



**SOUTH COAST BRITISH COLUMBIA  
TRANSPORTATION AUTHORITY  
POLICE SERVICE**

## **REQUEST FOR ASSISTANCE**

Effective Date: May 9, 2005

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### **POLICY**

1. The South Coast British Columbia Transportation Authority Police Service (SCBCTAPS) will, where practicable, provide temporary assistance to other police departments, providing:
  1. the responsibilities of the SCBCTAPS will continue to be met,
  2. there is an assessed need that requires immediate assistance,
  3. the safety of the personnel assigned has been considered, and
  4. approval has been given by a supervisory authority within the SCBCTAPS.

### **REASON FOR POLICY**

2. To ensure that, when assistance is required, it is provided in an appropriate manner.
3. To ensure that the appropriate authorization has been granted before committing SCBCTAPS resources.

### **PROCEDURES**

4. All requests for assistance will be forwarded to the Watch Commander.
5. The Watch Commander will ensure a file is started and assign the file for investigation.
6. Requests for immediate assistance will be promptly passed to the Watch Commander who will determine the appropriate response to the request.

### **Supervisor Responsibilities**

7. At the discretion of the Watch Commander, a Supervisor may accompany any Members who are assisting another jurisdiction.
8. On arriving at the scene, the Supervisor in charge of the team from the SCBCTAPS will report to the Jurisdictional Police Department (JPD) member in charge at the scene to determine what direction is required. Members of the SCBCTAPS must act under the direction of their own Supervisor, unless otherwise ordered by that Supervisor.

9. At the conclusion of rendering assistance to the JPD, the Supervisor will obtain a summary report from the SCBCTAPS team members. One member of the team will prepare the report on behalf of the team, unless otherwise instructed by the Supervisor.