

PUBLIC

To: South Coast British Columbia Transportation Authority Police Board (Police Board)

**From: Chief Officer Dave Jones
South Coast British Columbia Transportation Authority Police Service (Transit Police)**

Date: July 15, 2021

**Subject: Transit Police 2021 Q2 Financial Operating Status Report
[Police Board Report No. 2021-31] – Public Agenda**

INFORMATION REPORT

PURPOSE

The Police Board is responsible for the governance of the Transit Police. Regular reporting to the Police Board and their review of financial operations is a key element in the exercise of this responsibility and for public accountability.

The purpose of this report is to present the Transit Police operating budget variance for the period ending June 30, 2021 for the Police Board's review and consideration.

BACKGROUND

In 2016, the Transit Police launched its 2016-2020 Strategic Plan, which covers a period that has seen considerable changes to the regional transit system and levels of ridership. Between 2016 and 2019, transit system expansion brought significantly increased ridership that exceeded predictions and placed increasing demands on Transit Police resources. Policing services were enhanced, with increases to the Transit Police authorized strength in 2017 and 2018. However, the COVID-19 pandemic made a significant negative impact on transit ridership, with passenger levels first falling over 80% in March 2020, before rising back to between 40%-45% of pre-COVID levels by year-end 2020. Notwithstanding the decrease in passengers in 2020 and Q1/Q2 2021, a high volume of crimes continued to occur on and around the transit system. There was a significant increase in the rate of

reported crimes against persons and property per 100,000 boarded passengers, which continued from 2020 into Q1/Q2 2021.

As a result of the pandemic, the development of a new Transit Police Strategic Plan was delayed and the existing plan was extended until December 31, 2021.

In Q1/Q2 2021, the Transit Police continued its work to develop a new strategic plan for 2022-2026, while also focusing on its existing Strategic Plan and three Strategic Goals:

- A safe and secure transit system;
- Confidence in the use of public transit;
- Regional services that enhance local policing and community safety.

Organizationally, this included advancing of strategic actions related to:

- Maintaining operational deployment levels and responding to emerging issues such as mask compliance concerns from passengers;
- Exploring opportunities for tiered policing with the Ministry of Public Safety and Solicitor General / Policing and Security Branch;
- Increasing collaboration and training with jurisdictional police agencies to achieve safety/security across the region (e.g., Targeted Mobile Enforcement Team and Crime Suppression Team);
- Reaching out to vulnerable persons on transit and providing specialized response (e.g., support to Indigenous Peoples, those with mental health issues and homeless persons);
- Increasing diversity in hiring;
- Planning for appropriately staffed Transit Police service delivery to address future transit system expansion;
- Enhancing Transit Police officer skills and knowledge through training;
- Achieving efficiencies through increased use of technology through the Data Evidence Management Systems (DEMS) project;
- Enhancing performance analytics and crime analysis;
- Promoting anti-terrorism deterrence, detection and response capacities (expansion of the Explosive Detection Dog Program); and
- Demonstrating investigative excellence.

For 2021, with the concurrence of the Police Board, TransLink Security Management Limited and TransLink, there was no increase to the authorized strength in the budget. The Transit Police's budget for 2021 is \$37,892,919. The budget does not include TransLink "allocated costs" for centralized services, such as Sapperton premises rent and Information Technology services.

DISCUSSION**2021 Q2 Results (Appendix "A")**

As of June 30, 2021, the Police Service's total expenditures were \$19,144,966 compared with the year to date budget of \$19,329,338 (see Appendix "A"). The positive year-to-date variance of \$184,372 is largely due to differences between the budgeted and actual timing of expenditures.

2021 Forecast Based on Q2 Results (Appendix "B")

As of June 30, 2021, the Police Service has \$18,747,466 (49%) of the total budgeted expenditures remaining. The Transit Police is presently projecting a positive budget variance of \$120 Thousand by year-end (see Appendix "B").

A summary of forecasted cost savings and over expenditures follows:

Reconciliation of Expenditures:

<u>Savings:</u>	<u>(\$000)</u>
Radio Communications	80
Training costs	50
Legal	35
Recoveries	25
	<u>\$190</u>
 <u>Over Expenditures:</u>	
Vehicles	30
Other Services	20
Materials	15
Rentals	5
	<u>\$70</u>
 Net Savings	 <u><u>\$120</u></u>

Key savings are outlined below:

- "Radio Communication" costs are expected to be \$80 Thousand less than budgeted, due to the E-Comm levy being lower than planned and a large credit being received related to the 2020 levy (the 2020 actual levy was less than estimated).

