

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, February 8, 2019 at TransLink Sapperton Main Offices, Room 423, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Mark Reder, **Chair**

Murray Dinwoodie

Patricia Gallivan

Sara Levine

Adam Palmer, Chief Constable, VPD

Shan Parmar

Ali Pejman

STAFF IN ATTENDANCE:

Barry Kross, Interim Chief Officer

Mike Cumberworth, Deputy Chief Officer

Barry Hicks, Acting Deputy Chief Officer

Oscar Allueva, Transit Police Service

Taryn Barton, Board Secretary

Stephen Crosby, Transit Police Service

Bryce Graham, Transit Police Service (*exited at 9:22 a.m.*)

1. Call to Order

The regular meeting was called to order at 9:05 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

1.1 Consent Agenda

The following items will be considered in the consent agenda:

- a) Agenda for the meeting of February 8, 2019;
- b) Minutes from the Board meeting of November 16, 2018;
- c) Approved Minutes from the Finance Committee meeting of October 29, 2018;
- d) Approved Minutes from the Governance Committee meeting of November 5, 2018;
- e) Board Report No. 2019-01: 2018 Year-End Complaint Report;
- f) Board Report No. 2019-07: 2018 Year-End Financial Operating Status (Reviewed by Finance Committee – for information);
- g) Board and Committee Attendance Report 2018;

- h) Ministerial Order No. 479-481 Appointing Directors Gallivan, Levine and Pejman;
- i) Consent Resolution approved by the Board December 11, 2018, Report 2018-40: “THAT the South Coast British Columbia Transportation Authority Police Board of Directors:
 - I) Approves amended operations policy chapter: OO0070-Social Media of the South Coast British Columbia Transportation Authority Police Service Policies and Procedures Manual;
 - II) Requests the Transit Police to post to the Transit Police website the amended policy chapter, once it is vetted pursuant to the *Freedom of Information and Protection of Privacy Act.*; and
- j) 2019 Calendar of Board and Committee meetings.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of February 8, 2019;
- b) Minutes from the Board meeting of November 16, 2018;
- c) Approved Minutes from the Finance Committee meeting of October 29, 2018;
- d) Approved Minutes from the Governance Committee meeting of November 5, 2018;
- e) Board Report No. 2019-01: 2018 Year-End Complaint Report;
- f) Board Report No. 2019-07: 2018 Year-End Financial Operating Status (Reviewed by Finance Committee – for information);
- g) Board and Committee Attendance Report 2018;
- h) Ministerial Order No. 479-481 Appointing Directors Gallivan, Levine and Pejman;
- i) Consent Resolution approved by the Board December 11, 2018, Report 2018-40: “THAT the South Coast British Columbia Transportation Authority Police Board of Directors:
 - I) Approves amended operations policy chapter: OO0070-Social Media of the South Coast British Columbia Transportation Authority Police Service Policies and Procedures Manual;
 - II) Requests the Transit Police to post to the Transit Police website the amended policy chapter, once it is vetted pursuant to the *Freedom of Information and Protection of Privacy Act.*; and
- j) 2019 Calendar of Board and Committee meetings.

CARRIED

At the Board’s request, Item 1.1(e) Board Report No. 2019-01: 2018 Year-End Complaint Report will be further discussed in camera.

2. Delegations – Community Remarks

There were no members of the community present.

3.1 Transit Police Professional Association – Staff Sergeant Bryce Graham

Transit Police Professional Association ('TPPA') President, Staff Sergeant Graham, provided an update to the Board on Constable Harms who was shot in the line of duty last week. Staff Sgt. Graham acknowledged and thanked the Chief and management team for their response and support during the whole process. Staff Sgt. Graham also expressed his appreciation to the Surrey RCMP and civilian staff. Chief Kross provided various examples of the support received from jurisdictional policing partners and shared his appreciation. The Chair and Board Members provided comments and shared their thoughts and well wishes for Constable Harms.

The Board was asked for an update in regards to the Chief Officer selection process. The Chair provided a brief overview of the process undertaken by the Board and anticipates that the process will conclude over the next few weeks.

