

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY  
POLICE BOARD  
FINANCE COMMITTEE MEETING**

Minutes from the South Coast British Columbia Transportation Authority Police Board Finance Committee meeting held Tuesday, March 2, 2021 by Zoom Videoconference.

**PRESENT:** Ali Pejman, **Chair**  
Murray Dinwoodie  
George Madden  
Sara Levine, Board Chair, Ex-officio Member

**ALSO PRESENT:** Dave Jones, Chief Officer  
Barry Kross, Deputy Chief Officer  
Anita Furlan, Superintendent  
Taryn Barton, Board Secretary  
Tom Smolic, Transit Police Services

---

**1. Call to Order**

The meeting was called to order at 10:02 a.m. A quorum was present and the meeting was duly constituted. The Chair welcomed Director Madden to his first meeting as a member of the Committee and provided a brief overview of the Committee's mandate. The Board Secretary will send Director Madden the 'Development of Resources' flow chart for information.

**2. Agenda**

Approval of the agenda.

**2.1 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board Finance Committee approves the agenda for the meeting of March 2, 2021 as circulated.

**CARRIED**

**3. Minutes**

Approval of the minutes from the meeting of October 27, 2020.

**3.1 It was MOVED & SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board Finance Committee approves the minutes from the October 27, 2020 meeting as circulated.

**CARRIED**

**4. COVID-19 Response/Recovery – Chief**

Chief Jones provided a verbal update to the Committee on Transit Police's response to the COVID-19 health pandemic from a financial perspective. Chief Jones outlined extra

expenditures due to the pandemic such as the purchase of PPE and additional cleaning supplies. Chief Jones advised that government funding has been made available to TransLink as an enterprise, not specifically to Transit Police. The costs associated with the pandemic were discussed, including ongoing costs for PPE and office reconfiguration such as protective shields between desks. The future state of work will be considered in budget planning. The Committee deliberated and Mr. Smolic answered questions and provided additional information on costs to date as well as projected spending. A positive variance for year-end was achieved, even with the unexpected costs due to the pandemic and cyber incident.

The Committee discussed the process for reviewing finance reports and providing them to the Board at public meetings.

**5. Terms of Reference**

The Committee reviewed the Terms of Reference as circulated and there were no amendments made.

**6. Any other items**

A traditional land acknowledgement will be added to the agenda going forward.

**7. Next Meeting Date**

The next Finance Committee meeting is scheduled for April 15, 2021.

**8. Closure**

The Finance Committee meeting was declared closed at 10:20 a.m.

*Signed Minutes on File*

\_\_\_\_\_  
Ali Pejman, Chair

*Signed Minutes on File*

\_\_\_\_\_  
Taryn Barton, Committee Secretary

## SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE BOARD GOVERNANCE COMMITTEE MEETING

Minutes from the South Coast British Columbia Transportation Authority Police Board Governance Committee meeting held Monday, March 15, 2021 by videoconference.

- PRESENT:** George Madden, Committee Chair  
Murray Dinwoodie  
Carla Hotel
- REGRETS:** Sara Levine, Board Chair, Ex-officio Member
- ALSO PRESENT:** Mike Cumberworth, Deputy Chief Officer  
Barry Kross, Deputy Chief Officer  
Anita Furlan, Superintendent  
Taryn Barton, Board Secretary  
Stephen Crosby, Transit Police Services

---

### 1. **Call to Order**

The meeting was called to order at 1:00 p.m. and the Committee Chair acknowledged that the Metro Vancouver Transit Police operate on the traditional territory of the Lower Mainland Coast Salish peoples and gave thanks for their hospitality on these lands and paid respect to their ancestors past and present. A quorum was present and the meeting was duly constituted.

### 2. **Consent Agenda**

The following items were considered in the consent agenda:

- a) Agenda for the meeting of March 15, 2021 (for approval); and
- b) Minutes from the meeting of January 18, 2021 (for approval, forward to the Board for information).

#### 2.1 **It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board Governance Committee approves the following items on the consent agenda:

- a) Agenda for the meeting of March 15, 2021 (for approval); and
- b) Minutes from the meeting of January 18, 2021 (for approval, forward to the Board for information).

