

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, November 13, 2020 by video-conference.

DIRECTORS PRESENT:

Sara Levine, **Chair**
Murray Dinwoodie
Carla Hotel
Marnie Larson
George Madden
Adam Palmer, Chief Constable, VPD
Shan Parmar
Ali Pejman
Stephen Thatcher, Assistant Commissioner, RCMP

STAFF IN ATTENDANCE:

Dave Jones, Chief Officer
Mike Cumberworth, Deputy Chief Officer
Barry Kross, Deputy Chief Officer
Anita Furlan, Superintendent
Oscar Allueva, Transit Police Service
Taryn Barton, Board Secretary
Stephen Crosby, Transit Police Service

1. Territorial Acknowledgment and Call to Order

Chair Levine called the meeting to order at 9:02 a.m. and acknowledged that Metro Vancouver Transit Police operate throughout the traditional territories of the Lower Mainland Coast Salish peoples and is thankful for their hospitality on these lands. The meeting was duly constituted and a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of November 13, 2020;
- b) Minutes from the Board meeting of September 25, 2020;
- c) Approved Minutes from the Governance Committee meeting of September 10, 2020;
- d) Board Report No. 2020-41: Transit Police 2020 Q3 Financial Operating Status (reviewed by Finance, for information);
- e) Board Report No. 2020-42: Q3 Complaint Statistical Report (reviewed by HR Committee, for information);

- f) Compliments Report (for information);
- g) 2021 Calendar of Board Meetings; and
- h) Consent Resolution 2020-46 approved by the Board October 30, 2020;
 - “A. THAT the South Coast British Columbia Transportation Authority Police Board approves amendment to policy chapter [AC200 – McNeil Disclosure Package](#); and
 - B. Requests the Transit Police to post to the Transit Police website the amended policy chapters, once the policy is vetted pursuant to the Freedom of Information and Protection of Privacy Act.”

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of November 13, 2020;
- b) Minutes from the Board meeting of September 25, 2020;
- c) Approved Minutes from the Governance Committee meeting of September 10, 2020;
- d) Board Report No. 2020-41: Transit Police 2020 Q3 Financial Operating Status (reviewed by Finance, for information);
- e) Board Report No. 2020-42: Q3 Complaint Statistical Report (reviewed by HR Committee, for information);
- f) Compliments Report (for information);
- g) 2021 Calendar of Board Meetings; and
- h) Consent Resolution 2020-46 approved by the Board October 30, 2020;
 - “A. THAT the South Coast British Columbia Transportation Authority Police Board approves amendment to policy chapter [AC200 – McNeil Disclosure Package](#); and
 - B. Requests the Transit Police to post to the Transit Police website the amended policy chapters, once the policy is vetted pursuant to the Freedom of Information and Protection of Privacy Act.”

CARRIED

1.3 Items Removed from the Consent Agenda

There were no items removed from the Consent Agenda.

2. Delegations – Community Remarks

There were no written submissions from members of the public received.

3.1 Transit Police Professional Association

There was no report given.

3.2 Chief Officer Information Report – Chief Officer

The Board received a verbal report from Chief Jones regarding the following:

- Police Exemplary Medal Awards were held earlier this month
- COVID-19 pandemic update including:
 - Masks are mandatory within the Transit Police building and self-screening protocols continue for those coming into the workplace
 - No confirmed cases amongst staff to date
 - Continue to monitor and maintain a good supply of PPE and cleaning products
 - Staff continue to work remotely as much as possible
 - Operational requirements are being met and staffing levels are good

Chief Jones commended the good work being done by members, responding to calls on and around the system regarding people in medical distress and administering naloxone.

Chief Jones also provided an update on a Transit Police member who was injured in a vehicle accident while responding to a call.

4. Other Business

4.1 Strategic Plan Update – Stephen Crosby

Mr. Crosby provided an update on the Strategic Plan process. Mr. Crosby shared a slide outlining the commitment statement and goals of the existing Strategic Plan (2016-2020). The Board met in October and November and work is underway to update the commitment statement. Mr. Crosby shared another slide in regards to the development of the new plan and the corresponding timeline is anticipated to be as follows:

- June 2021 - First draft presented to the Board
- July/August 2021 – Stakeholder Feedback
- September 2021 – Second draft to Board
- November 2021 – Final Draft to Board
- Q1 2022 – Finalized and public release.

The Board discussed extending the current Strategic Plan for 2021 while the new plan is being developed. The following motion was put forward to extend the current plan and to keep Police Services apprised:

It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors extend the current Strategic Plan for at least one year, to the end of 2021.

CARRIED

The Board will revisit and assess before the end of 2021 to determine if a further extension is required.

4.2 Diversity Initiatives

Diversity Initiatives is a standing item on the agenda for discussion. Chief Jones advised that Transit Police is engaged internally with their own diversity initiatives. Chief Jones, Inspector Kyle and Sergeant Simpkin will be taking part in a discussion with TransLink's Equity, Diversity and Inclusion Group to speak about issues in policing. Chief Jones provided an update on recruiting, education and training initiatives around diversity. In the recent sergeant promotion process, 40% of the promotions were female. Mentoring programs are available and have been successful. Board members shared comments and asked questions.

4.3 Report from Chair, Finance Committee

The Board received a verbal report from the Chair of the Finance Committee regarding recent activities of the Committee. The Committee approved their 2021 schedule at the last meeting.

4.4 Report from Chair, Governance Committee

The Board received a verbal report from the Chair of the Governance Committee on recent activities of the Committee including progress on Strengthening Indigenous Relations. Strategic planning is moving ahead and the Committee structure has been recommended for 2021. The Chair updated the Board on a recent meeting she attended with TransLink and noted the high level of work being done.

5. Committee Membership for 2021 - Chair

The Board reviewed the proposed Committee membership for 2021 and accordingly:

5.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the following:

- A) The reappointment of Marnie Larson as Chair of the Human Resources and Compensation Committee and that Directors Hotel, Palmer and Parmar are appointed/reappointed for 2021.
- B) The appointment of George Madden as Chair of the Governance Committee and that Directors Dinwoodie, Hotel and Thatcher are appointed/reappointed for 2021.
- C) The reappointment of Ali Pejman as Chair of the Finance Committee and Directors Dinwoodie and Madden are appointed/reappointed for 2021.

CARRIED

6. Canadian Association of Police Governance Virtual Conference and AGM – Directors Hotel and Madden

Director Madden reported back on the recent Canadian Association of Police Governance Conference and AGM which was held virtually on October 30 – November 1. The conference focus was on prioritizing wellness through governance and Director Madden provided some of the features and key presentations each day.

7. Canadian Association of Police Governance Webinar – Director Hotel

Director Hotel reported back on the November 10, 2020 Canadian Association of Police Governance Webinar ‘Knowing your Board Authority’. The webinar reviewed police governance compared to corporate governance.

8. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for February 5, 2021 at 9:00 a.m.

9. Closure

There being no further business, the meeting was terminated at 9:40 a.m.

Certified Correct:

Signed Minutes on File

Sara Levine, Chair

Signed Minutes on File

Taryn Barton, Board Secretary