

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority
Transit Police Board held on Friday, November 18, 2022 at the main offices of TransLink, 4th Floor
Meeting Rooms 427/428 - 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Sara Levine, **Chair**
Bill Chan
Murray Dinwoodie
Carla Hotel
Marnie Larson
Maureen Levy, Asst. Commissioner, RCMP
George Madden
Adam Palmer, Chief Constable, VPD

REGRETS:

Shan Parmar

TECHNICAL SUPPORT:

Almas Meherally, Transit Police Service
Linda Tobias, Transit Police Service

STAFF IN ATTENDANCE:

Mike Cumberworth, Deputy Chief Officer
Anita Furlan, Deputy Chief Officer
Bryce Graham, Inspector
Barry Hicks, Inspector
Suzanne Muir, Inspector
Chris Mullin, Inspector
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service
Troy Henyecz, Transit Police Service (*exited at 9:33 a.m.*)

1. Territorial Acknowledgment and Call to Order

Chair Levine called the meeting to order at 9:04 a.m. and acknowledged that the meeting is being held on the traditional territories of the Lower Mainland Coast Salish peoples and gave thanks for their hospitality on these lands and the opportunity to work and live here. The meeting was duly constituted and a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of November 18, 2022;
- b) Minutes from the Board meeting of September 23, 2022;
- c) Approved Minutes from the Finance Committee meeting of July 26, 2022;
- d) Approved Minutes from the Governance Committee meetings of September 12, 2022;
- e) Board Report No. 2022-42: Transit Police Q3 Financial Result (reviewed by Finance, for information);
- f) Board Report No. 2022-43: 2022 Q3 Complaint Statistical Report (reviewed by HR, for information);
- g) Board Report No. 2022-45: Policy Manual Amendment/OJ130 Impaired Driving (reviewed by Governance, for approval);

- h) Board Report No. 2022-47: Policy Manual Amendment/OF020 Exhibit/Property Control (reviewed by Governance, for approval);
- i) Chief's Correspondence: Letter of Appreciation from EComm dated October 5, 2022 (for information);
- j) Business Improvement Associations Call for Action to address street disorder and crime in communities across BC (for information from BCAPB); and
- k) 2023 Calendar of Board Meetings (for information).

The following item was removed from the Consent Agenda:

(i) Chief's Correspondence: Letter of Appreciation from EComm dated October 5, 2022

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of November 18, 2022;
- b) Minutes from the Board meeting of September 23, 2022;
- c) Approved Minutes from the Finance Committee meeting of July 26, 2022;
- d) Approved Minutes from the Governance Committee meetings of September 12, 2022;
- e) Board Report No. 2022-42: Transit Police Q3 Financial Result (reviewed by Finance, for information);
- f) Board Report No. 2022-43: 2022 Q3 Complaint Statistical Report (reviewed by HR, for information);
- g) Board Report No. 2022-45: Policy Manual Amendment/OJ130 Impaired Driving (reviewed by Governance, for approval);
- h) Board Report No. 2022-47: Policy Manual Amendment/OF020 Exhibit/Property Control (reviewed by Governance, for approval);
- j) Business Improvement Associations Call for Action to address street disorder and crime in communities across BC (for information from BCAPB); and
- k) 2023 Calendar of Board Meetings (for information).

CARRIED

1.3 Items Removed from the Consent Agenda

(i) Chief's Correspondence Letter of Appreciation from EComm dated October 5, 2022:

The work of the Transit Police dispatchers was recognized and commended. Deputy Chief Furlan thanked the Board for highlighting the work as outlined in the letter and provided some additional comments.

1.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors receives for information agenda item (i) Chief's Correspondence Letter of Appreciation from E-Comm dated October 5, 2022.

CARRIED

2. Public Delegations – Written Submissions/Community Remarks

There were no public delegations.

