The Vice Chair Terms of Reference are provided for information.

3.4 RECOMMENDATION

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Police Board appoints Carla Hotel as Vice Chair of the Police Board for a one-year term effective June 23, 2023.

3.5 BCAPB Conference [10:15 – 10:20 a.m.] – Directors Chan and Dinwoodie

Directors Chan and Dinwoodie to report back on their attendance at the BCAPB Annual Conference that took place in Nelson on May 25-26, 2023.

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for September 22, 2023 at 9:00 a.m.

5. Closure