Staff Sgt. Graham answered questions from the Board in regards to morale and noted that there is a strong sense of pride within the organization. Board Members thanked Staff Sgt. Graham for attending.

***9:22 a.m. Staff Sergeant Graham exited**

3.2 Chief Officer Information Report – Chief Officer

Chief Kross provided a verbal report highlighting recent activities of the Metro Vancouver Transit Police (Transit Police) including:

- First Responder Mental Health Conference – provided details of the conference and plans to implement what was learned.
- Scott Road Station shooting – overwhelming level of support received from jurisdictional police partners as well as TransLink Enterprise.

4. Other Business

4.1 Report from Chair, Finance Committee

The Chair of the Finance Committee provided an oral report to the Board on recent activities of the Committee which included a review of the final budget as well as the Committee's Terms of Reference.

4.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the Transit Police 2019 Final Budget in the amount of \$34,555,711, as presented in Board Report No. 2019-03.

CARRIED

4.3 Report from Chair, Governance Committee

The Chair of the Governance Committee provided an oral report to the Board on recent activities of the Committee and encouraged Board members to complete the Board Evaluation survey.

4.4 Review of Committee Chairs and Members

The Board reviewed the composition of the Committees and accordingly:

4.5 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves:

- A. The reappointment of Pat Gallivan as Chair of the Human Resources and Compensation Committee and that Directors Levine and Palmer are reappointed for 2019.
- B. The reappointment of Sara Levine as Chair of the Governance Committee and Director Dinwoodie is reappointed and Director Parmar is appointed for 2019.
- C. The reappointment of Ali Pejman as Chair of the Finance Committee and Director Dinwoodie is reappointed and Director Parmar is appointed for 2019.

CARRIED

4.6 British Columbia Association of Police Boards (BCAPB) Member, Representative and Annual Conference

The Board deliberated on membership, appointing a representative to the Executive Board and sponsorship and attendance at the annual conference. Director Dinwoodie provided some details on the membership fees. The Board would like to continue membership and determined that if it is included in the budget, it does not need to be brought forward to the Board each year. The Chair will remain as the key contact for the BCAPB Executive although will not be able to attend meetings. Director Dinwoodie will be the alternate.

4.7 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors:

- A. Approve the renewal of the BCAPB membership for 2019 in the amount of \$775.
- B. Appoint Chair Reder as an authorized representative of the BCAPB Executive Board with Director Dinwoodie as an alternate.
- C. Approve the attendance and related registration and travel costs for the Board Chair and all Board Members at the BCAPB conference in Harrison Hot Springs, April 4-6, 2019.
- D. Approve sponsorship of an event at the 2019 BCAPB Conference and AGM in the amount of \$475.

CARRIED

4.8 Letter of Appeal from BCAPB

The Board considered a letter of appeal from the BCAPB dated January 30, 2019 in regards to a voluntary funding request for the 2020 CAPG Conference. The Board considered making a donation and considered the amount required as well as the number of police boards in the lower mainland.

4.9 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approve a voluntary funding contribution towards the Canadian Association of Police Governance's 2020 Annual Conference in the amount of \$1,500.

CARRIED

4.10 Canadian Association of Police Governance (CAPG) Membership

The Board was in agreement to continue their membership in the CAPG. It was decided that going forward the annual membership will be included in the budget and therefore it will not be necessary for the Board to approve membership each year.

4.11 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the renewal of the Canadian Association of Police Governance membership for 2019 in the amount of \$1,461.

CARRIED

5. Next Meeting

The next regular meeting of the Police Board is scheduled for April 12, 2019 at 9:00 a.m. The Chair will be away for the meeting. The Board Secretary will canvas Board Members to ensure there will be quorum. If there is quorum the meeting will proceed as scheduled and be chaired by Director Levine.

6. Closure

There being no further business, the meeting was terminated at 9:43 a.m.

Certified Correct:

Original Signed Minutes on File

Original Signed Minutes on File

Mark Reder, Chair

Taryn Barton, Board Secretary