



TRANSIT POLICE

ROLE & PLANNING

Effective Date: September 12, 2005

Revised Date: May 5, 2007 (Appendix A), June 21, 2013

Reviewed Date:

Review Frequency: As Required

Office of Primary Responsibility: Manager Strategic Services

POLICY

Definitions

Chief Officer – The Transit Police Chief Officer or delegate.

Police Act – The BC *Police Act*, RSBC 1996, c. 367, and the regulations thereto, including the Transit Police Operations Regulation, all as amended from time to time.

Police Board – The South Coast British Columbia Transportation Authority Police Board.

SCBCTA – The South Coast British Columbia Transportation Authority commonly known as “TransLink”.

SCBCTA Act – The South Coast British Columbia Transportation Authority Act, SBC 1998 c. 30 and regulations thereto, including the Transit Conduct and Safety Regulation, all as amended from time to time.

Transit Police – The South Coast British Columbia Transportation Authority Police Service.

Transit Police Personnel – Sworn police officers and civilians who work for the Transit Police.

TSML – The TransLink Security Management Limited, a subsidiary of the South Coast British Columbia Transportation Authority and legal entity/employer for the Transit Police.

Authority

1. The Transit Police is a Designated Policing Unit in British Columbia established pursuant to s. 4.1 of the *Police Act*, and its role is as articulated in its establishment documents.

General

2. Through the TSML, the Transit Police will be expected to support the TransLink enterprise Vision and Mission. The Transit Police strategic and annuals plans will be consistent with the TransLink enterprise strategic and business plans.

3. The Transit Police defines its role and direction in policing through its Transit Police Commitment (a mission statement). The Transit Police Commitment will be made available to all Transit Police Personnel, and kept current through an annual review and updating as necessary.
4. In support of the Transit Police Commitment, the Transit Police and Police Board will establish clear priorities, goals and objectives for the Transit Police and for each component and function, and routinely review and update them. This may be achieved through establishment of strategic plans and/or annual business plans.
5. In developing its strategic plan and/or annual business plans, the Transit Police and Police Board will provide an opportunity for input from the TSML (and SCBCTA as appropriate).

PROCEDURES

6. The Transit Police Commitment, Values and Motto are set out in Appendix A.
7. The Transit Police Commitment will be reviewed annually by the Chief Officer and updated, if necessary, in consultation with the Police Board.

Priorities, Goals and Objectives

8. Annually, the Chief Officer will submit to the Police Board the proposed priorities, goals and objectives for the Transit Police for the next year. In developing these proposed priorities, goals and objectives, the Chief Officer will seek input from Transit Police Personnel, and other key stakeholders as appropriate.
9. Upon approval by the Police Board, the priorities, goals and objectives will be forwarded to the Minister of Justice and Attorney General (via Director of Police Services) for endorsement.
10. The Transit Police priorities, goals and objectives will be reviewed regularly and updated as appropriate.
11. The Police Board will work with the Chief Officer to establish clear benchmarks to measure performance against the priorities and goals under the strategic and/or annual plans. The Police Board will monitor achievement of performance by the Transit Police.

Annual Reporting

12. An annual written report will be prepared by the Chief Officer, for submission to the Police Board, stating the progress made toward the attainment of goals and objectives.
13. In fulfillment of s. 4.2(2)(iii) of the *Police Act*, the Police Board and Chief Officer will submit a copy of the annual written report to the Ministry of Justice, following receipt by the Police Board.

14. The Transit Police will make available its annual report to stakeholders.

Administration

15. Unless otherwise so determined by the Chief Officer, the Strategic Services Unit will be responsible for coordinating the strategic planning process and for necessary reporting of achievement towards the plans, including the annual report.

16. The Chief Officer will determine the organizational monitoring/accountability mechanisms necessary for tracking progress towards achievement of the established plans, and the priorities, goals and objectives within.

[See also: AE010 – Strategic Planning, AE040 – Information Management, AE020 – Research and Analysis, and Police Board Governance Manual]

Key References

BC Police Act [RSBC 1996, Chapter 367]

BC Provincial Policing Standards

South Coast British Columbia Transportation Authority Police Board Governance Manual [February 2013]

APPENDIX A**OUR TRANSIT POLICE COMMITMENT**

We commit to maintaining order, promoting safety and reducing crime on the transit system and developing relationships with the transit community. This will be achieved through strong partnerships, engagement of the public, and adopting a highly visible policing approach.

OUR TRANSIT POLICE VALUES (IPART)

Integrity – We will steadfastly adhere to a strict ethical code and be open, honest and fair in all interactions.

Professionalism – We will pursue the highest professional standards and do our very best to conduct ourselves in the manner expected by our partners and the community we serve.

Accountability – We will communicate with our partners and the community on our goals, achievements and results, and be fiscally responsible.

Respect – We will treat everyone fairly and with compassion, respect and dignity. We will value differences between people and communities.

Teamwork – We will be highly motivated and committed to collaboration, shared leadership and trust, and combine our energy and expertise to keep the transit system safe and secure.

OUR TRANSIT POLICE MOTTO

“Safely Linking Communities”