

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, April 24, 2015 at Sapperton, Room 422, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Mark Reder, **Chair**

Pat Gallivan

Sara Levine (arrived 9:13 a.m.)

Dale Parker

Ali Pejman

REGRETS:

Dave Critchley, Chief Superintendent RCMP

Virginia Hasselfield

Adam Palmer, Deputy Chief, VPD

GUESTS:

Susan Campbell, Contractor (departed 9:20 a.m.)

Tracy Suzuki, TransLink (arrived 9:30 a.m.)

STAFF IN ATTENDANCE:

Taryn Barton, Board Secretary

Neil Dubord, Chief Officer

Ed Eviston, Deputy Chief

Daffydd Hermann, Transit Police Services

Barry Kross, Deputy Chief

CJ Kyle, Transit Police Services

Brian MacDonald, Transit Police Services

Tara McPhail, Transit Police Services

Lance Talbott, Transit Police Services

1. Call to Order

The regular meeting was called to order at 9:13 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

The Chair presented Susan Campbell with a commemorative plaque to thank her for the work she has done over the last four years with the Transit Police Board.

***9:20 a.m.**

Ms. Campbell exited the meeting.

1.1 Consent Agenda

The following items will be considered in the consent agenda:

- a) Agenda for the meeting of April 24, 2015;
- b) Minutes from Board meeting of February 27, 2015;
- c) Approved minutes from the Finance Committee meeting of October 20, 2014 and February 23, 2015;
- d) Approved minutes from the Governance Committee meeting of February 13, 2015;
- e) Revised Terms of Reference for the Governance Committee – reviewed by the Governance Committee and recommended for approval;
- f) Director Job Description - for information from Governance Committee;
- g) Report No. 2015-03, Transit Police 2014 Year-End Financial Results (Public);
- h) Report No. 2015-09, Q1 Financial Operating Status (Public);
- i) CAPG membership invoice for 2015 (paid);
- j) BCAPB membership invoice for 2015 (paid); and
- k) 2015 Calendar of Board and Committee meetings.

A request was made by a Board Member to further review the minutes submitted to ensure they comply with s.69 of the *Police Act*. Therefore Consent Agenda Items (b), (c) and (d) will not be considered at this time and accordingly:

1.2 It was MOVED and SECONDED:

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of April 24, 2015;
- e) Revised Terms of Reference for the Governance Committee – reviewed by the Governance Committee and recommended for approval;
- f) Director Job Description - for information from Governance Committee;
- g) Report No. 2015-03, Transit Police 2014 Year-End Financial Results (Public);
- h) Report No. 2015-09, Q1 Financial Operating Status (Public);
- i) CAPG membership invoice for 2015 (paid);
- j) BCAPB membership invoice for 2015 (paid); and
- k) 2015 Calendar of Board and Committee meetings.

CARRIED

The Chair thanked the Governance Committee for creating the Director Job Description and advised that it would be filed with Police Services.

***9:30 a.m.**

Tracy Suzuki arrived

1.3 Transit Police Professional Association – Sergeant Daffydd Hermann

The Board received an oral report from the Association. Good communication between the Association and management continues. The Chief expressed his appreciation for the work that the TPPA is doing.

1.4 Chief Officer Information Report – Chief Officer

The Board received an oral report from the Chief Officer on the following:

- Texting program - an info graphic '1 Year of Text – Transit Police' was provided on table
- Hollaback! Vancouver - partnership launched April 13th
- Coffee with a Cop – Four have been completed
- Transit Police Chief's Community Council – next meeting is April 28th

2. Delegations – Community Remarks

There were no members of the community present.

3. Other Business

3.1 Report from Chair, Finance Committee

The Board received an oral report from the Chair of the Finance Committee regarding recent activities of the Committee. A proposed Community Police Office at Metrotown has been reviewed and is recommended for approval. The Committee also received a presentation on Risk Management. Furthermore, a Joint Finance/HR Committee meeting has been discussed with the Chair of the HR and Compensation Committee and the Board will be advised when it is scheduled.

3.2 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. The Committee continues to broaden the scope of the Governance Committee and accordingly has amended their Terms of Reference. A Director's Job Description has been created and the Committee recently reviewed the policy review process. Also being considered are new email technology options for the Board.

4. Appointment to E-Comm Board of Directors

The current representative of the independent Police Boards, on the E-Comm Board of Directors, has served multiple terms and has opted not to seek re-election for 2015-2016. Board members were asked if they would like to be put forth as a candidate for the election that will take place at the E-Comm AGM scheduled for June 2015. A candidate was not identified and the Chair will report back if another municipality has a nomination for endorsement.

5. Next Meeting

The next regular meeting of the Transit Police Board is scheduled for June 26, 2015 at 9:00 a.m. and location to be determined.

6. Closure

There being no further business, the meeting was terminated at 10:04 am.

Certified Correct:

Original Singed Minutes on File

Original Signed Minutes on File

Mark Reder, Chair

Taryn Barton, Board Secretary