

SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, September 23, 2022 at the main offices of TransLink, 4th Floor Meeting Rooms 427/428 - 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Sara Levine, **Chair**
Bill Chan
Murray Dinwoodie
Carla Hotel
Marnie Larson
Maureen Levy, Asst. Commissioner, RCMP
George Madden
Adam Palmer, Chief Constable, VPD

REGRETS:

Shan Parmar

TECHNICAL SUPPORT:

Almas Meherally, Transit Police Service
Linda Tobias, Transit Police Service

STAFF IN ATTENDANCE:

Dave Jones, Chief Officer
Mike Cumberworth, Deputy Chief Officer
Anita Furlan, Deputy Chief Officer
Bryce Graham, Inspector
Suzanne Muir, Inspector
Chris Mullin, Inspector
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service
Gord McGuinness, Transit Police Service (*exited at 9:36 a.m.*)
Leanne Smith, Transit Police Service (*exited at 9:36 a.m.*)

1. Territorial Acknowledgment and Call to Order

Chair Levine called the meeting to order at 9:02 a.m. and acknowledged that the meeting is being held on the unceded territories of the Qayqayt First Nation and that the Metro Vancouver Transit Police operate throughout the traditional territories of the Lower Mainland Coast Salish peoples and gave thanks for their hospitality on these lands and the opportunity to work and live here. The meeting was duly constituted and a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of September 23, 2022;
- b) Minutes from the Board meeting of June 17, 2022;
- c) Approved Minutes from the Finance Committee meeting of April 26, 2022;
- d) Approved Minutes from the Governance Committee meetings of May 16, 2022;
- e) Board Report No. 2022-29: Transit Police Q2 Financial Result (reviewed by Finance, for information);
- f) Board Report No. 2022-30: 2022 Q2 Complaint Statistical Report (reviewed by HR, for information);

- g) Governance Manual Update to Section E8: Complaints (reviewed by Governance, for approval);
- h) Transit Police September 2022 Report to TransLink Board (for information);
- i) Concluding Correspondence of July 20, 2022 to Complainant regarding Service or Policy Complaint (OPCCC File No. 2022-21156) (for information);
- j) Chief's Correspondence of July 11, 2022 from Surrey RCMP (for information);
- k) Chief's Correspondence of August 9, 2022 from ADM/Director of Police Services (for information);
- l) Chair's Correspondence of August 17, 2022 from Minister of Public Safety (for information);
- m) 2023 Draft Calendar of Board Meetings (for approval).

The following items were removed from the Consent Agenda:

- (H)** Transit Police September 2022 Report to TransLink Board;
- (K)** Chief's Correspondence of August 9, 2022 from ADM/Director of Police Services; and
- (L)** Chair's Correspondence of August 17, 2022 from Minister of Public Safety.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of September 23, 2022;
- b) Minutes from the Board meeting of June 17, 2022;
- c) Approved Minutes from the Finance Committee meeting of April 26, 2022;
- d) Approved Minutes from the Governance Committee meetings of May 16, 2022;
- e) Board Report No. 2022-29: Transit Police Q2 Financial Result (reviewed by Finance, for information);
- f) Board Report No. 2022-30: 2022 Q2 Complaint Statistical Report (reviewed by HR, for information);
- g) Governance Manual Update to Section E8: Complaints (reviewed by Governance, for approval);
- i) Concluding Correspondence of July 20, 2022 to Complainant regarding Service or Policy Complaint (OPCCC File No. 2022-21156) (for information);
- j) Chief's Correspondence of July 11, 2022 from Surrey RCMP (for information);
- m) 2023 Draft Calendar of Board Meetings (for approval).

CARRIED

1.3 Items Removed from the Consent Agenda

(H) Transit Police September 2022 Report to TransLink Board: The Board shared comments in regards to the report that will be provided to the TransLink Board at their next public meeting. Chief Jones received a suggestion from the Board that it may be helpful to provide a gross number column in the 'Crime and Safety Statistics'.

(K) Chief's Correspondence of August 9, 2022 from ADM/Director of Police Services: The Board Chair received a suggestion to send a congratulatory letter on behalf of the Board to the awards recipients and accordingly:

It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors support the Board Chair sending a congratulatory letter on behalf of the Board to the officers receiving a Police Honours award for Valour or Meritorious Service at this year's ceremony.

CARRIED

The Board Secretary will coordinate the letters with Chair.

(L) Chair's Correspondence of August 17, 2022 from Minister of Public Safety: The Board recognized the work of the Chief and the leadership team for ongoing efforts to continue building on initiatives.

1.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors receives for information the following items:

(H) Transit Police September 2022 Report to TransLink Board;

(K) Chief's Correspondence of August 9, 2022 from ADM/Director of Police Services; and

(L) Chair's Correspondence of August 17, 2022 from Minister of Public Safety.

CARRIED

2. Public Delegations – Written Submissions/Community Remarks

There were no public delegations.

