

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, December 12, 2014 at the TransLink Sapperton Main Offices, Room 423, 4th Floor, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Dale Parker, **Acting Chair**
Dave Critchley, Chief Superintendent RCMP
Pat Gallivan (Conference Call)
Virginia Hasselfield
Adam Palmer, Deputy Chief, VPD
Ali Pejman (Conference Call)
Mark Reder, Chair (Conference Call)

REGRETS:

Sara Levine

STAFF IN ATTENDANCE:

Taryn Barton, Board Secretary
Neil Dubord, Chief Officer
Ed Eviston, Deputy Chief
Daffydd Hermann, Transit Police Services
Barry Kross, Deputy Chief
Tara McPhail, Transit Police Services
Lance Talbott, Transit Police Services

One member of the public was in attendance.

1. Call to Order

The regular meeting was called to order at 10:00 a.m. The record notes that the meeting was duly constituted and that a quorum was present. Prior to the call to order, the Chair apologized for the delay in the start time and thanked everyone for their cooperation. As the Chair was only available by conference call, Director Parker was asked to chair the meeting and the Board members were in agreement.

***10:01 a.m.**

Director Parker assumed the Chair.

1.1 Consent Agenda

The following items were considered in the consent agenda for approval or information:

- a) Agenda for the meeting of December 12, 2014;
- b) Minutes from Board meeting of September 26, 2014;
- c) Approved minutes from the Governance Committee meetings of June 13, 2014 and September 12, 2014;
- d) Report No. 2014-34 – 2014 Q3 Financial Status;
- e) Final Annual Statistical Report;
- f) Article: ***Human Capital Focus on Character – Leadership Character and Corporate Governance*** for information purposes; and
- g) 2015 Calendar of Board and Committee meetings.

The record notes that there were two amendments:

- Item (b) Minutes from the Board meeting of September, 26, 2014, Staff in Attendance, Item 1.3 – Delete “Schindel”, replace with “Schinkel” in every instance; and
- Item 2.2 addition of the phrase “for approval” after the word “received”.

1.2 It was MOVED AND SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of December 12, 2014;
- b) Minutes from Board meeting of September 26, 2014 as amended;
- c) Approved minutes from the Governance Committee meetings of June 13, 2014 and September 12, 2014;
- d) Report No. 2014-34 – 2014 Q3 Financial Status;
- e) Final Annual Statistical Report;
- f) Article: ***Human Capital Focus on Character – Leadership Character and Corporate Governance*** for information purposes; and
- g) 2015 Calendar of Board and Committee meetings.

CARRIED

1.3 Transit Police Professional Association – Daffydd Hermann, Secretary and Treasurer

The Board received an oral report from the Association. The recent ratification of the Collective Agreement was highlighted.

1.4 Chief Officer Information Report – Chief Officer

The Board received an oral report from the Chief on the following:

- Outcome from the planning of the Grey Cup Parade and Game - both events ran smoothly.
- Update on the Langley Logan Bus Terminus in response to recent media.
- Update on a recent meeting regarding Sanctuary City and there will be a follow up meeting in January.

At this point the Board recognized a member of the public.

1.5 Member of the public – Omar Chu

Mr. Chu informed the Board that he was a member from a concerned community group working to pass the Sanctuary City Policy in Vancouver and requested that Transit Police Services show their support of the Sanctuary City Policy by not cooperating with the Canadian Border Services Agency.

2. Other Business

2.1 Report from Chair, Finance Committee

The Chair of the Finance Committee advised that there have been no recent activities of the Committee.

2.2 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. Board Members were reminded that the Board Effectiveness Assessment Survey should be completed by December 15th, 2014. Furthermore, Board Members were reminded that the Board Competency Matrix should be completed and sent to the Chair of the Committee by December 15th. The Board Secretary will resend both the survey link and matrix to Board Members.

The Committee Chair noted that the Governance Manual was anticipated to be updated in the New Year.

2.3 British Columbia Association of Police Boards (BCAPB)

The Board was advised that the British Columbia Association of Police Boards annual conference and AGM will be held in Whistler, April 30 and May 1-2, 2015.

2.4 Outlook Web Access Accounts

The Board discussed the value of creating Outlook Web Access Accounts and accordingly the item was referred to the Governance Committee for further discussion.

2.5 2015 Membership in Canadian Association of Police Governance (CAPG)

The Board considered whether to continue to participate in the Canadian Association of Police Governance and agreed that it was important to maintain membership in the association.

2.6 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors authorize payment of the 2015 invoice for membership in the Canadian Association of Police Governance.

CARRIED

3. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for February 27, 2015 at 9:00 a.m. and location to be determined. It was requested that the Board Secretary look into possible options for holding the meeting in a community.

4. Closure

There being no further business, the meeting was terminated at 10:57 a.m.

Certified Correct:

Original Signed Minutes on File

Dale Parker, Acting Chair

Original Signed Minutes on File

Taryn Barton, Board Secretary