

SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE BOARD FINANCE COMMITTEE MEETING

Minutes from the South Coast British Columbia Transportation Authority Police Board Finance Committee meeting held Wednesday, November 3, 2021 by Zoom Videoconference.

PRESENT: Ali Pejman, **Chair**
Murray Dinwoodie
George Madden
Sara Levine, Board Chair, Ex-officio Member

ALSO PRESENT: Dave Jones, Chief Officer
Barry Kross, Deputy Chief Officer
Taryn Barton, Board Secretary
Tom Smolic, Transit Police Services

1. Call to Order

The Committee Chair called the meeting to order at 10:55 a.m. and acknowledged that the Metro Vancouver Transit Police operate throughout and the Finance Committee meets today on the traditional territories of the Lower Mainland Coast Salish peoples and gave thanks for their hospitality on these lands. A quorum was present and the meeting was duly constituted.

2. Agenda

Approval of the agenda.

2.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board Finance Committee approves the agenda for the meeting of November 3, 2021 as circulated.

CARRIED

3. Minutes

Approval of the minutes from the meeting of July 27, 2021.

3.1 It was MOVED & SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board Finance Committee approves the minutes from the July 27, 2021 meeting as circulated.

CARRIED

4. 2022 Committee Meeting Schedule

The Committee reviewed the proposed meeting schedule for 2022 and were asked to let the Board Secretary know if there are any conflicts.

5. Any other items

There were no other items.

6. Next Meeting Date

The next Finance Committee meeting is scheduled for February 15, 2022.

7. Closure

The Finance Committee meeting was declared closed at 11:00 a.m.

Signed Minutes on File

Ali Pejman, Chair

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Taryn Barton, Committee Secretary

SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE BOARD GOVERNANCE COMMITTEE MEETING

Minutes from the South Coast British Columbia Transportation Authority Police Board Governance Committee meeting held Monday, January 17, 2022 by videoconference.

PRESENT: George Madden, Committee Chair
Murray Dinwoodie
Carla Hotel
Maureen Levy
Sara Levine, Board Chair, Ex-officio Member (*arrived at 1:50 pm*)

ALSO PRESENT: Dave Jones, Chief Officer
Mike Cumberworth, Deputy Chief Officer
Anita Furlan, Deputy Chief Officer
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Services

1. Call to Order & Territorial Acknowledgement

The meeting was called to order at 1:00 p.m. and the Committee Chair acknowledged that the Metro Vancouver Transit Police operate throughout the traditional territory of the Lower Mainland Coast Salish peoples and gave thanks for their hospitality on these lands and paid respect to their elders past and present. A quorum was present and the meeting was duly constituted.

2. Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of January 17, 2022 (for approval);
- b) Minutes from the meeting of November 1, 2021 (for approval, forward to the Board for information); and
- c) Review of Board/Committee attendance for 2021 (for information, forward to the Board for information).

2.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board Governance Committee approves the following items on the consent agenda:

- a) Agenda for the meeting of January 17, 2022 (for approval);
- b) Minutes from the meeting of November 1, 2021 (for approval, forward to the Board for information); and
- c) Review of Board/Committee attendance for 2021 (for information, forward to the Board for information).

CARRIED

3. Committee Terms of Reference

The Governance Committee reviewed the Terms of Reference and 2022 Work Plan and determined that there were no amendments necessary at this time. This is an annual review as per the Committee's Terms of Reference.

4. Board Structure and Mandate - Chair

The Committee reviewed Section C of the Board's Governance Manual. The reporting to the Board of the Strategic Plan noted on the fourth page will be adjusted to semi-annually. The Committee may have some changes following the conclusion of the *Police Act* Review.

4.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board Governance Committee recommends that Section C: Police Board Structure and Mandate; Duties and Responsibilities; Strategic and Annual Plans reporting to the Board of the Strategic Plan be corrected from quarterly to semi-annually.

CARRIED

5. Code of Conduct

The Committee reviewed the Director and Employee Code of Conduct as part of their annual review as per the Committee's Work Plan. The Conflict of Interest Policy was also reviewed. The Committee deliberated and requested that some of the language be updated to be more gender fluid. Specifically noted under Definitions, reference to spouse be updated to 'partner' and reference to 'son or daughter' be updated to 'child'. Chief Jones will have the Code reviewed to see if any other updates are required. For the annual review next year and going forward, the Committee would like to ensure that the Code has been reviewed by legal in advance. The Chief answered a question about the vaccine mandate and outlined why it is not included in the Code of Conduct.

5.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board Governance Committee recommends that the Code of Conduct be updated to be more gender fluid and that going forward it will be reviewed by legal before the Committee's annual review.

