

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Police Board held at 9:00 a.m. on Friday, March 30, 2012 in the 12th Floor Boardroom, Room 1220, TransLink, Metro Tower II, Burnaby, British Columbia.

DIRECTORS PRESENT

Mark Reder, **Chair**
Patricia Gallivan
Norman Lipinski
Douglas LePard
Sara Levine
Dale Parker
Baj Puri

REGRETS:

Virginia Hasselfield

STAFF IN ATTENDANCE

Oscar Allueva, Transit Police
Neil Dubord, Chief Officer
Barry Kross, A/Deputy Chief
Brian MacDonald, A/Deputy Chief
Lance Talbot, Transit Police Services
Susan Campbell, Board Secretary

1. Call to Order

The meeting was called to order at 9:00 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of March 30, 2012;
- b) Minutes from the Board meeting of January 30, 2012;
- c) Approved minutes from the Finance Committee Meeting of January 20, 2012;
- d) Copy of letter from SCBCTA to Joe Trasolini re continuance as the Independent Director on the E-Comm Board of Directors;
- e) Copy of letter from Port Moody Police Board re Joe Trasolini;
- f) Letter from BCAPB thanking the Board for the sponsorship; and

- g) Email communication – commendation from a member of the public regarding fare checking.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the following items on the consent agenda:

- a) Agenda for the meeting of March 30, 2012;
- b) Minutes from the Board meeting of January 30, 2012;
- c) Approved minutes from the Finance Committee Meeting of January 20, 2012;
- d) Copy of letter from SCBCTA to Joe Trasolini re continuance as the Independent Director on the E-Comm Board of Directors;
- e) Copy of letter from Port Moody Police Board re Joe Trasolini;
- f) Letter from BCAPB thanking the Board for the sponsorship; and
- g) Email communication – commendation from a member of the public regarding fare checking.

CARRIED

1.3 Chief Officer Information Report

Oral report from the Chief Officer:

- Reported on the work taking place around the alignment of the risk matrix and the strategic plan; and, that a workshop will take place on April 13, 2012 with the Governance Committee – all Board are invited to attend.
- An upcoming events document was circulated for information.
- Reported on a recent arrest relative to the use of fraudulent TransLink employee passes.

2.0 Finance Committee Revised Terms of Reference – Director Puri

The Board considered the revised Terms of Reference for the Finance Committee:

2.1 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the Finance Committee’s revised Terms of Reference.

CARRIED

2.2 Human Resource and Compensation Committee Revised Terms of Reference – Director Gallivan

The Board considered the revised Terms of Reference for the Human Resources and Compensation Committee:

2.3 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the Human Resources and Compensation Committee’s revised Terms of Reference.

CARRIED

2.4 Appointment to BCAPB Executive Board – Director Puri

The Board considered the appointment of a director to the BCAPB Executive Board (Part V – Directors and Officers of the BCAPB Constitution and Bylaws: 22 (2) Each Director is the appointed authorized representative of a Full Member (“Full Member” means a police board pursuant to the Police Act). Director Puri reported on what the time commitment was and what the position involved.

The Board of Directors was asked to consider the appointment to the BCAPB Executive Board and members were asked to contact the Chair of the Board if they are interested.

2.5 2012 Board Calendar and Date for April Meeting

2012 Board Calendar (revised to include December Strategic Priorities meeting) has been circulated for information purposes. As well the Board is asked to consider the date of April 30, 2012 for the purpose of holding a workshop to consider the operational review and risk assessment matters. The workshop will take place at 2:00 p.m. at 713 Columbia Street, New Westminster.

2.7 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves, the date of April 30, 2012 at 2:00 p.m., to hold a workshop for Directors and Police management.

CARRIED

3. Correspondence

There were no items presented.

4. Any Other Business

4.1 Presentation – Chair

The Chair presented a plaque to Director Puri in recognition of his service to the Board. The record notes that this is the last Board meeting for Director Puri as his terms are completed.

5. TERMINATION

There being no further business, the meeting was finally terminated at 9:34 a.m.

Certified Correct:

Mark Reder, Chair

Susan Campbell, Board Secretary