

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, February 4, 2022 by video-conference.

DIRECTORS PRESENT:

Sara Levine, **Chair**
Murray Dinwoodie
Carla Hotel
Marnie Larson
Maureen Levy, Asst. Commissioner, RCMP
George Madden
Adam Palmer, Chief Constable, VPD
Shan Parmar

STAFF IN ATTENDANCE:

Dave Jones, Chief Officer
Mike Cumberland, Deputy Chief Officer
Anita Furlan, Deputy Chief Officer
Barry Kross, Deputy Chief Officer
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service
Cheryl Simpkin, Transit Police Service (*exited at 9:42 a.m.*)

1. Territorial Acknowledgment and Call to Order

Chair Levine called the meeting to order at 9:02 a.m. and acknowledged that the meeting is being held on the traditional territories of the Lower Mainland Coast Salish peoples and gave thanks for their hospitality on these lands. The meeting was duly constituted and a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of February 4, 2022;
- b) Minutes from the Board meeting of November 19, 2021;
- c) Approved Minutes from the Governance Committee meeting of Nov. 1, 2021;
- d) Board/Committee Attendance for 2021 (reviewed by Governance, for information);
- e) Board Report No. 2021-53: Strategic Planning Process Recommendations (reviewed by the Board, for information);

- f) Board Report No. 2022-02: 2021 Year-End Complaints Statistical Report (reviewed by HR, for information);
- g) Board Report No. 2022-08: Community Consultation and Engagement Methodologies (reviewed by Governance, for information);
- h) Updated Human Resources and Compensation Committee Terms of Reference (reviewed by HR, for approval);
- i) Update to Governance Manual Section C: Police Board Structure and Mandate: Duties and Responsibilities; Strategic & Annual Plans (reviewed by Governance, for approval);
- j) Correspondence dated December 7, 2021 from Abbotsford Police Department (for information);
- k) Ministerial Order M498-21 Reappointing Chair Levine and Director Parmar;
- l) 2022 Calendar of Board Meetings; and
- m) Consent Resolution approved by the Board December 8, 2021 (2021-52):
 - A. THAT the South Coast British Columbia Transportation Authority Police Board approves amendment to policy chapter [OA130 – Pursuits](#); and
 - B. Requests the Transit Police to post the amended policy chapter to the Transit Police website, once the policy is vetted pursuant to the Freedom of Information and Protection of Privacy Act.

It was requested that Item **1.1(g)** Board Report No. 2022-08: Community Consultation and Engagement Methodologies and **1.1(j)** Correspondence dated December 7, 2021 from Abbotsford Police Department be removed from the Consent Agenda and considered under Item 1.3.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of February 4, 2022;
- b) Minutes from the Board meeting of November 19, 2021;
- c) Approved Minutes from the Governance Committee meeting of Nov. 1, 2021;
- d) Board/Committee Attendance for 2021 (reviewed by Governance, for information);
- e) Board Report No. 2021-53: Strategic Planning Process Recommendations (reviewed by the Board, for information);
- f) Board Report No. 2022-02: 2021 Year-End Complaints Statistical Report (reviewed by HR, for information);
- h) Updated Human Resources and Compensation Committee Terms of Reference (reviewed by HR, for approval);
- i) Update to Governance Manual Section C: Police Board Structure and Mandate: Duties and Responsibilities; Strategic & Annual Plans (reviewed by Governance, for approval);
- k) Ministerial Order M498-21 Reappointing Chair Levine and Director Parmar;
- l) 2022 Calendar of Board Meetings; and

- m) Consent Resolution approved by the Board December 8, 2021 (2021-52):
- A. THAT the South Coast British Columbia Transportation Authority Police Board approves amendment to policy chapter [OA130 – Pursuits](#); and
 - B. Requests the Transit Police to post the amended policy chapter to the Transit Police website, once the policy is vetted pursuant to the Freedom of Information and Protection of Privacy Act.

CARRIED

1.3 Items Removed from the Consent Agenda

(g) Board Report No. 2022-08: Community Consultation and Engagement Methodologies: Director Madden provided some background information on the report and the Governance Committee’s review. Chief Jones and Mr. Crosby provided a brief overview of engagement methodologies and efforts at Transit Police and shared examples. Mr. Crosby also outlined the role of the Transit Police Chief’s Community Council and the importance and value of the feedback provided.

(j) Correspondence dated December 7, 2021 from Abbotsford Police Department: Chief Jones provided a brief overview of the assistance provided by Transit Police to assist Abbotsford during the floods late last year as referenced in the letter.

2. Public Delegations – Written Submissions/Community Remarks

There were no public delegations.

2.1 Presentation: Strengthening Support to Indigenous Peoples-Update on Actions – Sgt. Cheryl Simpkin

Sergeant Simpkin introduced herself and outlined her role as team lead for the Community Engagement Team. The Board received a PowerPoint presentation titled ‘Indigenous Relations Action Report 2021’ as shared on screen. Throughout the presentation, Sgt. Simpkin provided an update on the actions to strengthen support to Indigenous Peoples such as:

- Continuing to focus on developing relationships and partnerships in the community
- The role of the Indigenous Liaison Officer (‘ILO’)
- Blue Eagle Youth Community Cadet program
- Training as led by Sgt. Simpkin and ILO Cst. Rattray
- Participation in the Missing Women’s March on February 14th
- Work with TransLink’s Indigenous Relations Manager

Sgt. Simpkin provided an overview of the Blue Eagle Community Cadet youth program and its purpose. Sgt. Simpkin thanked Chief Jones and Director Palmer for their support in regards to the program. Blue Eagle is now launching in Surrey and Sgt. Simpkin shared more details. Funding applications have been submitted to obtain a permanent funding source. In concluding the presentation, Sgt. Simpkin thanked the Board for their continued support.

