

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES  
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, April 8, 2022 at the main offices of TransLink, 4<sup>th</sup> Floor Meeting Rooms 427/428 - 287 Nelson's Court, New Westminster, BC.

**DIRECTORS PRESENT:**

Sara Levine, **Chair**

Murray Dinwoodie

Marnie Larson

Maureen Levy, Asst. Commissioner, RCMP

Adam Palmer, Chief Constable, VPD

Shan Parmar

**REGRETS:**

Carla Hotel

George Madden

**STAFF IN ATTENDANCE:**

Dave Jones, Chief Officer

Mike Cumberworth, Deputy Chief Officer

Anita Furlan, Deputy Chief Officer

Barry Kross, Deputy Chief Officer

Oscar Allueva, Transit Police Service

Taryn Barton, Board Secretary

Stephen Crosby, Transit Police Service

Chris Mullin, Transit Police Service

Bruce Shipley, Transit Police Service (*exited at 9:37 a.m.*)

Cheryl Simpkin, Transit Police Service (*exited at 9:37 a.m.*)

Technical Support: Almas Meherally and Linda Tobias, Transit Police Service

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**1. Territorial Acknowledgment and Call to Order**

Chair Levine called the meeting to order at 9:04 a.m. and acknowledged that the meeting is being held on the traditional territories of the Lower Mainland Coast Salish peoples and gave thanks for their hospitality on these lands and the opportunity to work and live here. The meeting was duly constituted and a quorum was present.

**1.1 Consent Agenda**

The following items were considered in the consent agenda:

- a) Agenda for the meeting of April 8, 2022;

- b) Minutes from the Board meeting of February 4, 2022;
- c) Approved Minutes from the Finance Committee meeting of November 3, 2021;
- d) Approved Minutes from the Governance Committee meeting of January 17, 2022;
- e) Board Report No. 2022-01: Transit Police 2021 Year-End Financial Result (reviewed by Finance, for information);
- f) Board Report No. 2022-05: 2021 Year-End Update on Strengthening Support to Indigenous Peoples (reviewed by Governance, for information);
- g) Transit Police March 2022 Report to TransLink Board (for information);
- h) 2022 Calendar of Board Meetings; and
- i) Consent Resolution approved by the Board February 18, 2022 (2022-10):  
 "A. THAT the South Coast British Columbia Transportation Authority Police Board approves amendments to the following policies:
  - (1) [OH010 – Firearms](#);
  - (2) [OH020 – Use of Force](#);
  - (3) [OH030 – Conducted Energy Weapons](#);
  - (4) [OH040 – Physical Control](#);
  - (5) [OH050 – OC Aerosol](#);
  - (6) [OH060 – Impact Weapons](#);
 B. THAT the South Coast British Columbia Transportation Authority Police Board approves new policy [OH080 – Restraints](#); and  
 C. THAT the South Coast British Columbia Transportation Authority Police Board requests the Transit Police to post the new and amended policy chapters to the Transit Police website, once the policies are vetted pursuant to the *Freedom of Information and Protection of Privacy Act*."

## 1.2 **It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of April 8, 2022;
- b) Minutes from the Board meeting of February 4, 2022;
- c) Approved Minutes from the Finance Committee meeting of November 3, 2021;
- d) Approved Minutes from the Governance Committee meeting of January 17, 2022;
- e) Board Report No. 2022-01: Transit Police 2021 Year-End Financial Result (reviewed by Finance, for information);
- f) Board Report No. 2022-05: 2021 Year-End Update on Strengthening Support to Indigenous Peoples (reviewed by Governance, for information);
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- (6) [OH060 – Impact Weapons](#);

B. THAT the South Coast British Columbia Transportation Authority Police Board approves new policy [OH080 – Restraints](#); and

C. THAT the South Coast British Columbia Transportation Authority Police Board requests the Transit Police to post the new and amended policy chapters to the Transit Police website, once the policies are vetted pursuant to the *Freedom of Information and Protection of Privacy Act.*”

**CARRIED**

### **1.3 Items Removed from the Consent Agenda**

There were no items removed from the Consent Agenda.

## **2. Public Delegations – Written Submissions/Community Remarks**

There were no public delegations.

