

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY  
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Police Board held on Friday, September 27, 2013 in Room 423, 4<sup>th</sup> Floor, 287 Nelson's Court, New Westminster, British Columbia.

**DIRECTORS PRESENT:**

Mark Reder, **Chair**  
Pat Gallivan  
Virginia Hasselfield  
Mary Hemmingsen  
Sara Levine  
Douglas LePard  
Norman Lipinski  
Dale Parker

**REGRETS:**

All members were present

**STAFF IN ATTENDANCE:**

Susan Campbell, Board Secretary  
Neil Dubord, Chief Officer  
Ed Eviston, Deputy Chief  
Brian MacDonald, Inspector  
Lance Talbott, Transit Police Services

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**1. Call to Order**

The in camera meeting was called to order at 9:25 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

**1.1 Consent Agenda**

The following items were considered in the consent agenda:

- a) Agenda for the meeting of September 27, 2013;
- b) Minutes from Board meeting of June 21, 2013;
- c) 2014 Calendar of Board and Committee meeting dates;
- d) Report from Governance Committee on director educational opportunities;
- e) Revised Governance Committee Terms of Reference (note – red line revisions are shown in document); and
- f) Transit Police 2013 Q2 Financial Operating Status Report (Police Board Report No. 2013-33/public agenda)

**1.2 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the following items on the consent agenda:

- a) Agenda for the meeting of September 27, 2013;
- b) Minutes from Board meeting of June 21, 2013 with the following amendment: Page 4 No. 1 correct spelling from JIC to JIBC in both instances;
- c) 2014 Calendar of Board and Committee meeting dates;
- d) Report from Governance Committee on director educational opportunities;
- e) Revised Governance Committee Terms of Reference with the following revisions: add verb "review" to #11 and #13 and page numbers; and
- f) Transit Police 2013 Q2 Financial Operating Status Report (Police Board Report No. 2013-33/public agenda)

**CARRIED**

The Board agreed that a future strategic planning session would include an hour overview of governance materials from the Institute of Corporate Directors course currently being taken by Director Hemmingsen.

**1.3 C.O.P.E. 378 Union Representatives**

There was no representative present.

**1.4 Chief Officer Information Report – Chief Officer**

Oral report from the Chief Officer including an oral update on the JPD Protocol Committee semi-annual meeting scheduled for October 30, 2013 and the recent team optimization session – no action required.

**1.5 Governance Committee - Chair Governance Committee**

The Chair of the Governance Committee reported on recent activities of the Governance Committee – no action required.

**1.6 Report 2013-33 – 2013 Q2 Financial Operating Status – Chair Finance Committee**

The Chair of the Finance Committee provided a high level overview of the 2013 Q2 Financial Operating Status for information – no action required.

**2. Other Business**

There were no further items presented.

**3. Next Meeting**

The next regular meeting of the Transit Police Board is scheduled for November 22, 2013 at 9:00 a.m. at the Police Services Building, #300 – 287 Nelson's Court, New Westminster, BC, V3L 0E7

**4. Closure**

There being no further business, the meeting was terminated at 9:47 p.m.

Certified Correct:

\_\_\_\_ Signed original on file \_\_\_\_\_

Mark Reder, Chair

\_\_\_\_ Signed original on file \_\_\_\_\_

Susan Campbell, Board Secretary