- “Training” costs are forecasted to be \$50 Thousand less than budgeted due to lower than expected recruit fees and reduced conference and training costs due to the ongoing pandemic.
- “Recoveries” are expected to be \$25 Thousand better than budgeted because of additional recoveries of overtime costs for Members on secondment.
- “Legal” costs are forecasted to be \$35 Thousand favourable to the budget as lower legal costs were incurred for the indemnification of police officers in the year.

Offsetting the above savings is an unfavourable variance expected in:

- “Vehicle” costs are expected to be \$30 Thousand higher than budgeted because of significantly higher fuel prices than budgeted and higher repair and maintenance costs due to increased costs for labour and parts. Offsetting these higher costs was savings on vehicle insurance, as ICBC premiums decreased during the year.
- “Other Services” are forecasted to be over budget by \$20 Thousand due to costs associated with hosting a backup server as part of the IT disaster recovery plan.
- “Materials” are expected to be \$15 Thousand over budget due to additional pandemic related purchases and the purchase of mesh ventilation vests for police officers.
- “Rentals” are forecasted to be \$5 Thousand over budget because of the rental of an additional parking stall at the Surrey Hub office.

TransLink Allocated Costs

Allocated costs from TransLink are not included in the Transit Police budget, which is consistent with the other TransLink subsidiaries. TransLink allocates centralized costs to the business units which directly benefit from/consume the service or cost. The cost allocated to the Transit Police covers Information Technology, Premises Rental, Payroll and some Human Resources services. Total allocated costs budgeted for 2021 are \$5,155,000.

As of June 30, 2021, total TransLink allocated cost expenditures were \$2,315,078 compared with the year to date budget of \$2,646,457 (see Appendix “C”). The positive quarterly variance of \$331,379 (13.0 %) is largely due to lower premise

costs (delay in moving into additional third floor space at Sapperton) and timing of computer and systems costs.

CONCLUSION

Transit Police is forecasting a positive budget variance of approximately \$120 Thousand for year-end. The second quarter update includes an estimate for wage increases arising from the Collective Agreement reached in a binding arbitration on February 22, 2018. However, the actual police officer wage from April 1, 2020 to June 30, 2021 may be higher depending on the outcome of the next Vancouver Police Collective Agreement; which impacts provisions of the Transit Police Collective Agreement. (This same provision was also part of the recently negotiated TPPA and Transit Police Collective Agreement in September 2020. The Vancouver Police wage settlement for 2020 is still unknown as their latest Collective Agreement ended December 31, 2019.)

Chief Officer Dave Jones

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Submitting Senior Executive Member: Barry Kross, Deputy Chief Officer

Transit Police 2021 Actual

Board Report No. 2021-31/Appendix "A"

