

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY  
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Police Board held at 9:00 a.m. on Monday, January 30, 2012 in the 12<sup>th</sup> Floor Boardroom, Room 1220, TransLink, Metro Tower II, Burnaby, British Columbia.

**DIRECTORS PRESENT**

Mark Reder, **Chair**

Patricia Gallivan

Virginia Hasselfield

Norman Lipinski

Douglas LePard

Sara Levine

Dale Parker

Baj Puri

**STAFF IN ATTENDANCE**

Neil Dubord, In-Coming Chief Officer

David Hansen, Transit Police Services

Brian MacDonald, Chief Officer

Lance Talbot, Transit Police Services

Susan Campbell, Board Secretary

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**1. Call to Order**

The meeting was called to order at 10:45 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

**1.1 Consent Agenda**

The following items were considered in the consent agenda:

- Agenda for the meeting of January 30, 2012
- Minutes from the meetings of December 16, 2011
- 2012 Board Calendar
- 11 12 15 Letter from Clayton Pecknold regarding changes to the Police Act
- 11 12 21 Letter from Chief Constable Jim Chu

**1.2 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the following items on the consent agenda:

- Agenda for meeting of January 30, 2012
- Minutes from the meetings of December 16, 2011

- 2012 Board Calendar
- 11 12 15 Letter from Clayton Pecknold regarding changes to the Police Act
- 11 12 21 Letter from Chief Constable Jim Chu

**CARRIED**

The Chair noted that the Board meetings in 2012 were set for every second month and that the months between meetings it would allow for opportunities such as workshops, etc. Further, the Board's attention was drawn to the letter from Clayton Pecknold, Provincial Police Services with respect to the changes to the Police Act.

**1.3 Chief Officer Information Report**

There was no report presented.

**2.0 2012-05 - 2012 Transit Police Budget – Brian MacDonald, Chief Officer**

The Board considered a copy of a previously circulated report titled **2012 Transit Police Budget** and accordingly:

**2.1 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors endorse the 2012 South Coast British Columbia Transportation Authority Police Service Budget of \$29,580,169.00.

**CARRIED**

**2.2 2012-09 2011 Achievements – Brian MacDonald, Chief Officer**

The Board considered a copy of a previously circulated report titled **2011 Achievements** which was presented by the Chief Officer.

**2.3 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors receives the **2011 Achievements Report** for information.

**CARRIED**

**2.4 2012-02 – BC Provincial Policing Standards Briefing – Brian MacDonald, Chief Officer**

The Board considered a copy of a previously circulated report regarding the Transit Police status on Board items in BCPPS – report and matrix. The Chief Officer reviewed the report.

It was suggested that management periodically report on all the sections that have Board responsibilities and that reporting compliance could be built into the Governance Manual. With respect to an extension given to an officer (Standard (1) and (2) of 2.1.1 Recruit and Advanced Training) it was suggested that this reporting could be considered as an 'exception report'. A further suggestion was that a compliance report may be a mechanism to consider around the responsibilities that the Chief Officer has in reporting to the Board and if there was an item that was not compliant an action plan would be presented to the Board to ensure the item was brought into compliance.

**2.5 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors receives for information the *2012-02 – BC Provincial Policing Standards Briefing Report and Matrix*.

**CARRIED**

**2.6 Appointment of Committee Chairs – Board Chair Mark Reder**

Pursuant to the Governance Manual, Committee Chairs and members are appointed by the Police Board at the first Board meeting after January 1<sup>st</sup> of each year, on the recommendation of the Board Chair; accordingly:

**2.7 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors appoints the following Chairs and members of Board Committees:

**Finance Committee:**

Chair Baj Puri and Members Dale Parker and Sara Levine

**Governance Committee:**

Chair Ginny Hasselfield and Members Dale Parker and Norm Lipinski

**Human Resources and Compensation Committee:**

Chair Pat Gallivan and Members Sara Levine and Doug LePard

**CARRIED**

**3. Correspondence**

**3.1 11 12 30 Letter from E-Comm 9-1-1 – Mark Reder, Board Chair**

The Board considered the completion of the appointment, of a one-year term, of the representative for Independent Police Boards Joe Trasolini:

**3.2 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors receives for information the letter dated 11 12 30 from Mr. Trasolini and endorses his appointment until June 2012.

**CARRIED**

**3.3 Sponsorship Request – 2012 BCAPB Annual General Meeting and Conference**

The Board considered a copy of a previously circulated letter and a draft agenda for the 2012 BCAPB Annual General Meeting and conference from the President of the BCAPB asking for sponsorship; accordingly:

**3.4 It was MOVED and SECONDED**

THAT the South Coast British Columbia Transportation Authority Police Board of Directors receives for information the letter and a draft agenda for the 2012 BCAPB Annual General Meeting and conference from the President of the BCAPB and authorizes sponsorship in the amount of \$575 for the luncheon.

**CARRIED**

**4. Any Other Business**

There were no further items presented.

**5. TERMINATION**

There being no further business, the meeting was finally terminated at 11:18 a.m.

Certified Correct:

*Originals signed*

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Mark Reder, Chair

*Originals signed*

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Susan Campbell, Board Secretary