### **2.1 Homeless Outreach – Cst. Bruce Shipley**

Constable Bruce Shipley began his presentation by playing a short [video](#) regarding the Metro Vancouver Transit Police (‘MVTP’) Homeless Outreach Pilot Project. Cst. Shipley then presented a PowerPoint presentation titled ‘MVTP Homeless Outreach Team’. As one of the Neighbourhood Police Officers, Cst. Shipley outlined his focus on homelessness and the work he did when COVID first hit including liaising with various national and international agencies to learn about issues and initiatives pertaining to homelessness on and around transit. Currently the MVTP Homeless Outreach Team consists of Cst. Shipley, who is also a Neighbourhood Police Officer. He engages with many homeless individuals on and around transit and the surrounding stations and shared some recent encounters. The Homeless Outreach Team focusses on supporting the vulnerable by providing immediate assistance such as blankets, socks, water and/or food as well as referrals for service. Cst. Shipley outlined how Transit Police assists TransLink when a homeless camp is located on transit property. Cst. Shipley concluded his presentation by noting that the Homeless Outreach Team is a pilot project and he hopes to see it continue and be assigned a full time resource. Director Levy invited Cst. Shipley to come and present to RCMP and perhaps develop some partnerships. Chief Jones recognized Cst. Shipley’s efforts and commitment. Chief Jones also highlighted another example of excellent work done by a member of the Community Engagement Team pertaining to providing assistance to a homeless individual. Director Palmer also noted Cst. Shipley’s efforts and thanked him for the work he is doing. Chair Levine expressed the Board’s appreciation

for the type of work being done and offered the Board's support. Homeless outreach is a small percentage of what Cst. Shipley does and he hopes that after the pilot, a permanent full-time position is created. Director Dinwoodie shared some comments on the allocation of resources. Chair Levine thanked Cst. Shipley for the presentation and looks forward to receiving more information on the pilot.

**\*9:37 a.m. Sgt. Simpkin and Cst. Shipley exited**

## **2.2 Chief Officer Information Report – Chief Officer**

Deputy Chief Furlan provided a verbal report on the following notable items in the operations division:

- Recent notable patrol files
- Partnership with Surrey
- Upcoming scenario based table-top exercise
- General Investigation Unit arrest regarding stranger assaults
- Collaboration with Vancouver and Burnaby leading to the apprehension of an offender
- Update on the skimmers found on Canada Line
- Emergency Dispatchers week starts next week
- CP Police Partners and their access to CPIC
- K9 team updates including new members and upcoming badge ceremony
- Sweeps at WCE in Mission continue
- Crime Suppression Team stats
- Blue Eagle Cadet Program expansion
- Waterfront Community Policing Centre stats regarding volunteer hours
- Neighbourhood Police Officer recent efforts and updates

Deputy Chief Cumberworth provided a verbal report on the following notable items in the administration services division:

- IT Updates and primary internet service upgrades
- HR currently recruiting for two key positions
- Leadership Training
- Facilities construction work at Sapperton is ahead of schedule
- Working to secure space at Metrotown to help increase presence
- Fleet update including hybrid vehicles
- Recruiting update and seats at the Justice Institute
- Cycle one training completed
- Police Leadership Conference –15 members attended

- Facilitated a Taser 7 Instructor Course in conjunction with Delta Police Department

Chief Jones introduced Inspector Chris Mullin who is on secondment from New Westminster Police. Chief Jones also highlighted the success of the Blue Eagle Cadet Program and the recent expansion to Surrey. New Westminster has also expressed an interest and MVTP are looking to trademark the program. MVTP will also be participating in the annual canoe journey and Chief Jones provided some information on funding considerations. Deputy Chief Furlan answered a question from the Board in regards to CPIC proxy access for CP Police. Director Palmer shared kudos for MVTP's efforts around getting the skimmer information out on social media. Chair Levine shared comments on the incredible work being done and was joined by other Board members in thanking Chief Jones, the Deputies and their members for making such a positive impact.

