

SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE - DESIGNATED POLICING UNIT BOARD GOVERNANCE COMMITTEE MEETING

Minutes from the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board Governance Committee meeting held Monday, March 27, 2023 by videoconference.

PRESENT: George Madden, Committee Chair
Murray Dinwoodie
Carla Hotel
Maureen Levy (*arrived at 1:22 pm*)
Marnie Larson, Board Chair, Ex-officio Member

ALSO PRESENT: Dave Jones, Chief Officer
Anita Furlan, Deputy Chief Officer
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Services
Cheryl Dics, TransLink/Transit Police Services (*arrived at 1:08 pm; exited at 2:18 pm*)
Beth Nielsen, Transit Police Services (*exited at 2:18 pm*)

1. Call to Order & Territorial Acknowledgement

The meeting was called to order at 1:00 p.m. and the Committee Chair acknowledged that Metro Vancouver Transit Police ('MVTP') and the Police Board respects the Indigenous Nations within Vancouver and acknowledges all First Nations, Inuit and Métis Peoples for their continued resilience, sustainable stewardship and as active members of the community for generations to come. It was recognized that working within the region's transportation system, we have a role to play in supporting reconciliation with Indigenous Peoples. A quorum was present and the meeting was duly constituted.

The Committee Chair provided some opening remarks in regards to the recent announcement of Inspector Muir's promotion to Deputy Chief, noting it was a fair, open and transparent selection process and that congratulations were in order to Inspector Muir. The Chair also acknowledged the contributions of Deputy Chief Cumberworth whose retirement is approaching. The Committee recognized the line of duty deaths of two Edmonton Constables and had a moment of silence in honour of the fallen officers.

2. Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of March 27, 2023 (for approval); and
- b) Minutes from the meeting of January 16, 2023 (for approval, forward to the Board for information).

2.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board Governance Committee approves the following items on the consent agenda:

- a) Agenda for the meeting of March 27, 2023; and
- b) Minutes from the meeting of January 16, 2023 (forward to the Board for information).

CARRIED

****The record notes that items (3) Reconciliation and (4) Policy Oversight will be reordered.***

3. Policy Oversight – Beth Nielsen

Ms. Nielsen was introduced and a PowerPoint titled 'Policy Management, Board Presentation – March 27' was shared on screen. Ms. Nielsen provided an overview of the multiple bodies that establish policies for MVTP and its personnel including the Police Board, the TSML Board and TransLink.

****1:08 p.m. Sgt. Dics arrived***

In addition to the employer policies (TSML Corporate Policies and TransLink Enterprise Policies), Ms. Nielsen outlined the framework and format of the MVTP Policy Manual. The MVTP Policy Manual contains a policy chapter titled Policy Direction. Ms. Nielsen outlined the policy review process and noted that current capacity allows approximately 25-30 policies to be reviewed or created each year. Ms. Nielsen also provided an update on Standard Operating Procedures. Ms. Nielsen outlined the policy approval process that was refined in consultation with the Board and noted the Chief's authority and the Board's role. Ms. Nielsen shared some comparisons to policy processes at other police agencies. In regards to policy development and review, Ms. Nielsen provided a detailed overview of the process, how it is reported to the Board and how new or amended policies are communicated to staff.

****1:22 p.m. Director Levy arrived***

Ms. Nielsen went over the original intent of the High Risk policy list and potential efficiencies that may arise if it is discontinued. Ms. Nielsen provided an update on a recording policy, noting that the recommendation is to include it in the Respectful Workplace Policy. The Board Chair thanked Ms. Nielsen for the informative presentation. Ms. Nielsen answered questions from the Committee in regards to the High Risk Policy list review schedule. The Committee deliberated, shared comments and considered a review of the High Risk policy list. The Committee discussed audit and finance policies which can be further considered by the Finance Committee. The Committee discussed the Respectful Workplace Policy and Ms. Nielsen outlined the policy review process. The Committee considered recommending that the Policy Management Presentation be presented to the full Board at a future meeting. Ms. Nielsen will provide a copy of the High Risk Policy list review schedule.

4. Reconciliation (Standing Item) – Cheryl Dics

Sgt. Dics introduced herself and went over her secondment to TransLink as the Senior Indigenous Lead for the Indigenous Relations team. A PowerPoint presentation was shared on screen. Mr. Crosby provided the background on the Strengthening Transit Police Support to Indigenous Peoples report and corresponding Actions Matrix. Mr. Crosby provided an update on the outstanding or 'in progress' actions remaining on the matrix. Further updates will continue to be provided to the Board as part of the Strategic Plan reporting. Sgt. Dics thanked Chief Jones and the Board for supporting the secondment opportunity. Sgt. Dics provided an overview of the Indigenous Relations Team and the various initiatives undertaken during the first six months of the secondment. Sgt. Dics currently serves on the Circle of Eagles Board of Directors and is being elected tonight to the Pacific Association of First Nations Women Board. Sgt. Dics shared some further information on current initiatives underway by the Indigenous Relations team such as policy work, development of protocols for consultation with Elders, development of a survey to engage Indigenous and LGBTQ2S+; work with Kwikwetlem First Nation on the restoration of Coquitlam Station's Canoe art installation and the creation of an Indigenous Employee Resource Group. A new Land Acknowledgement has been developed and the Police Board was thanked for adopting it. Sgt. Dics also outlined her involvement with various presentations and cultural training as well as her current focus on creating a program to access safe spaces on transit. There will be a dance presentation by the Butterflies in Spirit at Stadium Station on May 5th to raise awareness in regards to the Missing and Murdered Indigenous Women and Girls and art pieces commissioned for this event will be up on the platform. In closing, Sgt. Dics shared some additional insight into her experience with the organization. The Committee thanked Sgt. Dics for the presentation and for all the work she is doing. Sgt. Dics answered questions from the Committee and received comments, including a request to speak at an upcoming leadership conference.

