

Terms of Reference

Metro Vancouver Transit Police Chief's Community Council

Mission

The Chief's Community Council (CCC) seeks to improve the transit experience by providing a forum to promote dialogue and collaboration with all stakeholders which includes the general public, the Community Council, TransLink, and the Transit Police to enhance safety and security for the transit community.

Vision

The Transit Police and the transit community working together to foster a climate of safety, security, mutual respect and exceptional customer service.

Goals and Objectives

The CCC is established to function in an advisory role to the Chief Officer and the Transit Police. The goals and objectives of the CCC are to:

1. Work cooperatively with each other, the Chief Officer and the Transit Police to identify, inform, discuss and address common issues and trends which may impact the effectiveness of community policing and public safety. Such issues may include, but are not limited to:
 - crime reduction, prevention and social disorder
 - customer service
 - collaboration with the police and other agencies
 - misunderstandings and stereotypes
2. Engage in open dialogue, give input and provide feedback on priorities;
3. To build and strengthen relationships between the transit community and Transit Police. This may be accomplished by:
 - a. Providing recommendations for proactive measures to increase cooperation, mutual understanding and trust between the Transit Police and the community;
 - b. Giving input on enhancing the quality of service delivery and integration of policing services to be more responsive to the needs of the transportation community; and
 - c. Providing opportunities for dialogue, information exchange, understanding and awareness building between and amongst Transit Police and the diverse transit community.

d. When appropriate, communicate publicly as a group or as representatives as informed proponents for Transit Police

Chief's Community Council Structure and Protocol

1. The Chief's Community Council (CCC) will be comprised of a maximum of 15 persons providing geographic representation; vulnerable group representatives (including youth, seniors, women and disabled, marginalized); and representatives at large, representing groups/communities with an interest in supporting transit safety.
2. The Chief Officer will collaborate with the Chair to develop the agenda for meetings.
3. Meetings will be held a minimum of four times a year or as required.
4. Decisions made during a meeting will be carried if supported by the majority of council members present at the meeting.
5. The governance of the Transit Police remains with the Transit Police Board.

Chief's Community Council Member Conduct and Responsibilities

1. Representatives are expected to attend meetings on a regular basis. If a member misses three consecutive meetings without reasonable cause the member will be considered to have given up their position on the CCC.
2. If a council member is unable to attend a meeting, an identified designated alternate that is prepared, i.e. familiar with the CCC Terms of Reference, past discussions as per previous meetings minutes and current agenda, may attend in the member's place. This person is to be identified and the Secretary notified of their attendance as soon as the CCC Member is aware they will be absent.
3. Council members are expected to obtain and bring to the meetings the perspectives of their community(ies).
4. All members of the CCC serve on a voluntary basis.
5. The CCC is an inclusive environment where all individuals can be heard, respected and valued.

Chief's Community Council Membership

1. Recommendations for membership may be brought forward, however final selection of members is at the discretion of the Chief Officer.
2. The Chief's Community Council Chair and Co-Chair will be elected by members in January for two consecutive years with the Co-Chair being elected in the second year of the term of the Chair. The Chair and Co-Chair will be responsible to lead the Council's meetings, develop the agenda in consultation with the Chief Officer, liaise with the Chief Officer, Transit Police Executive and Council members, develop ad hoc committees and carry out tasks as required.