

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES  
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Monday, July 14, 2014 at the Vancouver Public Library, 7<sup>th</sup> Floor Board Room, 350 West Georgia Street, Vancouver, BC.

**DIRECTORS PRESENT:**

Mark Reder, **Chair**  
Dave Critchley, Chief Superintendent RCMP  
Virginia Hasselfield  
Adam Palmer, Deputy Chief, VPD  
Dale Parker

**STAFF IN ATTENDANCE:**

Susan Campbell, Board Secretary  
Carolyn Baldrige, Transit Police Services  
Neil Dubord, Chief Officer  
Barry Kross, Deputy Chief  
Tara McPhail, Transit Police Services  
Lance Talbott, Transit Police Services

One member of the media was in attendance.

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**1. Call to Order**

The regular meeting was called to order at 9:05 a.m. The record notes that the meeting was duly constituted and that a quorum was present. Prior to the call to order the Board members were officially sworn in by Chief Dubord, a Commissioner for taking oaths for the Province of BC.

Carolyn Baldrige, Senior Communications Officer, was present and introduced to the Board. Ms. Baldrige outlined her duties and explained activities undertaken, in the past three months.

**1.1 Consent Agenda**

The following items were considered in the consent agenda:

- a) Agenda for the meeting of July 14, 2014;
- b) Minutes from Board meeting of April 25, 2014;
- c) Ministerial Orders re Board appointments;
- d) Ministerial Order appointing C/Sup Dave Critchley;
- e) Mandate letter to Minister Anton from Premier Christy Clark;
- f) Draft 2015 Calendar of Board and Committee Meetings – directors to review and report back on any conflicts to the Board Secretary; and

- g) Letter from E-Comm re Next Generation Radio Program.

**1.2 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of July 14, 2014;
- b) Minutes from Board meeting of April 25, 2014;
- c) Ministerial Orders re Board appointments;
- d) Ministerial Order appointing C/Sup Dave Critchley;
- e) Mandate letter to Minister Anton from Premier Christy Clark;
- f) Draft 2015 Calendar of Board and Committee Meetings; and
- g) Letter from E-Comm re Next Generation Radio Program.

**CARRIED**

**1.3 Transit Police Professional Association**

There was no report received.

**1.4 Chief Officer Information Report – Chief Officer**

- Oral report from the Chief Officer
  - Deputy Chief Kross provided an oral report on the involvement of the Transit Police with the Special Olympics Games recently held at UBC.
- Tabled the Transit Police 2013 Report to the Community.
- Informed that five recruits are graduating, from the Justice Institute, on July 18, 2014.
- Reported on mental health issues and their impact on the transportation system.

**2. Other Business**

**2.1 Review of Committee Chairs and Members**

A 2014 listing of Committee Chairs and membership was previously circulated and the Board reviewed the composition of the 2013 committees and reappointed accordingly for 2014:

**2.2 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors appoints Director Pat Gallivan as Chair of the Human Resources and Compensation Committee and Sara Levine and Adam Palmer as committee members for 2014.

**CARRIED**

**2.3 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors appoints Ali Pejman, Chair of the Finance Committee and Sara Levine and Dale Parker as committee members for 2014.

**CARRIED**

**2.4 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors appoints Ginny Hasselfield Chair of the Governance Committee and Dale Parker and Dave Critchley as committee members for 2014.

**CARRIED**

**2.5 CAPG Conference – Halifax**

Board Members were asked to report regarding their proposed attendance at the Canadian Association of Police Governance conference to be held in Halifax, August 21 – 23, 2014. Accordingly, the Board was advised that Director Palmer will be presenting, on behalf of the Vancouver Police Department and that Director Gallivan indicated she could attend.

**2.6 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves travel and conference expenses for Director Patricia Gallivan to attend the Canadian Association of Police Governance conference in Halifax, August 21 – 23, 2014.

**CARRIED**

**2.7 Report from Deputy Chief Kross, Finance Committee**

The Board received an oral report from Deputy Chief Kross regarding reports going forward to the Finance Committee meeting scheduled for Friday, July 18, 2014. Accordingly, the Board was advised that the Committee will be reviewing: a revised audit universe report, a revised Terms of Reference, the Q2 financial operating status and a review of the draft 2015 board and committee meeting dates.

**2.8 Report from Chair, Governance Committee – Chair Ginny Hasselfield**

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee and accordingly the Board was advised: at the last Committee meeting the orientation program was reviewed and revised and the Committee worked with the MOU.

**2.9 Review of Governance Manual – Chair, Governance Committee**

The Board was advised regarding the matter of the review of the Governance Manual, by Elizabeth Watson Inc., that this matter needed to be discussed in camera and at this point a recommendation or budget for the process was premature.

**3. Next Meetings**

The next regular meeting of the Transit Police Board is scheduled for September 26, 2014 at a time and location to be determined.

**4. Closure**

There being no further business, the meeting was terminated at 9:45 a.m.

Certified Correct:

*Signed original on file*

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Mark Reder, Chair

*Signed original on file*

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Susan Campbell, Board Secretary