### **2.3 Strategic Plan Update – Stephen Crosby**

Mr. Crosby provided an update on the [2022-2026 Strategic Plan](#). Mr. Crosby has met with sworn and civilian staff to roll out the plan. The Board will receive their first semi-annual report at the September meeting. Mr. Crosby outlined some of the performance metrics that will be included in the report. Equity Diversity and Inclusion is part of the Strategic Plan and work is underway on an EDI survey for staff that would allow employees to self-identify a wider range of diversity statistics. Self-identifying will be optional, but will provide employees an opportunity to bring the information forward. In June, a pulse check will be rolled out in regards to the Employee Morale survey that was issued last year.

## **3. Other Business**

### **3.1 Diversity Initiatives - Chair**

Diversity Initiatives has been a standing item on the agenda, however after some discussion at the Governance Committee meeting, diversity is now woven into all areas and does not need to be a singled out as a separate agenda item. Chief Jones shared some comments and provided examples of items being considered for the Collective Agreement in regards to maternity and paternity leaves. Chief Jones also noted that on May 1<sup>st</sup> a female Inspector from Vancouver Police will be joining MVTP on secondment.

### **3.2 Report from Chair, Finance Committee & Final Budget Report**

#### **Board Report No. 2022-09: 2022 Transit Police Final Budget Submission**

The Board received an oral report from the Acting Chair of the Finance Committee regarding recent activities of the Committee including the annual review of the Committee's Terms of Reference and a review of the final budget submission. Board Report No. 2022-09: 2022 Transit Police Budget Submission was reviewed for the Board's endorsement and approval and accordingly:

### **3.3 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors receive Report No. 2022-09: Transit Police Final Budget Submission and approve the Transit Police 2022 Final Budget in the amount of \$40,580,470.

**CARRIED**

### **3.4 Report from Chair, Governance Committee**

Director Dinwoodie provided a verbal update on recent activities of the Committee including a review of the report on the Actions to Strengthen Support to Indigenous Peoples. The Committee also reviewed the Board's training schedule and Unconscious Bias training is being planned for the fall. The Committee also reviewed the Board's membership with the Canadian Association of Police Governance and are in favour of continuing the Board's membership.

### **3.5 British Columbia Association of Police Boards (BCAPB) Appointment of Representative for Executive Board and Annual Conference Details**

The Board discussed the appointment/reappointment of a Board Member to serve as its authorized representative on the BCAPB's Executive Board. Director Dinwoodie is the current representative and has agreed to stay on. The BCAPB's annual conference and AGM will be held in Surrey on May 26-27, 2022 and registration for any Board Member who wishes to attend is approved.

### **3.6 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approve:

A) The reappointment of Director Dinwoodie as the Board's authorized representative on the British Columbia Association of Police Boards' Executive Board for 2022.

B) Registration and any related costs for the BCAPB Annual Conference on May 26-27, 2022 in Surrey for Board Members who wish to attend.

C) Approval of the sponsorship of a coffee break at the BCAPB Annual Conference in the amount of \$475.

**CARRIED**

### **3.7 Canadian Association of Police Governance (CAPG) Annual Conference & AGM**

The Board received information for the CAPG Annual Conference and AGM, including the call for resolutions. The Conference is being held in Saskatoon, Saskatchewan on September 9-11, 2022. Chair Levine asked Directors to consider if there are any resolutions they would like to propose and if any Board Members are interested in attending either in person or virtually. This will be brought back to the next meeting.

### **3.9 E-Comm Board of Directors Nomination**

Chair Levine advised that the nomination of a designate for the E-Comm Board of Directors has been discussed with Director Dinwoodie. Director Dinwoodie briefly outlined the process and the proposal from New Westminster that a formal rotation be implemented for the Class A Shareholders in the Board's grouping. The current representative is Mike Welte from the Abbotsford Police Board. For purposes of meeting the deadline, this item has been referred to the Governance Committee to review and make a recommendation to the Board that can be considered by Consent Resolution or at the May Strategic Planning session.

## **4. Next Meeting**

The next regular meeting of the Transit Police Board is scheduled for June 17, 2022 at 9:00 a.m. Chair Levine thanked all for attending in person today.

## **5. Closure**

There being no further business, the meeting was terminated at 10:23 a.m.

Certified Correct:

*Original Signed Minutes on File*

*Original Signed Minutes on File*

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Sara Levine, Chair

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Taryn Barton, Board Secretary