

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES  
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, April 20, 2018 at TransLink Sapperton Main Offices, Room 423, 287 Nelson's Court, New Westminster, BC.

**DIRECTORS PRESENT:**

Mark Reder, **Chair**

Murray Dinwoodie

Pat Gallivan (Conference call)

Sara Levine

Adam Palmer, Chief Constable, VPD

Ali Pejman

**STAFF IN ATTENDANCE:**

Doug LePard, Chief Officer

Ed Eviston, Deputy Chief Officer

Barry Kross, Deputy Chief Officer

Oscar Allueva, Transit Police Service

Taryn Barton, Board Secretary

Stephen Crosby, Transit Police Service

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**1. Call to Order**

The regular meeting was called to order at 9:04 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

**1.1 Consent Agenda**

The following items were considered in the consent agenda:

- a) Agenda for the meeting of April 20, 2018;
- b) Minutes from Board meeting of February 16, 2018;
- c) Approved Minutes from the Governance Committee meeting of January 29, 2018;
- d) Approved Minutes from the Finance Committee meeting of February 2, 2018;
- e) Board Report No. 2018-07: Transit Police 2018 Q1 Financial Result (reviewed by Finance Committee – for information);
- f) Transit Police Report for March 2018 TransLink Board Meeting;
- g) Compliments Report;
- h) March 13, 2018 Article from Buzzer: A conversation with Constable Smith, Transit Police Dog Handler;
- i) Amended Governance Committee Terms of Reference (for approval);

- j) Amended Human Resources and Compensation Committee Terms of Reference (for approval);
- k) Amended Finance Committee Terms of Reference (for approval); and
- l) 2018 Calendar of Board and Committee Meetings.

The Board discussed bringing certain in camera reports to the regular meeting such as new policy or policy amendments. Mr. Crosby outlined the current policy approval process and noted that once a new or amended policy is approved by the Board, it is posted on the Transit Police website following any necessary FOIPPA redactions. There was further deliberation on when a policy can be put into the public portion of a meeting and accordingly this matter will be discussed further at the Governance Committee and a presentation will be provided.

### **1.2 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of April 20, 2018;
- b) Minutes from Board meeting of February 16, 2018;
- c) Approved from the Governance Committee meeting of January 29, 2018;
- d) Approved Minutes from the Finance Committee meeting of February 2, 2018;
- e) Board Report No. 2018-07: Transit Police 2018 Q1 Financial Result (reviewed by Finance Committee – for information);
- f) Transit Police Report for March 2018 TransLink Board Meeting;
- g) Compliments Report;
- h) March 13, 2018 Article from Buzzer: A conversation with Constable Smith, Transit Police Dog Handler;
- i) Amended Governance Committee Terms of Reference (for approval);
- j) Amended Human Resources and Compensation Committee Terms of Reference (for approval);
- k) Amended Finance Committee Terms of Reference (for approval); and
- l) 2018 Calendar of Board and Committee Meetings.

**CARRIED**

## **2. Delegations – Community Remarks**

There were no members of the community present.

### **3.1 Transit Police Professional Association**

There was no report given.

### **3.2 Chief Officer Information Report – Chief Officer**

Chief LePard provided an oral report on recent activities of the Metro Vancouver Transit Police (MVTP) including:

- Participation in the Vancouver Vaisakhi Parade;
- Recognition Awards Ceremony with inaugural presentation of Police Exemplary Service medals;
- Live exercises earlier this week;
- HUB Time Video was played.

The Board and Chief LePard thanked Deputy Chief Kross for his work to improve the fleet.

## **4. Other Business**

### **4.1 Report from Chair, Finance Committee**

The Chair of the Finance Committee provided an oral report to the Board on recent activities of the Committee including updating the Terms of Reference to adequately reflect the composition of the committee.

### **4.2 Report from Chair, Governance Committee**

The Chair of the Governance Committee provided an oral report to the Board on recent activities of the Committee including reviewing the Committee's Terms of Reference and Workplan as well as reviewing IT policies.

### **4.3 British Columbia Police Boards Association Annual Conference – Chair & Director Palmer**

The Board Chair and Director Palmer attended the April 5-7, 2018 BCAPB Annual Conference and AGM and reported back to the Board. The Joint Dialogue Session was beneficial and included discussions on items such as the Justice Institute of BC Police Academy and the legalization of cannabis. Notable presentations during the conference included a Police Officer living with post-traumatic stress disorder, employee wellness, information management, cyber security and unmanned aerial systems.

### **4.4 E-Comm Board of Directors Appointment & AGM**

The Board Chair advised the Board on the process to appoint or reappoint a representative to the E-Comm Board of Directors for the Independent Police Boards. As a representative has not been identified to date, the Chair will keep the Board apprised. Once a representative has been identified, a consent resolution will be sent to

Board Members for approval. Additionally, the Board considered appointing a Board Member to attend the E-Comm AGM on June 21, 2018 to vote the Board's share on any resolutions that occur at the AGM.

**4.5 RECOMMENDATION**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors:

- A. Approve that the nomination to appoint/reappoint a representative for the Independent Police Boards on the E-Comm Board of Directors for the 2018-2019 term will be carried out by Consent Resolution.
- B. Appoint Board Chair Reder to attend the E-Comm AGM on June 21, 2018 to vote the Board's share on any resolution or vote that occurs at the AGM.

**CARRIED**

**4.6 Canadian Association of Police Governance Annual Conference – Winnipeg**

The CAPG Annual Conference is being held August 7-11, 2018 in Winnipeg. Director Dinwoodie may be in Winnipeg during that time and so able to attend and will advise when his schedule is confirmed. This item will be brought forward to the next meeting when the full conference program is available so the Board may consider approving attendance for Board Members who wish to attend.

**5. Other Business**

**5.1 Retirement of Deputy Chief Officer, Operations Division**

Chief LePard acknowledged the upcoming retirement of Deputy Chief Eviston and highlighted some of the Deputy's accomplishments over the last six years at Transit Police. The Chief and Board Chair thanked Deputy Chief Eviston for his service during his extensive policing career.

**6. Next Meetings**

The next regular meeting of the Police Board is scheduled for June 22, 2018 at 9:00 a.m.

**7. Closure**

There being no further business, the meeting was terminated at 9:45 a.m.

Certified Correct:

*Original Signed Minutes on File*

*Original Signed Minutes on File*

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Mark Reder, Chair

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Taryn Barton, Board Secretary