

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, November 25, 2016 at TransLink Sapperton Main Offices, Room 423, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Mark Reder, **Chair**

Brad Birt

Bill Fordy, Assistant Commissioner, RCMP

Pat Gallivan

Sara Levine

Adam Palmer, Chief Constable, VPD

Ali Pejman

STAFF IN ATTENDANCE:

Doug LePard, Chief Officer

Ed Eviston, Deputy Chief Officer

Barry Kross, Deputy Chief Officer

Taryn Barton, Board Secretary

Mike Cumberworth, Transit Police Services (*exited at 9:55 a.m.*)

Tara McPhail, Transit Police Services

Lance Talbott, Transit Police Services

1. Call to Order

The regular meeting was called to order at 9:01 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

Chief LePard introduced Inspector Cumberworth, who recently joined Transit Police on secondment. Inspector Cumberworth outlined his objectives and was welcomed by the Board.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of November 25, 2016;
- b) Minutes from Board meeting of September 30, 2016;
- c) Approved Minutes from the Finance Committee meeting of September 21, 2016;
- d) Approved Minutes from the Governance Committee meeting of September 12, 2016;

- e) Compliments Report;
- f) Board Report No. 2016-29: Q3 Financial Operating Status (Reviewed by Finance Committee – for information); and
- g) 2017 Calendar of Board and Committee Meetings.

Item 1.1(f) Board Report No. 2016-29:Q3 Financial Operating Status was discussed and further details were provided in regards to the over expenditure of parking at Waterfront Station sub-office.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of November 25, 2016;
- b) Minutes from Board meeting of September 30, 2016;
- c) Approved Minutes from the Finance Committee meeting of September 21, 2016;
- d) Approved Minutes from the Governance Committee meeting of September 12, 2016;
- e) Compliments Report;
- f) Board Report No. 2016-29: Q3 Financial Operating Status (Reviewed by Finance Committee – for information); and
- g) 2017 Calendar of Board and Committee Meetings.

CARRIED

2. Delegations – Community Remarks

There were no remarks as no members of the community were present.

3.1 Transit Police Professional Association

There was no report given.

3.2 Chief Officer Information Report – Chief Officer

The Board received an oral report from the Chief Officer on the following matters:

- Key operational items including recent arrests and a response to an overdose;
- Policing Urban Transit Conference – Developing agenda and confirming speakers for the spring 2017 conference. Chief LePard thanked the Deputies and Mr. Talbott for their work to date;
- Recent passing and funeral of a member;
- Transit Police Services' (TPS) two presentations at the recent Canadian Urban Transportation Association Conference in Vancouver were well received; and
- Upcoming press event to launch the Sexual Offending Campaign posters will be attended by the Minister of Public Safety as well as the Minister responsible for TransLink.

The Board deliberated on recent press and comments in the media regarding the Evergreen Line Expansion.

4. Other Business

4.1 Report from Chair, Finance Committee

The Board received an oral report from the Chair of the Finance Committee regarding recent activities of the Committee. The Finance Committee recently reviewed a request to increase business travel per diem rates. The report is included in the In Camera meeting package. The record notes that at the request of the Board, Report No. 2016-28: Transit Police Per Diem Rate, be removed from the In Camera agenda and be considered during the regular meeting and accordingly;

4.1(i) It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors receive Report 2016-28: Transit Police Per Diem Rate and endorse the proposed amendment to the per diem rate for Transit Police business travel.

CARRIED

4.2 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. The Committee has started to review the composition of Board Committees and discussions are ongoing. Mental health initiatives at an executive level are being explored and researched by Director Levine. Following the CAPG Conference, the Committee is looking to explore opportunities to pass on learnings from the Conference. Going forward the Governance Committee will be reviewing and updating the orientation manual, looking at in camera items compared to regular items, and continuing to pilot Surface Tablets and Outlook access accounts.

The Committee Chair suggested that the composition of Board Committees be further discussed at the next Strategic Planning meeting.

4.3 The Canadian Institute's Forum on Law of Policing – Director Levine

Director Levine reported back on the November 22-23, 2016 Canadian Institute's Annual Forum on Law of Policing. Chief LePard also provided a brief overview of some of the conference presentations. The Board Secretary has been asked to make the conference material available to Board members.

****9:55 a.m. - Inspector Cumberworth exited the meeting***

5. Next Meetings

The next meeting of the Transit Police Board is scheduled for December 16, 2016 for Strategic Planning and Board Directions for 2017. The next regular meeting of the Transit Police Board is scheduled for February 17, 2017 at 9:00 a.m.

6. Closure

There being no further business, the meeting was terminated at 9:56 a.m.

Certified Correct:

Original Signed Minutes on File

Mark Reder, Chair

Original Signed Minutes on File

Taryn Barton, Board Secretary