

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, February 21, 2020 at TransLink Sapperton Main Offices, Room 423, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Sara Levine, **Chair**

Murray Dinwoodie

Adam Palmer, Chief Constable, VPD

Shan Parmar

Ali Pejman

Stephen Thatcher, Assistant Commissioner, RCMP

STAFF IN ATTENDANCE:

Dave Jones, Chief Officer

Mike Cumberworth, Deputy Chief Officer

Barry Kross, Deputy Chief Officer

Oscar Allueva, Transit Police Service

Taryn Barton, Board Secretary

Stephen Crosby, Transit Police Service

Guests:

Kevin Desmond, Chief Executive Officer, TransLink

Larry Satterwhite, Assistant Chief, Houston Police Department

1. Territorial Acknowledgment and Call to Order

The Chair called the meeting to order at 9:00 a.m. and acknowledged that Metro Vancouver Transit Police operate throughout the traditional territories of the Lower Mainland Coast Salish peoples and that the Board Meeting is being held on the unceded traditional territory of the Musqueam and Qayqayt First Nations. The record notes that the meeting was duly constituted and that a quorum was present.

Director Thatcher took his Oath of Office as administered by Chief Jones. The Board went around the table and introduced themselves. Director Thatcher provided a brief work history and provided some positive feedback on the Board's onboarding process and orientation materials.

Director Palmer introduced his guest, Larry Satterwhite, Assistant Chief of the Houston Police Department. Assistant Chief Satterwhite thanked the Board for having him.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of February 21, 2020;
- b) Minutes from the Board meeting of November 15, 2019
- c) Approved Minutes from the Finance Committee meeting of October 22, 2019;
- d) Approved Minutes from the Governance Committee meeting of November 4, 2019;
- e) Board Report No. 2020-01: Strengthening Transit Police Support to Indigenous Peoples (Reviewed by Governance – for information)
- f) Board Report No. 2020-03: 2019 Year-End Financial Operating Status (Reviewed by Finance Committee – for information);
- g) Board Report No. 2020-04: 2019 Year-End Complaint Report (Reviewed by Human Resources and Compensation Committee – for information);
- h) Board and Committee Attendance Report 2019;
- i) Compliments Report;
- j) Ministerial Order No. M004 Appointing Directors Parmar and Thatcher;
- k) Ministerial Order No. M009 Appointing Chair Levine;
- l) Canadian Association of Police Governance Annual Membership Renewal;
- m) 2020 Calendar of Board and Committee meetings; and
- n) Consent Resolution approved by the Board December 5, 2019, Report 2019-56:
 - I) “THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves new policy chapter: [OB320 – Public Interest Disclosure Act](#) as interim policy for the Transit Police; and
 - II) Requests the Transit Police to post to the Transit Police website the new interim policy chapter, once it is vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.”

There was a motion to remove Item 1.1(g) Board Report No. 2020-04: 2019 Year-End Complaint Report from the Consent Agenda for further consideration and accordingly:

It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors remove item 1.1(g) Board Report No. 2020-04: 2019 Year-End Complaint Report from the Consent Agenda for further consideration under 1.3.

CARRIED

1.2 **It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of February 21, 2020;
- b) Minutes from the Board meeting of November 15, 2019
- c) Approved Minutes from the Finance Committee meeting of October 22, 2019;

- d) Approved Minutes from the Governance Committee meeting of November 4, 2019;
- e) Board Report No. 2020-01: Strengthening Transit Police Support to Indigenous Peoples (Reviewed by Governance – for information)
- f) Board Report No. 2020-03: 2019 Year-End Financial Operating Status (Reviewed by Finance Committee – for information);
- h) Board and Committee Attendance Report 2019;
- i) Compliments Report;
- j) Ministerial Order No. M004 Appointing Directors Parmar and Thatcher;
- k) Ministerial Order No. M009 Appointing Chair Levine;
- l) Canadian Association of Police Governance Annual Membership Renewal;
- m) 2020 Calendar of Board and Committee meetings; and
- n) Consent Resolution approved by the Board December 5, 2019, Report 2019-56:
 - III) “THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves new policy chapter: [OB320 – Public Interest Disclosure Act](#) as interim policy for the Transit Police; and
 - IV) Requests the Transit Police to post to the Transit Police website the new interim policy chapter, once it is vetted pursuant to the *Freedom of Information and Protection of Privacy Act*.”