Chief Jones thanked Sgt. Simpkin for the presentation, her continued commitment, and the important work being done by Sgt. Simpkin and her team. Sgt. Simpkin answered questions from the Board in regards to funding, recruitment methods and partnerships for the Blue Eagle program. The Board thanked Sgt. Simpkin and recognized her leadership and commitment.

***9:42 a.m. Sgt. Simpkin exited**

2.2 Chief Officer Information Report – Chief Officer

Deputy Chief Furlan provided a verbal report on the following notable items in the operations division:

- Recent examples from patrol
- Significant calls at the beginning of December and the squads of MVTP who were able to work with partners at Burnaby RCMP
- Increased collaboration of squads and specialized units
- Targeted Mobile Enforcement Team ('TMET') statistics
- Recognized specializations of Sgt. Savoy and Cst. Dennis
- General Investigation Unit update
- Community Engagement Team
 - Success of the Community Policing Centre volunteers
 - Homeless outreach team statistics
 - Neighbourhood Police Officers efforts over the holidays
- Police Service Dog unit specialized certification being completed; recent assistance outlined
- Crime Suppression Team is a new unit that started in May 2021; statistics provided
- Criminal Intelligence Unit update on addition to the team and current focus
- Communications Centre update including taking over non-emergency calls for West Vancouver Police Department
- Plush dog named Justice created in memory of a member's son

Deputy Chief Cumberworth has moved to the administration services division and thanked Deputy Chief Kross for his assistance during the transition. Deputy Chief Cumberworth provided a verbal report on the following notable items in the administration services division. :

- Human Resources continues to manage the pandemic very well
 - Civilian staff encouraged to work remotely where possible to limit the amount of people in the office during the Omicron wave
 - Gym reopened in compliance with Provincial Health Order
- Recruit update - 16 recruits at Justice Institute in various blocks
- Fleet – new vehicles coming soon and the majority are hybrids
- Facilities – Sapperton construction starting next week with completion of women’s locker room by July and classroom/meeting space by August; Bridgeport update
- IT – large refresh planned for this year

Deputy Chief Furlan answered a question from the Board on the drug impairment assessment process and provided more information. Chief Jones provided some additional information.

Chair Levine shared comments about the dedication of the members and expressed the Board’s gratitude. Directly Levy shared comments about the assistance that MVTP provides and noted the positive impact to public safety when there is collaboration. Chief Jones provided a brief overview of the MVTP Town Hall and the slides provided as part of the meeting package.

2.3 Strategic Plan Implementation Update (Board Report No. 2022-11) – Stephen Crosby

The [2022-2026 Strategic Plan](#) was approved by the Board and is posted on the Transit Police website. The Plan was submitted to Ministry of Public Safety late last year. Mr. Crosby provided an update on the implementation of the plan and distribution both internally and externally. The Management Team is making progress on tracking Key Performance Indicators and setting up reporting mechanisms. The year-end report on the previous plan will be available to the Board soon.

3. Other Business

3.1 Diversity Initiatives

As a standing item on the agenda, the Board received an update from Chief Jones on diversity initiatives. Chief Jones advised that initiatives are ongoing and are now built into the Strategic Plan.

3.2 Report from Chair, Governance Committee

The Governance Committee Chair provided a verbal update on recent activities of the Committee including a review of the Committee's Terms of Reference, Code of Conduct policy, community consultation methodologies and priorities for 2022. Board training through Indigenous Corporate Training Inc has been confirmed. Unconscious Bias to Conscious Inclusion training is being reviewed for later in the year. The Committee recommends continuing to have a Board Member attend the Chief's Community Council meetings on a rotational basis.

3.3 Committee Membership for 2022 – Chair

The Chair recommended that the Committee membership remain as is for 2022. In the absence of a Finance Committee Chair due to the recent vacancy on the Board, it is recommended that Director Dinwoodie be appointed as Acting Chair of the Finance Committee. Once the vacancy has been filled, Committee membership can be reassessed.

3.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approve the following for 2022:

A) The reappointment of Marnie Larson as Chair of the Human Resources and Compensation Committee and that Directors Hotel, Palmer and Parmar are reappointed for 2022.

B) The reappointment of George Madden as Chair of the Governance Committee and that Directors Dinwoodie, Levy and Hotel are reappointed for 2022.

C) The reappointment of Directors Dinwoodie and Madden to the Finance Committee for 2022 and Director Dinwoodie will serve as Acting Chair until further notice.

CARRIED

3.5 Police Board Training Update

The Board received an update on the following training initiatives planned for the Board:

- **Unconscious Bias to Conscious Inclusion – Directors Hotel and Levy**

Director Levy provided an update on Unconscious Bias to Conscious Inclusion training options for the Board. In consultation with Director Hotel it is recommended that a short online course be paired with a moderated in person session. Director Hotel shared further information about a potential service provider for the training. The Governance Committee was asked to look into timing, costs and potential instructors and come back with a recommendation for the Board. Mr. Crosby will assist the Governance Committee with the process.

- [Working Effectively with Indigenous Peoples](#) – Stephen Crosby

The training is confirmed and details will be emailed to the Board soon.

4. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for April 8, 2022 at 9:00 a.m. It will be determined closer to the date if the meeting will be conducted by videoconference or in person.

5. Closure

There being no further business, the meeting was terminated at 10:26 a.m.

Certified Correct:

Original Signed Minutes on File

Original Signed Minutes on File

Sara Levine, Chair

Taryn Barton, Board Secretary