Period ending	June 30, 2021				2021	Remaining		
	Actual YTD	Budget YTD	Variance	%	Budget	Budget	%	
Labour								
Salaries	14,212,793	14,133,593	(79,200)	-1%	28,187,835	13,975,042	50%	
Overtime	184,054	378,800	194,746	51%	774,775	590,721	76%	
Benefits	4,097,801	3,890,847	(206,954)	-5%	7,014,442	2,916,641	42%	
	<u>18,494,647</u>	<u>18,403,240</u>	<u>(91,407)</u>	0%	<u>35,977,052</u>	<u>17,482,405</u>	49%	
Recoveries - Secondments	(655,250)	(623,576)	31,674	-5%	(1,248,684)	(593,434)	48%	
Labour net of Recoveries	<u>17,839,396</u>	<u>17,779,664</u>	<u>(59,732)</u>	0%	<u>34,728,368</u>	<u>16,888,972</u>	49%	
						-		
Vehicles								
Fuel	130,732	119,380	(11,352)	-10%	229,996	99,264	43%	
Vehicle Maintenance	80,778	56,590	(24,188)	-43%	116,500	35,722	31%	
Vehicle Outfitting	18,360	24,686	6,326	26%	40,002	21,642	54%	
Vehicle Leases	18,866	21,252	2,386	11%	42,504	23,638	56%	
Insurance	46,243	63,648	17,405	27%	127,503	81,260	64%	
	<u>294,980</u>	<u>285,556</u>	<u>(9,423)</u>	-3%	<u>556,505</u>	<u>261,526</u>	47%	
Materials								
Materials - Uniforms	49,346	55,641	6,295	11%	112,400	63,054	56%	
Materials - Other	105,694	67,903	(37,791)	-56%	116,195	10,501	9%	
Materials - Firearms/Ammunition	36,630	50,017	13,387	27%	86,998	50,368	58%	
Materials - Outerwear	92,163	109,467	17,304	16%	199,700	107,537	54%	
	<u>283,834</u>	<u>283,028</u>	<u>(806)</u>	0%	<u>515,293</u>	<u>231,459</u>	45%	
Outside Services								
Maintenance and Repairs	22,418	24,136	1,718	7%	43,005	20,587	48%	
Uniform Cleaning	50,155	49,093	(1,062)	-2%	101,798	51,643	51%	
Other Services	66,063	42,942	(23,121)	-54%	118,499	52,437	44%	
Minor Renovations	5,287	20,000	14,713	74%	20,000	14,713	74%	
	<u>143,922</u>	<u>136,171</u>	<u>(7,751)</u>	-6%	<u>283,302</u>	<u>139,380</u>	49%	
Administration								
Office Equipment	19,822	5,105	(14,717)	-288%	16,501	(3,321)	-20%	
Stationery and Supplies	14,843	32,270	17,427	54%	62,749	47,906	76%	
Memberships/Subscriptions	39,547	30,177	(9,370)	-31%	67,752	28,205	42%	
Board Remuneration	29,506	17,501	(12,005)	-69%	47,702	18,196	38%	
Other Administration	9,829	10,081	252	2%	22,751	12,922	57%	
	<u>113,547</u>	<u>95,134</u>	<u>(18,413)</u>	-19%	<u>217,455</u>	<u>103,908</u>	48%	
Telecommunications								
Telecommunications	-	-	-	-	-	-		
Radio Communication Equipment	222,528	325,938	103,410	32%	651,253	428,725	66%	
	<u>222,528</u>	<u>325,938</u>	<u>103,410</u>	32%	<u>651,253</u>	<u>428,725</u>	66%	
Professional and Legal								
Professional fees	43,718	60,493	16,775	28%	114,001	70,283	62%	
Legal Fees	32,248	85,994	53,746	62%	185,000	152,752	83%	
	<u>75,965</u>	<u>146,487</u>	<u>70,522</u>	48%	<u>299,001</u>	<u>223,036</u>	75%	
Training								
Recruit Training	84,456	85,000	544	1%	215,000	130,544	61%	
Training - Mandatory	62,390	138,037	75,647	55%	309,750	247,360	80%	
	<u>146,845</u>	<u>223,037</u>	<u>76,192</u>	34%	<u>524,750</u>	<u>377,905</u>	72%	
Rentals								
Rentals/Leases - Parking	8,559	4,500	(4,059)	-90%	9,004	445	5%	
Rentals/Leases - Range	9,195	16,660	7,465	45%	35,000	25,805	74%	
Rentals/Leases - Office Equipment	-	-	-	-	-	-		
	<u>17,754</u>	<u>21,160</u>	<u>3,406</u>	16%	<u>44,004</u>	<u>26,250</u>	60%	
Marketing & Promotions								
	6,195	33,163	26,968	81%	72,501	66,306	91%	
	<u>6,195</u>	<u>33,163</u>	<u>26,968</u>	81%	<u>72,501</u>	<u>66,306</u>	91%	
Total Before Allocated Costs	<u>19,144,966</u>	<u>19,329,338</u>	<u>184,372</u>	1.0%	<u>37,892,432</u>	<u>18,747,466</u>	49%	

Timing of new hires at start of year
OT costs lower
Timing and higher dental/extended health costs and WCB premiums
Additional OT costs recovered
Large increase in fuel price
Increase in number of repairs
Decrease in ICBC insurance premiums
Timing of the purchase of Narcan spray and COVID supplies
Timing of purchases
Timing of purchases
Timing of expenditures
Timing of expenditures
Additional cost for hosting backup server
Timing of expenditures
COVID-19 barriers and additional monitors
Less usage as staff working remotely
Timing of expenditures
Timing
Lower E-Comm levy and credit for 2020 levy
Timing of expenditures
Timing of expenditures
Timing of expenditures
Additional parking stall rented
Timing of expenditures
Timing of expenditures