2.1 Presentation: Explosive Detection Dog Team – Sgt. Gord McGuinness

Chief Jones introduced Sergeant Gord McGuinness and outlined some of his work. Sgt. McGuinness presented a PowerPoint titled Police Dog Services and went over the Metro Vancouver Transit Police Canine Unit. Sgt. McGuinness outlined the shifting schedule, response times, training and certification requirements. Partners include the City of New York Police Department, Federal Bureau of Investigation Department of Justice and Texas University. Sgt. McGuinness outlined some of the initiatives resulting from the various partnerships. In addition, a relationship has been fostered with the Canadian Military. The Canine Unit is an important part of system resiliency and is responsible for transit station sweeps, clearing the areas for events, searching for devices and provides a visual presence. Video clips highlighting various training exercises were shown to the Board. Sgt. McGuinness provided an overview of vapour scent detection and firearms and bullet

casing detection. Sgt. McGuinness also went over the canine body armour worn by the police service dogs. The 2022 National Police Dog Championships were held recently and Cst. Shillito and Police Service Dog Scout won the Overall Top Detection Dog Award, making Scout the number one detection dog in Canada. In concluding his presentation, Sgt. McGuinness provided an update on the work the Canine Unit does with Via Rail and the upcoming addition of an accredited facility dog. Chief Jones thanked Sgt. McGuinness and Cpl. Smith for all of the work their team is doing. Sgt. McGuinness answered questions from the Board. Director Palmer shared comments and commended Sgt. McGuinness for his exceptional leadership.

***9:36 a.m. Sgt. McGuinness & Cpl. Smith exited**

2.2 Chief Officer Information Report – Chief Officer

Chief Jones advised that each of the Deputies would provide an update from their respective divisions. Deputy Chief Furlan provided an update from the Operations Division on the following:

- Chief's Community Council meeting
- Ride-alongs completed for Director Levy and Director Chan
- Recent activities of the Operational Planning Sergeant
- Celebration of Light
- Open House for enterprise partners
- Highlight of recent patrol files

Inspector Mullin provided the following update from the Professional Standards and General Investigations Units:

- Highlights shared of recent collaborative files and charges filed and/or pending
- Working with counterparts and hosted Multi-Jurisdictional Offender meeting
- Assets referred to BC Civil Forfeiture Office
- Criminal Intelligence Unit's work with the Crime Suppression Team

Inspector Muir provided an update from the Operational Support section:

- Community Engagement Team Update
 - Hosted the BC Diversity Law Enforce Network
 - Sgt. Simpkin's upcoming secondment to TransLink's Indigenous Relations department
 - Blue Eagle update for Vancouver, Surrey and New Westminister
- Cst. Basi and Police Service Dog Chopper will be attending the celebration of life and meeting the family of the fallen officer who Chopper is named for

Deputy Chief Cumberworth provided an update from the Administrative Services Division:

- Human Resources update on the following:
 - Promotional process
 - Pulse Check
 - Contract constables
 - UBC Training Program for Leadership
- IT update on the following:
 - Wi-Fi update at Waterfront and Bridgeport
 - Two-factored authentication
- Finance update on the current budget and the 2023 provisional budget
- Support Services update on the following:
 - Inspector Graham back from secondment
 - Training and recruiting
 - Women’s locker room complete at Sapperton; remaining space expected to complete in December
 - Funding for two new vehicles

Inspector Graham introduced himself to the Board and Chief Jones shared some additional information in regards to Inspector Graham’s experience. Chief Jones also provided some comments in regards to Sgt. Simpkin’s secondment opportunity at TransLink. The Board Secretary was asked to share the Chief’s Community Council schedule with the Board when available.

3. Other Business

3.1 Board Report No. 2022-32: Q1/Q2 Update on 2022-2026 Strategic Plan – Stephen Crosby

Mr. Crosby provided a brief overview of Board Report No. 2022-32: Q1/Q2 Update on 2022-2026 Strategic Plan and outlined some of the work going into the KPIs. Due to the timing of data collection, some of the KPIs will only be reported annually. Several enhancements are being made to assist in building trend lines into the year-end report where appropriate. The Action Matrix for the previously released Strengthening Transit Police Support to Indigenous Peoples Report will likely be added as an appendix to the year-end report. Mr. Crosby provided some additional information on some of the KPIs and initiatives that are underway. The Board asked questions and Chief Jones and Mr. Crosby provided additional information on perceptions of safety, both on and around transit. The Board shared comments and asked if reference points or raw data could be added to some of the KPIs to provide more clarity and understanding. Mr. Crosby thanked the Board for their feedback. Chair Levine shared the Board’s appreciation for all of the work being done. The report will also be shared with the Chief’s Community Council.

3.2 Report from Chair, Finance Committee

Director Dinwoodie provided a verbal report on recent activities of the Finance Committee including a review of the Q2 Financial Report. Although a deficit is projected for year-end, the Committee is satisfied that the department is managing the budget.

3.3 Report from Chair, Governance Committee

Director Madden provided a verbal update on recent activities of the Committee. The Committee continues to work on the ongoing goal of having the entire Board participate in training opportunities. The Board was provided with Working Effectively with Indigenous Peoples training earlier this year and plans are underway to provide Unconscious Bias training next year.

3.4 E-Comm AGM Update – Director Madden

Director Madden attended the June 23, 2022 E-Comm AGM and reported back to the Board on items discussed at the meeting such as call volume, staffing shortages, non-emergency calls and financials. There are 22 people on the E-Comm Board of which Director Madden is the designate representing a syndicate made up of the Transit Police Board, Abbotsford Police Board, New Westminster Police Board, Port Moody Police Board and West Vancouver Police Board.

3.5 Canadian Association of Police Governance (CAPG) Annual Conference – Director Chan

Director Chan attended the Annual CAPG Conference virtually on September 9-11th, 2022. Director Dinwoodie was also in attendance at the conference. Director Chan found the conference very informative and reported back on key takeaways such as community engagement, partnerships and leveraging social media effectively.

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for November 18, 2022 at 9:00 a.m.

5. Closure

There being no further business, the meeting was terminated at 10:32 a.m.

Certified Correct:

Signed Minutes on File

Sara A. Levine, Chair

Signed Minutes on File

Taryn Barton, Board Secretary