2.1 Presentation: Digital Evidence Management System ('DEMS') – S/Sgt. Troy Henyecz

Staff Sergeant Henyecz introduced himself to the Board, advising that he has been seconded to the Digital Evidence Management System ('DEMS') project. S/Sgt. Henyecz presented a PowerPoint presentation to the Board on the DEMS project that included:

- Current state of the project
- Overview of the Provincial implementation as led by PRIMECorp.
- Progress on CCTV issues and the ability to view subsidiary videos within DEMS
- Training implementation and timeline - targeted to start March 2023
- Policy - drafted to augment the existing evidence policy and a 'best practices' document is being developed
- Efficiencies identified following a fulsome review of the processes related to the Records Management System

S/Sgt. Henyecz answered questions from the Board in regards to the implementation date, where DEMS is predicated, how members will access it, file naming convention as directed by Crown, training and security considerations. S/Sgt. Henyecz also provided a brief history of the project as initiated by the Province. The Board thanked S/Sgt. Henyecz for the informative presentation.

***9:33 a.m. S/Sgt. Henyecz exited**

2.2 Chief Officer Information Report – Chief Officer

Deputy Chief Furlan introduced Inspector Barry Hicks to the Board Members who may not have met him yet. Deputy Chief Furlan provided an update from the Operations Division on the following:

- Regimental funeral for Cst. Shaelyn Yang attended by more than 80 sworn and civilian members;
- Participation in Aboriginal Veterans Day with VPD partners;
- Participation in the New Westminster Remembrance Day Ceremony;
- Sgt. Ponsioen is working with TransLink and Vancouver partners on preparations for events around the FIFA World Cup;
- 44 Naloxone Deployments to date;
- Recent in house training with NCOs was well received;

***9:36 a.m. Director Palmer exited**

- Joint table top training day with Delta, Port Moody and West Vancouver;
- Significant file from November 13th with male who entered guideway at Metrotown;
- Three MVTP members are now officially part of Lower Mainland District Crisis Negotiation Team;

Inspector Mullin provided the following update from the Professional Standards and General Investigations Units:

- Highlighted files of note from the General Investigation Unit

***9:42 a.m. Director Palmer returned**

- Provided an update on previous files
- Outlined statistics from the Criminal Intelligence Unit
- Provided an update on the Crime Suppression Team including stats, recent files and collaborations

Inspector Muir provided an update from the Operational Support section on the following:

- First annual Waterfront Community Policing Centre appreciation event – Chair Levine and Director Chan attended
- Canine Unit collaboration with the Lower Mainland Integrated Dog Service - Director Levy was thanked for the initial introduction.
- TMET continues to work with jurisdictional policing partners on crime prevention and an upcoming campaign was outlined

The Board shared comments and noted the number of partnership and collaborative projects underway. Director Levy and Deputy Chief Furlan provided a brief update to the Board on a new training opportunity being explored for the NCOs with RCMP partner agencies. Chair Levine and Director Chan shared some observations from the Waterfront CPC event and recognized the dedication and commitment of the volunteers. Deputy Chief Furlan answered a question from the Board on the events of November 13th and Inspector Muir provided some additional information and highlighted the work of the operational command centre.

Deputy Chief Cumberworth provided an update from the Administrative and Support Services Division on the following:

- Training update
- Recruiting update – hiring stats provided
- Records management

- Facilities status update and approval for future improvements
- Fleet update
- Financial update including year-end forecast, offsets and approval of 2023 preliminary budget
- Sergeant promotional process - 5 Sergeants and 5 Staff Sergeants
- Bargaining update

3.1 Report from Chair, Finance Committee

Director Dinwoodie provided a verbal update on recent activities of the Committee noting that the Q3 financials were reviewed.

3.2 Report from Chair, Governance Committee

Director Madden provided a verbal update on recent activities of the Committee. The Committee will continue to monitor any progress or consultation in regards to the Special Committee's Report on Reforming the Police Act and will keep the Board apprised when information is available.

3.3 Other Business – Acknowledgement of Board Chair

Director Madden shared some comments on behalf of the Board, recognizing Chair Levine's significant contribution to the Board and the Metro Vancouver Transit Police during her tenure. Deputy Chief Furlan shared some additional comments and thanked the Chair for her ongoing support to the organization. Chair Levine shared some comments in regards to her time on the Board.

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for February 10, 2023 at 9:00 a.m.

5. Closure

There being no further business, the meeting was terminated at 10:09 a.m.

Certified Correct:

Original Signed Minutes on File

Signed Minutes on File

Sara A. Levine, Chair

Taryn Barton, Board Secretary