CARRIED

6. Board Report No. 2022-08: Community Consultation and Engagement Methodologies - Chief

As previously discussed by the Committee, Chief Jones provided an overview of the community engagement approach at Transit Police. The Committee received Report No. 2022-08: Community Consultation and Engagement Methodologies. Chief Jones highlighted the work of the Neighbourhood Police Officers and some of the various specialty areas such as the Community Engagement Team and Crisis Intervention Team. There is also specialty work being done by individual officers. Chief Jones provided a brief overview of the Chief's Community Council. Mr. Crosby provided some additional information in regards to surveys and the new Provincial Policing Standard that requires a

survey every three years to determine the level of satisfaction with policing. Mr. Crosby provided an overview on some of the resources available from TransLink such as the TransLink Listens panel. The Committee deliberated and shared comments on the current climate in policing as well as safety concerns related to COVID. Chief Jones provided an update on an upcoming safety campaign and was encouraged by the Committee Chair to consider presenting it at an upcoming public Board meeting. The Committee discussed the benefits of having the data from customer surveys. Mr. Crosby received a comment about the historical information in the report.

6.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board Governance Committee receives Report No. 2022-08: Community Consultation and Engagement Methodologies and forwards to the Board (public agenda) for information.

CARRIED

7. Strategic Plan Update – Stephen Crosby

The Committee received an update from Mr. Crosby on the implementation of the new Strategic Plan. The Plan was submitted to the Ministry of Public Safety and Solicitor General following the December Board meeting. The Plan has also been distributed electronically to all staff and is posted on the website. Printed versions are ready to be handed out to staff but are temporarily on hold due to COVID-19. The Strategic Plan will be presented at the upcoming Transit Police Town Hall Sessions, TransLink's Town Hall and in person briefings when they resume. The Committee requested that Mr. Crosby prepare a one-page update for the Board meeting in February to summarize the implementation to date.

8. Police Services Update re: Service and Policy Complaints and Public Release of Consultant's Report

As previously distributed and discussed by the Board, the Committee further reviewed and discussed some of the key issues from the [Loukidelis report](#). The Committee also reviewed Vancouver Police Board's Service and Police Complaint Committee Terms of Reference. Chief Jones provided some comments on the Board's responsibility around Service and Policy Complaints. Director Levy provided some additional information and considerations. The Board deliberated on the Loukidelis report contents and the importance of understanding the Board's oversight responsibilities and ensuring the Board is prepared if an issue comes up.

9. Reconciliation (Standing Item)

This item will be discussed under agenda item #10.2.

10. Training for Police Board

10.1 Unconscious Bias to Conscious Inclusion – Director Hotel and Director Levy

Following discussions from the last meeting, the Committee reviewed the training options forwarded by Director Levy regarding 'Unconscious Bias to Conscious Inclusion'. Director Levy provided a brief overview of the courses and outlined some of the training she has attended. The most beneficial approach would be to have a speaker come in to address the whole Board. Director Hotel provided some comments about the benefits of having a speaker present to the Board and recommends that this become a more regular and purposeful item on the agenda, similar to Reconciliation.

***1:50 p.m. Chair Levine arrived**

Directors Levy and Hotel will further discuss and provide a recommendation to the Board. Accordingly, it was requested that this be added to the February Board agenda for the Board's consideration.

10.2 Working Effectively with Indigenous Peoples – Stephen Crosby

Mr. Crosby provided an update on the Working Effectively with Indigenous Peoples training through Indigenous Corporate Training Inc. and recommends making the training available on February 7th. Mr. Crosby has spoken to the training provider and provided an update on cost. The training is self-paced and takes between 4-6 hours. The Board will have 30 days to complete the training. The Committee deliberated on the time commitment, scheduling options and the importance of ongoing training. Director Dinwoodie noted that the Province is developing a training curriculum for new Board Members and there will be an Indigenous component. The Board will be advised at the February 4th Board meeting of the training.

11. Chief's Community Council – Chief/Committee Chair

The Committee received the 2022 Community Council meeting schedule and Chief Jones asked if the Board would like to continue having a representative attend. The Committee was in favour and the Board Secretary will send out an email to coordinate attendance for the year. Director Levy will sign up for a meeting and Director Dinwoodie is available for the September meeting.

12. Community Events - Standing Item

Due to the COVID-19 pandemic, most community events have been cancelled or postponed for the foreseeable future. The Polar Plunge is planned for early spring and more details will be made available when confirmed. Mr. Crosby shared his screen to provide a draft schedule of key informational presentations for Board Meetings.

13. Any Other Business

The Committee acknowledged the promotion of Deputy Chief Furlan and passed on their congratulations.

14. Next Meeting Date

The Governance Committee is scheduled to meet on March 7, 2022.

15. Closure

The meeting was declared closed at 2:06 p.m.

Certified Correct:

Signed Minutes on File

George Madden, Committee Chair

Signed Minutes on File

Taryn Barton, Board Secretary