***2:18 p.m. Sgt. Dics and Ms. Nielsen exited**

5. Board Training

The Committee considered the Province of BC Police Board Training Program. The Board Chair completed the available training module and shared some observations in regards to the program. Director Levy is scheduled to start soon and will provide an update when complete. The Committee agreed to keep it on the agenda for monitoring and awareness.

6. Community Engagement & Events (Standing Item)

As a standing item, the Committee continued discussions on Community Engagement. The Committee Chair suggested E-Comm as a potential location for an offsite meeting. Rather than hold a full Board meeting there, it was suggested that a Committee or Joint Committee meeting be considered. A tour of the E-Comm facilities could be arranged along with a short presentation from E-Comm. A calendar of events was circulated to the Committee for information and as events are scheduled they will be added to the calendar.

7. Special Committee on Reviewing the Police Act Report (PLACEHOLDER)

Chief Jones advised that the Province has started consultations on some of the items from the Special Committee on Reviewing the Police Act's Report. Ms. Chen-Kuo has met with the TransLink Board in regards to the Governance structure and the Committee or Board may want to consider having Ms. Chen-Kuo provide an update to the Police Board or Governance Committee. Director Levy currently serves on a Sub-Committee on the Police Act reform and provided a brief update.

8. Any Other Business

There was no other business.

9. Next Meeting Date

The Governance Committee is scheduled to meet on May 29, 2023.

10. Closure

The meeting was declared closed at 2:24 p.m.

Certified Correct:

Signed Minutes on File

George Madden, Committee Chair

Signed Minutes on File

Taryn Barton, Board Secretary

SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICE DESIGNATED POLICING UNIT BOARD FINANCE COMMITTEE MEETING

Minutes from the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board Finance Committee meeting held Monday, February 27, 2023 by Zoom Videoconference.

PRESENT: Murray Dinwoodie, **Committee Chair**
Bill Chan
George Madden
Marnie Larson, Board Chair, Ex-officio Member

ALSO PRESENT: Anita Furlan, Acting Chief Officer
Mike Cumberworth, Deputy Chief Officer
Taryn Barton, Board Secretary
Jancie Leung, Transit Police Services

1. Call to Order

The Committee Chair called the meeting to order at 9:30 a.m. and acknowledged that Metro Vancouver Transit Police and the Police Board respects the Indigenous Nations within Vancouver and acknowledges all First Nations, Inuit and Métis Peoples for their continued resilience, sustainable stewardship and as active members of the community for generations to come. It was recognized that working within the region's transportation system, we have a role to play in supporting reconciliation with Indigenous Peoples. A quorum was present and the meeting was duly constituted.

2. Agenda

Approval of the agenda.

2.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board Finance Committee approves the agenda for the meeting of February 27, 2023 as circulated.

CARRIED

3. Minutes

Approval of the minutes from the meeting of October 26, 2022.

3.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board Finance Committee approves the minutes from the October 26, 2022 meeting as circulated.

CARRIED

4. Committee Terms of Reference

The Committee reviewed the Terms of Reference. This is an annual review for the Committee as per the Duties and Responsibilities section of the Committee's Terms of Reference. There is one amendment to item 2(e) noting that quorum will consist of 'the majority of the Committee'. The Committee discussed the Audit Universe referenced under item (5). The Committee Chair provided a brief overview of the Audit Universe and how the Committee has received it in the past. The Board Secretary was asked to circulate a copy to the Committee for information. The Audit Universe is scheduled to be reviewed by the Committee at an upcoming meeting and the Committee requested a short presentation to accompany it.

4.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Service Designated Policing Unit Board Finance Committee forwards the amended Finance Committee Terms of Reference to the Board for approval at the next regular meeting.

CARRIED

5. Any other items

Finance Committee acknowledged and thanked Deputy Chief Cumberworth for his insight and support to the Finance Committee and the Board during his time at Transit Police.

6. Next Meeting Date

The next Finance Committee meeting is scheduled for April 26, 2023.

7. Closure

The Finance Committee meeting was declared closed at 9:36 a.m.

Signed Copy on File

Murray Dinwoodie, Committee Chair

Signed Copy on File

Taryn Barton, Committee Secretary