Transit Police 2021 Forecast

Period ending June 30, 2021

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	2021 Budget	2021 Forecast	Variance	%	
Labour					
Salaries	28,187,835	28,187,835	-	0%	
Overtime	774,775	624,775	150,000	19%	Less OT needed as fewer callouts and Special Events
Benefits	7,014,442	7,164,442	(150,000)	-2%	Higher dental/extended health costs and WCB premiums
	<u>35,977,052</u>	<u>35,977,052</u>	-	0%	
Recoveries - Secondments	(1,248,684)	(1,273,684)	25,000	2%	Additional secondment recoveries
Labour net of Recoveries	<u>34,728,368</u>	<u>34,703,368</u>	25,000	0%	
Vehicles					
Fuel	229,996	249,996	(20,000)	-9%	Significant increase in fuel price
Vehicle Maintenance	116,500	151,500	(35,000)	-30%	Increase in the number of repairs
Vehicle Outfitting	40,002	40,002	-	0%	
Vehicle Leases	42,504	42,504	-	0%	
Insurance	127,503	102,503	25,000	20%	Lower ICBC insurance premiums
	<u>556,505</u>	<u>586,505</u>	(30,000)	-5%	
Materials					
Materials - Operators' Uniforms	112,400	117,400	(5,000)	-4%	Purchase of mesh ventilation vests
Materials - Misc	116,195	126,195	(10,000)	-9%	Purchase of Narcan spray and COVID supplies
Materials - Firearms/Ammunition	86,998	86,998	-	0%	
Materials - Outerwear	199,700	199,700	-	0%	
	<u>515,293</u>	<u>530,293</u>	(15,000)	-3%	
Outside Services					
Maintenance and Repairs	43,005	43,005	-	0%	
Uniform Cleaning	101,798	101,798	-	0%	
Other Services	118,499	138,499	(20,000)	-17%	Additional cost for hosting backup server
Minor Renovations	20,000	20,000	-	0%	
	<u>283,302</u>	<u>303,302</u>	(20,000)	-7%	
Administration					
Office Equipment	16,501	21,501	(5,000)	-30%	Additional monitors and COVID barriers
Stationery and Supplies	62,749	57,749	5,000	8%	Less usage as staff working remotely
Memberships/Subscriptions	67,752	67,752	-	0%	
Police Board Expenses	47,702	47,702	-	0%	
Other Administration	22,751	22,751	-	0%	
	<u>217,455</u>	<u>217,455</u>	-	0%	
Telecommunications					
Telecommunications	-	-	-		
Radio Communication Equipment	651,253	571,253	80,000	12%	E-Comm levy lower than planned and credit for 2020 levy
	<u>651,253</u>	<u>571,253</u>	80,000	12%	
Professional and Legal					
Professional fees	114,001	114,001	-	0%	
Legal Fees	185,000	150,000	35,000	19%	Lower legal costs incurred for indemnification of police officers
	<u>299,001</u>	<u>264,001</u>	35,000	12%	
Training					
Training & Education	215,000	205,000	10,000	5%	Recruit fees at JIBC lower than planned
Training - Mandatory	309,750	269,750	40,000	13%	Less conferences/training due to pandemic
	<u>524,750</u>	<u>474,750</u>	50,000	10%	
Rentals					
Rentals/Leases - Parking	9,004	14,004	(5,000)	-56%	Additional parking stall rented
Rentals/Leases - Range	35,000	35,000	-	0%	
Rentals/Leases - Office Equipment	-	-	-		
	<u>44,004</u>	<u>49,004</u>	(5,000)	-11%	
Marketing & Promotions					
	72,501	72,501	-	0%	
Total	<u><u>37,892,432</u></u>	<u><u>37,772,432</u></u>	<u>120,000</u>	0.3%	

TransLink Allocated Costs - 2021 Actual

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Period ending	June 30, 2021				2021 Budget	Remaining Budget	%
	YTD Actual	YTD Budget	Variance	%			
Salaries	441,414	421,541	(19,873)	-5%	834,230	392,816	47%
Administration	191,933	279,158	87,225	31%	549,571	357,638	65%
Computers & Systems	630,120	784,797	154,677	20%	1,449,188	819,068	57%
Rentals	1,051,611	1,160,961	109,350	9%	2,321,922	1,270,311	55%
	<u>2,315,078</u>	<u>2,646,457</u>	<u>331,379</u>	13%	<u>5,154,911</u>	<u>2,839,833</u>	55%