

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, November 16, 2018 at TransLink Sapperton Main Offices, Room 423, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Mark Reder, **Chair**

Murray Dinwoodie

Sara Levine

Adam Palmer, Chief Constable, VPD

Shan Parmar

REGRETS

Patricia Gallivan

Ali Pejman

STAFF IN ATTENDANCE:

Barry Kross, Interim Chief Officer

Mike Cumberworth, Deputy Chief Officer

Barry Hicks, Acting Deputy Chief Officer

Oscar Allueva, Transit Police Service

Taryn Barton, Board Secretary

Stephen Crosby, Transit Police Service

Prior to the call to order, Director Parmar was welcomed to the Board and took his Oath of Office as administered by Chief Kross. Director Parmar provided a brief overview of his professional background.

1. Call to Order

The regular meeting was called to order at 9:08 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

1.1 Consent Agenda

The following items will be considered in the consent agenda:

- a) Agenda for the meeting of November 16, 2018;
- b) Minutes from Board meeting of September 28, 2018;
- c) Approved Minutes from the Governance Committee meeting of September 13, 2018;

- d) Board Report No. 2018-36: Q3 Financial Operating Status (reviewed by Finance Committee; for information);
- e) Board Report No. 2018-37: 2018 Q1/Q3 Complaint Statistical Report;
- f) Ministerial Order No. 453 appointing Director Parmar; and
- g) 2019 Calendar of Board Meetings (for approval).

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of November 16, 2018
- b) Minutes from Board meeting of September 28, 2018;
- c) Approved Minutes from the Governance Committee meeting of September 13, 2018;
- d) Board Report No. 2018-36: Q3 Financial Operating Status (reviewed by Finance Committee; for information);
- e) Board Report No. 2018-37: 2018 Q1/Q3 Complaint Statistical Report;
- f) Ministerial Order No. 453 appointing Director Parmar; and
- g) 2019 Calendar of Board Meetings (for approval).

CARRIED

2. Delegations – Community Remarks

There were no members of the community present.

3.1 Transit Police Professional Association

There was no report given.

3.2 Chief Officer Information Report – Chief Officer

Chief Kross provided a verbal report highlighting recent activities of the Metro Vancouver Transit Police (Transit Police) including:

- Sergeant Wendy Hawthorne is being presented with the 2018 Leadership Award in Excellence at the upcoming Canadian Urban Transit Association (CUTA) conference to acknowledge her specialized expertise in graffiti on transit.
- BC Police Honours Night – three Transit Police members are being given awards.
- BC Law Enforcement Torch Run – Chief receiving award for his contributions.

There was a suggestion from the Board to bring award recipients to meet the Board.

The Board went back to the Consent Agenda for deliberations on Item 1.1(e): Board Report No. 2018-37: 2018 Q1/Q3 Complaint Statistical Report. The number of

reportable injuries was discussed and Director Palmer provided some details in regards to a change in legislation in 2015 that changed the threshold for reporting.

4. Other Business

4.1 Report from Chair, Finance Committee

Director Dinwoodie provided an oral report to the Board on recent activities of the Committee which included a review of the Q3 Operating Financials and discussions on overtime. The Board briefly deliberated on hiring over strength and Deputy Chief Hicks provided recruiting statistics. Director Palmer provided information on attrition models. The Board discussed training at the Justice Institute. The Board discussed monitoring overtime and noted that it would be a good agenda item for a joint meeting of the Finance and Human Resources and Compensation Committees.

4.2 Report from Chair, Governance Committee

The Chair of the Governance Committee provided an oral report to the Board on recent activities of the Committee. Board members were advised that a brief survey would be sent out soon requesting the Board's feedback on their Transit Police issued email accounts and devices. The Committee will report back to the Board once all feedback has been received.

4.3 Canadian Association of Police Governance (CAPG): Governance Summit - Chair

The Board Chair and Director Palmer reported back on their recent attendance at the CAPG Governance Summit held in Vancouver on November 5, 2018. The focus of the conference was to map out a model for police dashboards nationwide.

5. Next Meeting

The next regular meeting of the Police Board is scheduled for February 8, 2019 at 9:00 a.m.

6. Closure

There being no further business, the meeting was terminated at 9:41 a.m.

Certified Correct:

Original Signed Minutes on File

Mark Reder, Chair

Original Signed Minutes on File

Taryn Barton, Board Secretary