

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, November 15, 2019 at TransLink Sapperton Main Offices, Room 423, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Mark Reder, **Chair**

Murray Dinwoodie

Patricia Gallivan (by conference call)

Sara Levine

Adam Palmer, Chief Constable, VPD

Shan Parmar (by conference call)

Ali Pejman

STAFF IN ATTENDANCE:

Dave Jones, Chief Officer

Barry Kross, Deputy Chief Officer

CJ Kyle, Acting Deputy Chief Officer

Oscar Allueva, Transit Police Service

Taryn Barton, Board Secretary

Stephen Crosby, Transit Police Service

Paul Milne, Transit Police Service (*arrived at 9:37 a.m.*)

1. Territorial Acknowledgement and Call to Order

The Chair called the meeting to order at 9:10 a.m. and acknowledged that Metro Vancouver Transit Police operate throughout the traditional territories of the Lower Mainland Coast Salish peoples and that the Board Meeting is being held on the unceded traditional territory of the Musqueam and Qayqayt First Nations. The record notes that the meeting was duly constituted and that a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of November 15, 2019;
- b) Minutes from the Board meeting of September 27, 2019;
- c) Approved Minutes from the Governance Committee meeting of September 9, 2019;
- d) Board Report No. 2019-41: Strategic Plan Semi-Annual Update (reviewed by Board, for information);

- e) Board Report No. 2019-50: Q3 Financial Operating Status (reviewed by Finance, for information);
- f) Board Report No. 2019-51: Q3 Complaints Report (reviewed by HR, for information);
- g) Compliments Report; and
- h) 2020 Calendar of Board and Committee meetings.

There was a motion to remove Item 1.1(d) Board Report No. 2019-41: Strategic Plan Semi-Annual Update from the Consent Agenda for further consideration and accordingly:

It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors remove item 1.1(d) Board Report No. 2019-41: Strategic Plan Semi-Annual Update from the Consent Agenda for further consideration under 1.3.

CARRIED

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of November 15, 2019;
- b) Minutes from the Board meeting of September 27, 2019;
- c) Approved Minutes from the Governance Committee meeting of September 9, 2019;
- e) Board Report No. 2019-50: Q3 Financial Operating Status (reviewed by Finance, for information);
- f) Board Report No. 2019-51: Q3 Complaints Report (reviewed by HR, for information);
- g) Compliments Report; and
- h) 2020 Calendar of Board and Committee meetings

CARRIED

1.3 Items Removed from the Consent Agenda

Items removed from the Consent Agenda to be considered individually.

1.4 Board Report No. 2019-41: Strategic Plan Semi-Annual Update [Previously Item 1.1(d)]

Mr. Crosby answered a question from the Board in regards to percentages of change on some of the key performance indicators (KPIs) contained in the report. Chief Jones provided additional information. There was a suggestion to include an indicator of police workload in the report, and/or a 'Calls for Service' line item. Deputy Chief Kross outlined some of the work being done at Transit Police. There was a further suggestion to release

a public quarterly report of KPIs that include Calls for Service. Chief Jones provided a statistic in regards to calls taken.

At this time the Chief received comments on Board Report No. 2019-51: Q3 Complaints Report, which was received for information under the Consent Agenda, such as providing comparators from other police departments. Director Palmer outlined Vancouver's process. A/Deputy Chief Kyle provided further information on Transit Police's complaint process as well as training. The Board commended Transit Police for their good work.

1.5 It was MOVED and SECONDED

That the South Coast British Columbia Transportation Authority Police Board of Directors receive Report No. 2019-41: Strategic Plan Semi Annual Update for information with the comments as discussed.

CARRIED

2. Delegations – Community Remarks

There were no members of the public present.

***9:37 a.m. Constable Milne arrived**

3. Transit Police Professional Association – Constable Paul Milne

Constable Milne introduced himself and provided his work history in policing. He is the Vice President of the Association and is attending the Police Board meeting today on behalf of the President. The Association continues to have good communication with management. Cst. Milne answered questions from the Board.

4. Chief Officer Information Report – Chief Officer

Chief Jones provided a verbal report on recent activities of the Transit Police. Preparations are underway for a meeting with TransLink in December. Chief Jones provided an update on recruiting. The Board also received an update on ride-alongs.

5. Other Business

5.1 Report from Chair, Governance Committee

The Governance Committee Chair provided a verbal report of recent activities of the Committee. Work is ongoing in regards to broadening the Board's response to reconciliation. The Committee has also been reviewing the strategic planning process,

succession planning for the Board and training for the Board. The Committee continues to review meeting efficiency, board resources and committee structure.

5.2 Report from Chair, Finance Committee

The Finance Committee Chair provided a verbal report of recent activities of the Committee which included a review of the quarterly financial statements.

5.3 British Columbia Association of Police Governance - Chair

The Board received the notice of the British Columbia Association of Police Governance's 2020 Annual General Meeting. The conference is scheduled for March 5-7, 2020 in Victoria. The Board discussed sponsorship considerations.

5.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board approve sponsorship of the 2020 British Columbia Association of Police Boards Conference in the amount of \$475.

CARRIED

6. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for February 21, 2020 at 9:00 a.m.

7. Closure

There being no further business, the meeting was terminated at 9:55 a.m.

Certified Correct:

Original Signed Minutes on File

Original Signed Minutes on File

Mark Reder, Chair

Taryn Barton, Board Secretary