

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, September 30, 2016 at TransLink Sapperton Main Offices, Room 422, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Mark Reder, **Chair**
Brad Birt (*via teleconference*)
Bill Fordy, Assistant Commissioner, RCMP
Pat Gallivan (*via teleconference*)
Sara Levine
Adam Palmer, Chief Constable, VPD
Ali Pejman

GUESTS:

Kevin Desmond, TransLink (*arrived 9:36 a.m.*)
Derrick Li, TransLink (*arrived 9:36 a.m.*)

STAFF IN ATTENDANCE:

Taryn Barton, Board Secretary
Ed Eviston, Deputy Chief Officer
Doug LePard, Chief Officer
Tara McPhail, Transit Police Services
Lance Talbott, Transit Police Services

Prior to the call to order, Director Fordy took his Oath of Office and was welcomed to the Board. The Chair also noted the reappointment of Directors Birt and Palmer and thanked them for their continued participation on the Board.

1. Call to Order

The regular meeting was called to order at 9:04 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of September 30, 2016;
- b) Minutes from Board meeting of June 17, 2016;
- c) Approved Minutes from the Finance Committee meeting of April 11, 2016;

- d) Approved Minutes from the Governance Committee meeting of June 7, 2016;
- e) Ministerial Order reappointing Directors Birt and Palmer;
- f) Ministerial Order appointing Director Fordy;
- g) Compliments Report;
- h) Board Contact Information;
- i) Board Report No. 2016-19: Q2 Operating Status (Reviewed by Finance Committee – for information)
- j) Draft 2017 Calendar of Board and Committee Meetings – Directors to review and report back on any conflicts to the Board Secretary; and
- k) 2016 Calendar of Board and Committee Meetings.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of September 30, 2016;
- b) Minutes from Board meeting of June 17, 2016;
- c) Approved Minutes from the Finance Committee meeting of April 11, 2016;
- d) Approved Minutes from the Finance Committee meeting of June 7, 2016;
- e) Ministerial Order reappointing Directors Birt and Palmer;
- f) Ministerial Order appointing Director Fordy;
- g) Compliments Report;
- h) Board Contact Information;
- i) Board Report No. 2016-19: Q2 Operating Status (Reviewed by Finance Committee – for information);
- j) Draft 2017 Calendar of Board and Committee Meetings – Directors to review and report back on any conflicts to the Board Secretary; and
- k) 2016 Calendar of Board and Committee Meetings.

CARRIED

2. Delegations – Community Remarks

There were no remarks as no members of the community were present.

3.1 Transit Police Professional Association

There was no report given.

3.2 Chief Officer Information Report – Chief Officer

The Board received an oral report from the Chief Officer on the following matters:

- Preparations were outlined for an upcoming conference Transit Police is hosting in partnership with the Canadian Association of Chiefs of Police. The Board was provided a handout on table titled ‘Policing Moving Cities: Urban Public Transit – Policing and Security Conference’;

- Law Enforcement Memorial – Cst. Walker’s research led to a Special Constable from 101 years ago being added to the Honour Roll;
- Critical Incident Training for all front line members;
- Preparations underway for the Evergreen Line opening including meetings with Coquitlam RCMP as well as Port Moody Police;
- Strategic Plan Implementation and rollout to management and members;
- Transit Police participating in VPD’s Annual Safety Fair for Women;
- Recent presentations the Chief has made at the annual conference of the International Society for the Reform of Criminal Law held in Halifax in July as well as to the Justices of the BC Court of Appeal in Vancouver; and
- Cops for Cancer wrap up.

4. Other Business

4.1 Report from Chair, Finance Committee

The Board received an oral report from the Chair of the Finance Committee regarding recent activities of the Committee including a review of the Q2 Financial Operating Status.

4.2 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. The Committee continues to pilot the use of Surface Tablets and is working to develop best practices. Furthermore the Committee will review the orientation process for new Board Members as well as continue to review the Governance Manual.

The Governance Committee was asked to review the structure of the Board’s Committees in an effort to create efficiencies and ensure committees are optimally structured.

4.3 Review of Governance Committee Members

The Board appointed Director Fordy as a Governance Committee member:

4.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the appointment of Director Fordy as a Governance Committee member for 2016.

CARRIED

4.5 Canadian Association of Police Governance Annual Conference – Directors Birt and Levine

The Board received an oral report back on the CAPG Annual Conference and AGM held in Ottawa, August 12-14, 2016, from Directors Birt and Levine and Directors were encouraged to attend future conferences. The following were highlighted:

- Conference focus was ‘Ethics in Policing’
- Obligation as Board members to have a clear understanding of day-to-day operations (i.e., regular ride-alongs and familiarity with the geography of the system)
- Supporting programs for management (i.e., Mental Health)

***9:36 a.m.**

Kevin Desmond and Derrick Li entered the meeting room

The Governance Committee was asked to look at the Board’s role in supporting programs for management and it was suggested to examine it at a policy level.

4.6 The Canadian Institute’s Forum: The Law of Policing

The Canadian Institute’s Law of Policing Forum will be held in Vancouver, November 22-23, 2016. The Governance Committee had previously reviewed the program information and recommends that a Board member(s) attend. Board members were asked if they would like to attend and accordingly:

4.7 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the attendance and related costs for Directors Levine, Gallivan and Reder at the Canadian Institute’s Law of Policing Forum in Vancouver, November 22-23, 2016.

CARRIED

4.8 British Columbia Association of Police Boards (BCAPB) Resolutions – Director Levine

The Board considered the BCAPB Resolutions that will be voted on during the BCAPB Executive Meeting later today, which Director Levine will attend a portion of by teleconference. Director Levine reviewed the three resolutions that were previously circulated for the Board to consider and the Board provided comments and expressed concern over the process. Director Levine will vote no/yes/yes on the resolutions and accordingly:

4.9 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors provides Director Levine the authority to vote on each resolution at the September 30, 2016 BCAPB Executive Meeting.

CARRIED

5. Next Meetings

The next regular meeting of the Transit Police Board is scheduled for November 25, 2016 at 9:00 a.m.

6. Closure

There being no further business, the meeting was terminated at 9:55 a.m.

Certified Correct:

Original Signed Minutes on File

Original Signed Minutes on File

Mark Reder, Chair

Taryn Barton, Board Secretary