

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES  
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, November 17, 2017 at TransLink Sapperton Main Offices, Room 423, 287 Nelson's Court, New Westminster, BC.

**DIRECTORS PRESENT:**

Mark Reder, **Chair**

Brad Birt

Pat Gallivan

Sara Levine

Adam Palmer, Chief Constable, VPD (arrived 9:21 a.m.)

**REGRETS:**

Ali Pejman

**STAFF IN ATTENDANCE:**

Doug LePard, Chief Officer

Ed Eviston, Deputy Chief Officer

Barry Kross, Deputy Chief Officer

Oscar Allueva, Transit Police Service

Taryn Barton, Board Secretary

Dave Olson, Transit Police Service (exited at 9:43 a.m.)

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**1. Call to Order**

The regular meeting was called to order at 9:09 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

**1.1 Consent Agenda**

The following items were considered in the consent agenda:

- a) Agenda for the meeting of November 17, 2017;
- b) Minutes from Board meeting of September 29, 2017;
- c) Approved Minutes from the Governance Committee meeting of September 11, 2017;
- d) Board Report No. 2017-35: Q3 Financial Operating Status (Reviewed by Finance Committee – for information);
- e) Correspondence from BCAPB regarding Dates for 2018 Annual Conference and AGM;

- f) Metro Vancouver Transit Police Report for November 2017 TransLink Board Meeting (for information); and
- g) Compliments Report.

There was discussion on the following items:

- Item (a) Agenda – The agenda will be reordered to allow Sgt. Olson to present before the Chief’s Information Report. (Items 3.1 & 3.2 will be reordered)
- Item (f) Metro Vancouver Transit Police Report for November 2017 TransLink Board – The Board was advised that the report is not in final form due to some late feedback received. Once it is finalized it will be provided to the Board by email. The Chief received comments from the Board and answered questions on fare violations.
- Item (d) Report No. 2017-35: Q3 Financial Operating Status – the Police Board costs were discussed.

**1.2 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of November 17, 2017;
- b) Minutes from Board meeting of September 29, 2017;
- c) Approved Minutes from the Governance Committee meeting of September 11, 2017;
- d) Board Report No. 2017-35: Q3 Financial Operating Status (Reviewed by Finance Committee – for Information); and
- e) Correspondence from BCAPB regarding Dates for 2018 Annual Conference and AGM;
- f) Metro Vancouver Transit Police Report for November 2017 TransLink Board Meeting (for information); and
- g) Compliments Report.

**CARRIED**

***\*The record notes that the following report was received and approved at the In Camera meeting, however at the request of the Board is being moved to the Regular Agenda:***

- **Board Report No. 2017-37: Amendment to Policies and Procedures Manual** (reviewed by Governance Committee, approved by the Board November 17, 2017)

**2. Delegations – Community Remarks**

There were no members of the community present.

### **3.1 Transit Police Professional Association – Sergeant Daffydd Hermann**

There was no report given.

### **3.2 Mental Health Presentation – Sergeant David Olson**

Sergeant Olson introduced himself to the Board and gave a PowerPoint presentation titled Mental Health and Transit. Sgt. Olson outlined the mental health program at Transit Police and risks that arise on transit related to mental illness.

***\*9:21 a.m. Director Palmer arrived***

The Board was advised of the extensive mental health training at Transit Police, including having 14 trained crisis negotiators. Sgt. Olson discussed suicide awareness and coordinated training efforts with the operating companies. In closing, the importance of eliminating the stigma around mental illness was discussed. Sgt. Olson answered questions from the Board and was thanked for his presentation.

***\*9:43 a.m. Sgt Olson exited the meeting room. The Board took a brief break.***

***\*9:47 a.m. Meeting resumed.***

### **3.3 Chief Officer Information Report – Chief Officer**

Chief LePard provided an oral report on recent activities of the Transit Police including:

- Captain Liem from the 2290 Royal Canadian Army Cadet regiment presented Transit Police ('TP') with an award for contributions TP members have made to their Corps;
- Remembrance Day Ceremony had a great turnout of TP members;
- Recent media releases were discussed and there was brief deliberation on media attention;
- Recent promotion of three Sergeants to Staff Sergeant;
- Five recent graduates from the Justice Institute; and
- One year anniversary of the death of TP member and planned memorial activities.

## **4. Other Business**

### **4.1 Report from Chair, Finance Committee**

Direct Birt provided an oral report regarding recent activities of the Committee. The Q3 financials were reviewed and a positive variance is forecasted for year-end.

### **4.2 Report from Chair, Governance Committee**

Director Levine provided an oral report regarding recent activities of the Committee. Web accounts for Board members are moving ahead and should be issued soon. The

Committee recently completed their annual MOU review. The Committee has reviewed and refreshed the new Orientation Manual including a summary memo that is being drafted for new Board members. In addition, Director Levine has received reading material in preparation for the Police Services pilot training that she will be attending on behalf of the Board.

**4.3 Electronic Communication Update – Director Levine**

There was no further discussion as an update was provided in Item 4.2.

**4.4 Police Services Pilot Training Program for Police Board Members**

Director Levine will attend the Pilot Training Program for Police Board Members on behalf of the Board and accordingly:

**4.5 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the participation of Director Levine and one additional Board Member at the Police Services 5-day pilot training program for Police Board members scheduled for December 1-3, 2017 in New Westminster and January 27-28, 2017 in Victoria and any related travel expenses.

**CARRIED**

**4.6 Board Meeting Schedule**

The Board reviewed the draft 2018 meeting schedule and were asked to notify the Board Secretary of any fundamental conflicts by email over the next week. The recommendation to approve the 2018 Board Meeting schedule was withdrawn.

**4.7 Law of Policing Conference**

The Canadian Institute's Law of Policing Conference is being held in Vancouver, November 20-23, 2017. There will not be any Board members attending, however, it was noted that Mr. Allueva and other members from the Transit Police were registered to attend.

**5. Next Meetings**

The next regular meeting of the Transit Police Board is February 16, 2018 at 9:00 a.m.

**6. Closure**

There being no further business, the meeting was terminated at 10:00 a.m.

Certified Correct:

*Original Signed Minutes on File*

*Original Signed Minutes on File*

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Mark Reder, Chair

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Taryn Barton, Board Secretary