CARRIED

1.3 Items Removed from the Consent Agenda

Board Report No. 2020-04: 2019 Year-End Complaint Report [Previously Item 1.1g]

Chief Jones answered a question and provided more information in regards to contributors to fluctuations in reportable injuries and how Transit Police compares to other police departments.

1.4 It was MOVED and SECONDED

That the South Coast British Columbia Transportation Authority Police Board of Directors receives for information Board Report No. 2020-04: 2019 Year-End Complaint Report.

CARRIED

2. Delegations – Community Remarks

There were no members of the public present.

3.1 Transit Police Professional Association

There was no report given.

3.2 Chief Officer Information Report – Chief Officer

Chief Jones provided a verbal report on the following recent activities of the Transit Police:

- Community Safety Officer application has been submitted to the Province for consideration. Ms. Nielsen and Mr. Allueva were thanked for all of their work to date on this project.
- Budget will go to the TransLink Board in March following delays within the enterprise. Chief Jones outlined changes that were made to the Transit Police budget to provide some cost savings.
- Protests going on throughout the country with some limited impacts to the bus service in Metro Vancouver. Director Palmer noted that Transit Police is doing an excellent job.
- Staffing, recruitment and retention update. Chief Jones thanked Mr. Allueva and the Transit Police Professional Association for their work in reaching an agreement on the pension plan.

4. Other Business

4.1 Report from Chair, Finance Committee

The Finance Committee Chair provided a verbal report of recent activities of the Committee. The Committee reviewed their Terms of Reference and the year-end quarterly financials.

4.2 Report from Chair, Governance Committee

The Governance Committee Chair provided a verbal report of recent activities of the Committee. The Committee's Terms of Reference were reviewed and will be revised.

4.3 Review of Committee Chairs and Members - Chair

Chair Levine recommended some changes to Committee membership for the Board's consideration. Director Thatcher will be appointed to the Governance Committee and Director Parmar will move from the Governance Committee to the Human Resources and Compensation Committee. As there are still vacancies on the Board, the Chair will continue to serve as the Chair of the Governance Committee and will also serve as Acting Chair of the Human Resources Committee. As vacancies on the Board are filled, new Board Members will be assigned to Committees as appropriate.

4.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approve:

- A. The appointment of Board Chair Levine as Acting Chair of the Human Resources and Compensation Committee and that Director Palmer is reappointed and Director Parmar is appointed for 2020.
- B. The reappointment of Board Chair Levine as Chair of the Governance Committee and Director Dinwoodie is reappointed and Director Thatcher is appointed for 2020.
- C. The reappointment of Ali Pejman as Chair of the Finance Committee and Directors Dinwoodie and Parmar are reappointed for 2020.

CARRIED

4.5 British Columbia Association of Police Boards (BCAPB) Representative and Annual Conference

The Board considered appointing a Board Member to represent the Board on the BCAPB Executive Board. Director Dinwoodie is willing to stay on but noted that meeting dates tend to conflict with Board meetings. The Board also considered attendance at the BCAPB Annual conference and AGM in Victoria, March 5-7, 2020.

4.6 It was MOVED and SECONDED:

THAT the South Coast British Columbia Transportation Authority Police Board of Directors:

- A. Appoint Director Dinwoodie as an authorized representative of the BCAPB Executive Board.
- B. Approve the attendance and related registration and travel costs of Chair Levine at the BCAPB conference in Victoria, March 5-7, 2020.

CARRIED

5. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for April 24, 2020 at 9:00 a.m.

6. Closure

There being no further business, the meeting was terminated at 9:36 a.m.

Certified Correct:

Original Signed Minutes on File

Sara Levine, Chair

Original Signed Minutes on File

Taryn Barton, Board Secretary