

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Police Board held on Friday, April 26, 2013 in the 12th Floor Boardroom, MetroTower II, TransLink, Burnaby, British Columbia.

DIRECTORS PRESENT:

Mark Reder, **Chair**

Pat Gallivan

Mary Hemmingsen (conference call)

Douglas LePard (arrived 9:12 am)

Sara Levine (arrived 9:41 am)

Norman Lipinski

Dale Parker

REGRETS:

Virginia Hasselfield

STAFF IN ATTENDANCE:

Susan Campbell, Board Secretary

Neil Dubord, Chief Officer

Ed Eviston, A/Deputy Chief

Barry Kross, Deputy Chief

Lance Talbot, Transit Police Services

1. Call to Order

The in camera meeting was called to order at 9:00 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of April 26, 2013; with the agreed upon removal of Item D Report 2013-17 (all items were renumbered past that point);
- b) Minutes from the Board meeting of February 22, 2012;
- c) Report 2013-05 Year-End Financial Status (reviewed by Finance Committee on April 3, 2013);
- d) Approved Minutes – Finance Committee meeting of February 15, 2013;
- e) Approved Minutes – Governance Committee meeting of February 15, 2013;
- f) Commissioner letter to Mayor Walton; and
- g) 2013 Calendar of Board and Committee meeting dates.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the following items on the consent agenda;

- a) Agenda for the meeting of April 26, 2013;
- b) Minutes from the Board meeting of February 22, 2012;
- c) Report 2013-05 Year End Financial Status (reviewed by Finance Committee on April 3, 2013);
- d) Approved Minutes – Finance Committee meeting of February 15, 2013;
- e) Approved Minutes – Governance Committee meeting of February 14, 2013;
- f) Commissioner letter to Mayor Walton; and
- g) 2013 Calendar of Board and Committee meeting dates.

CARRIED

1.3 C.O.P.E. 378 Union Representatives

There were no representatives present.

1.4 Chief Officer Information Report – Chief Officer

Oral report from the Chief Officer:

- Spoke of two partnerships within the enterprise - currently working with T-Comm (communications division of Coast Mountain Bus. Co.) regarding assaults on bus drivers and simultaneous calling to 9-1-1 and Transit Police; and the second partnership is the continuing work with Transit Security;

***9:12 a.m.**

Director Doug LePard arrived

- Recently a letter of commendation was sent to a member of the public regarding their assistance to a fellow citizen;
- Spoke of the recent transition to TransLink Security Management Limited (TSML) noting that the people who assisted with the transition were thanked and recognized for their hard work;
- Provided an update on a previous assault and the subsequent successful apprehension of the suspects; and
- Reported on the successful recent Times of India event.

The Board was finally advised that the Vancouver Police Department have started planning in the event there are Stanley Cup playoffs in Vancouver and that the engagement and involvement of the Transit Police was much appreciated.

1.5 BC Association of Police Boards - 2013 Conference & AGM – Director Parker

Oral report on BC Association of Police Boards – 2013 Conference and AGM held at the Coast Tsawwassen Inn, April 18-19, 2013. Accordingly, the Board was advised that there many excellent presentations such as: domestic violence intervention program; the community mental health intervention program; school liaison program; Office of the Complaints

Commissioner; the informal resolution process and the Independent Investigations Office; and the tiered policing approach. Additionally, the Board was advised that there is a new CEO at the Justice Institute; and finally that the issue of Mayors chairing Police Boards was raised with the subsequent resolution and recommendation to the Province that the Police Boards select their own chair and that the Police Act be amended accordingly.

The Board requested that materials from the conference be circulated to the Board members.

1.6 Oral Report on Recent Regionalization Meeting – Doug LePard, Norm Lipinski and Chief Dubord

Report out on a recent meeting regarding regionalization – the Board was advised that the meeting was attended by over 100-persons and that a good discussion took place.

1.7 Appointment to Committees and Appointment of Committee Chairs

The Board must reappoint its Committee Chair and members on an annual basis and accordingly:

***9:41 a.m.**

Director Sara Levine arrived.

1.8 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors appoints Directors' Mary Hemmingsen, Sara Levine and Dale Parker to the Finance Committee and further appoints Director Mary Hemmingsen as Chair of the Committee up to December 31, 2013;

AND THAT the South Coast British Columbia Transportation Authority Police Board of Directors appoints Directors' Virginia Hasselfield, Norm Lipinski and Dale Parker to the Governance Committee and further appoints Director Virginia Hasselfield as Chair of the Committee up to December 31, 2013;

AND FINALLY THAT the South Coast British Columbia Transportation Authority Police Board of Directors appoints Directors' Patricia Gallivan, Sara Levine and Doug LePard to the Human Resources and Compensation Committee and further appoints Director Patricia Gallivan as Chair of the Committee up to December 31, 2013.

CARRIED

1.9 Human Resources and Compensation Committee Terms of Reference – Chair Human Resources Committee

The Board considered the revised Human Resources and Compensation Committee Terms of Reference:

1.10 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the revised Terms of Reference for the Human Resources and Compensation Committee as presented.

CARRIED

1.11 Canadian Association of Police Boards

The Board considered renewal of their 2013 Membership in the Canadian Association of Police Boards and discussed a representative from the Board attending the annual conference:

1.12 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approve the 2013 membership in the Canadian Association of Police Boards in the amount of \$971.83.

CARRIED

1.13 E-Comm Board of Directors Designate – 2013/2014 Year

The Board considered a copy of a previously circulated letter from E-Comm regarding the annual appointment of a designate for the independent Police Board Class 'A' Shares grouping.

1.14 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors re-confirm the appointment of Port Moody Mayor Mike Clay to represent the independent police boards on the E-Comm Board of Directors for the 2013-2014 term, such Board to be appointed by E-Comm shareholders at the June 20, 2013 Annual General Meeting.

CARRIED

2. Other Business

The next regular in camera meeting of the Transit Police Board is scheduled for June 21, 2013 at 9:00 a.m. at Police Services Building, 5th Floor, 713 Columbia Street, New Westminster BC

Tentatively Scheduled - Strategic Planning Session – Friday, May 26, 2013

3. Closure

There being no further business, the meeting was terminated at 9:48 p.m.

Certified Correct:

Original signed by Mark Reder
Mark Reder, Chair

Original signed by Susan Campbell
Susan Campbell, Board Secretary