



**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY
POLICE BOARD MEETING**

Friday, April 25, 2014
Room 422, 4th Floor 287 Nelson's Court
New Westminster, BC

Order of Meetings:

REGULAR BOARD MEETING – 9:00 am to 9:30 am

IN CAMERA BOARD MEETING – 9:30 am to 12 noon

REGULAR BOARD A G E N D A

1. Call to Order

1.1 Consent Agenda

The following items will be considered in the consent agenda:

- a) Agenda for the meeting of April 25, 2014;
- b) Minutes from Board meeting of January 31, 2014;
- c) Minutes from Governance Committee meeting of November 15, 2013 and February 21, 2014;
- d) 2013 Attendance Board and Committee meetings;
- e) Revised Terms of Reference for the Governance Committee;
- f) Letter of appreciation to the Chair from the BCAPB;

- g) Report No. 2014-04 Transit Police 2013 Year-End Financial Result (note: report reviewed by Finance Committee at their meeting on February 14, 2014);
- h) Report No. 2014-07: 2014 Q1 Financial Operating Status (note: report reviewed by Finance Committee at their April 16, 2014 meeting);
- i) CAPB membership invoice for 2014 (paid); and
- j) Letter of Appreciation – 2013 Canadian Cancer Society Cops for Cancer Tour de Valley.

1.2 RECOMMENDATION

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the following items on the consent agenda:

- a) Agenda for the meeting of April 25, 2014;
- b) Minutes from Board meeting of January 31, 2014;
- c) Minutes from Governance Committee meeting of November 15, 2013 and February 21, 2014;
- d) 2013 Attendance Board and Committee meetings;
- e) Revised Terms of Reference for the Governance Committee;
- f) Letter of appreciation to the Chair from the BCAPB;
- g) Transit Police 2013 Year-End Financial Result (note: report reviewed by Finance Committee at their meeting on February 14, 2014);
- h) Report No. 2014-07: 2014 Q1 Financial Operating Status (note: report reviewed by Finance Committee at their April 16, 2014 meeting);
- i) CAPB membership invoice for 2014 (paid); and
- j) Letter of Appreciation – 2013 Canadian Cancer Society Cops for Cancer Tour de Valley.

1.3 C.O.P.E. 378 Union Representative – Kevin Payne

Oral report from the Union – no action required

1.4 Chief Officer Information Report – Chief Officer

Oral report from the Chief Officer – no action required.

2. Other Business

2.1 Review of Committee Chairs and Members

A 2013 listing of Committee Chairs and membership was previously circulated and the Board is asked to review the committees and confirm the chairs and membership for 2014:

2.2 RECOMMENDATION

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the reappointment of Pat Gallivan as Chair of the Human Resources and Compensation Committee and that Directors' Sara Levine and Director LePard are reappointed for 2014.

2.3 RECOMMENDATION

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the reappointment of Mary Hemmingsen as Chair of the Finance Committee and that Directors' Sara Levine and Dale Parker are reappointed for 2014.

2.4 RECOMMENDATION

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the reappointment of Virginia Hasselfield as Chair of the Governance Committee and that Directors' Dale Parker and Norm Lipinski are reappointed for 2014.

2.5 BCAPB Conference – Victoria

The Chair and Chief to report out on the recent BCAPB conference:

2.6 Report from Chair, Finance Committee

The Board to receive a report from the Chair of the Finance Committee regarding recent activities of the Finance Committee:

2.7 Report from Chair, Governance Committee

The Board to receive a report from the Chair of the Governance Committee regarding recent activities of the Committee

2.8 Review of Governance Manual – Chair, Governance Committee

The Board to consider contracting the review of the Governance Manual to Elizabeth Watson Inc.

2.9 RECOMMENDATION:

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves that the review of the Board's Governance Manual be undertaken by Elizabeth Watson Inc. at a total cost not to exceed _____.

3. Appointment to E-Comm Board of Directors

Port Moody Mike Clay represents the independent Police Board on the E-Comm Board of Directors and is agreeable to re-election for the 2014-2015 year. This re-election will take place at the E-Comm Annual General Meeting scheduled for June 2014.

3.1 RECOMMENDATION

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approve the appointment of Mayor Mike Clay to represent the independent Police Boards on the E-Comm Board of Directors for the year 2014-2015.

4. Next Meetings

The next regular meeting of the Transit Police Board is scheduled for June 27, 2014 at a time and location to be determined.

The next strategic planning session is scheduled for Friday, May 23, 2014.

5. Closure