**CARRIED**

### 3. **Reconciliation (Standing Item) – Chief/Chair**

**Board Report No. 2021-13: 2020 Year End Update on Actions for the Police Board and Transit Police to Strengthen Support to Indigenous Peoples and Good Governance**

The Committee received and reviewed Report No. 2021-13: 2020 Year End Update on Actions for the Police Board and Transit Police to Strengthen Support to Indigenous

Peoples and Good Governance. Deputy Chief Cumberworth provided an update on the Indigenous Liaison Officer, Constable Kirk Rattray, and outlined his role. The Blue Eagle Cadet Program held their open house last week and has received positive feedback from the community. The Committee requested that Action Item A.8 be changed to 'in progress', which the Board Secretary will follow up on.

**3.1. It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board Governance Committee receive Report No. 2021-13: 2020 Year End Update on Actions for the Police Board and Transit Police to Strengthen Support to Indigenous Peoples and Good Governance and forwards to the Board (public) for information.

**CARRIED**

**4. Public Engagement and Update on Presentation Schedule for Board Meetings**

Mr. Crosby provided an update on the Board Meeting presentation schedule being developed. The intention is to have two presentations per Board Meeting with one from a community partner and the other from Transit Police. The Alzheimer's Society of BC has requested to present to the Board and has been confirmed for April. Mr. Crosby advised that other presentations being considered are from members of the Chief's Community Council, Constable Ponsioen for the new Waterfront Community Policing Centre and Indigenous Liaison Officer Constable Rattray for the Blue Eagle Cadet program. Mr. Crosby was asked to provide a schedule for the next meeting for the Committee's review to be shared with the Board.

**5. Community Events - Standing Item**

Most community events have been put on hold due to the COVID-19 health pandemic. Mr. Crosby and Deputy Chief Kross provided an update on some of the charity events that have proceeded in different formats such as the polar plunge. The annual golf tournament to raise funds for Special Olympics has been pushed back to late September and will follow proper health protocols. It is also intended that the Board will hold some of their meetings out in the community when it is safe to do so.

**6. Onboarding for New Board Members**

The Committee discussed the onboarding process for new Board members and the large quantity of material provided. The Committee suggested that the Respectful Workplace Policy and the Strengthening Support to Indigenous Peoples and Good Governance Report be added. In person meetings with the Chief and Executive, a tour of headquarters and ride-alongs will resume when it is safe to do so. The Chair advised of a handbook that the Calgary Police Commissions developed for their new Board members. The Committee agreed that a short-form handbook would be helpful and the Chair will contact Calgary to see if a copy can be provided.

**7. Respectful Workplace Policy – Chair**

At the Chair’s request, the Respectful Workplace Policy was reviewed by the Committee. The last time it was reviewed by the Board was in 2017. Mr. Crosby and Deputy Chief Kross outlined the policy review process. The Respectful Workplace Policy is reviewed annually by the HR Manager, Legal Council and Policy Advisors with signoff from the Chief and Executive. Deputy Chief Kross answered a question from the Committee in regards to how complaints are reported to the Board.

The Committee deliberated and considered policy versus procedure. An observation was shared that the policy contained many different procedures and it may be worthwhile to look at separating policy from procedure. Mr. Crosby will bring this forward to the Senior Policy Advisor to determine what the process may entail (including resources). Mr. Crosby will report back at the next meeting. The Committee would like to forward the policy to the Board for information and reaffirmation and made the following motion:

**It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board Governance Committee forward the Respectful Workplace Policy to the Board for information and reaffirmation.

**CARRIED**

**8. Any Other Business**

There was no other business. The Chair noted that if Committee Members have anything they would like to bring forward and add to the agenda, to let him know.

**9. Next Meeting Date**

The Governance Committee is scheduled to meet on May 17, 2021.

**10. Closure**

The meeting was declared closed at 1:40 p.m.

Certified Correct:

*Signed Minutes on File*

\_\_\_\_\_  
George Madden, Committee Chair

*Signed Minutes on File*

\_\_\_\_\_  
Taryn Barton, Board Secretary