

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, April 22, 2016 at Simon Fraser University's Morris J. Wosk Centre for Dialogue, 580 West Hastings Street, Room 380, Vancouver, BC.

DIRECTORS PRESENT:

Mark Reder, **Chair** - by conference call (exited at 9:50 a.m.)

Brad Birt, **Acting Chair**

Pat Gallivan - by conference call

Sara Levine

Adam Palmer, Chief Constable, VPD

Ali Pejman (arrived at 9:37 a.m.)

Catherine Roome

REGRETS:

STAFF IN ATTENDANCE:

Taryn Barton, Board Secretary

Ed Eviston, Deputy Chief Officer

Barry Kross, Deputy Chief Officer

Doug LePard, Chief Officer

Lance Talbott, Transit Police Services

1. Call to Order

The regular meeting was called to order at 9:24 a.m. The record notes that the meeting was duly constituted and that a quorum was present. As the Board Chair was participating by conference call, Director Birt agreed to chair the meeting and accordingly:

It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors nominate and approve Director Birt to be Acting Chair of the April 22, 2016 Police Board Meeting.

CARRIED

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of April 22, 2016;
- b) Minutes from Board meeting of February 19, 2016;
- c) Approved minutes from the Finance Committee meeting of February 9, 2016;
- d) Approved minutes from the Governance Committee meeting of January 25, 2016;
- e) Board Report No. 2016-03: 2015 Year End Financial Operating Status (Amended to include more detail and reviewed by Finance Committee – for Information);
- f) Board Report No. 2016-11: Q1 Financial Operating Status (Reviewed by Finance Committee – for Information)
- g) Human Resources and Compensation Committee Terms of Reference (Reviewed by HR Committee – for Approval)
- h) 2016 Calendar of Board and Committee Meetings.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of April 22, 2016;
- b) Minutes from Board meeting of February 19, 2016;
- c) Approved minutes from the Finance Committee meeting of February 9, 2016;
- d) Approved minutes from the Governance Committee meeting of January 25, 2016;
- e) Board Report No. 2016-03: 2015 Year End Financial Operating Status (Amended to include more detail and reviewed by Finance Committee – for Information);
- f) Board Report No. 2016-11: Q1 Financial Operating Status (Reviewed by Finance Committee – for Information)
- g) Human Resources and Compensation Committee Terms of Reference (Reviewed by HR Committee – for Approval)
- h) 2016 Calendar of Board and Committee Meetings.

CARRIED

2. Delegations – Community Remarks

There were no remarks as no members of the community were present.

3. Other Business

3.1 Transit Police Professional Association

There was no report given.

3.2 Chief Officer Information Report – Chief Officer

The Board received an oral report from the Chief Officer on the following:

- Outlined first six weeks in post.
- Police Officer Commissions – Four members of Transit Police Services (TPS) are recipients and will be presented their Commissions at the TPS Recognition Awards Ceremony. The Chief offered his congratulations to Deputy Chiefs Eviston and Kross and Inspectors MacDonald and Hansen.
- Addition of a fourth explosives scent detection dog to the program following the recent validation of handler and dog.
- Compliments Report introduced and handed out on table. The report aggregates positive comments received from the public and stakeholders and will be a regular item provided to the Board going forward.

The Chief answered questions in regards to his first six weeks and emphasized the importance of having stability in the organization.

***9:37 a.m.**

Director Pejman entered the meeting

The recent increase of media releases was discussed and the Chief outlined the TPS change in approach to the sharing of relevant incidents with the media.

A Board member requested that instead of weekly updates from the Chief, a monthly report is issued that summarizes significant events and educates board members collectively. The Chief confirmed that this initiative will be adopted and is open to the Board's feedback.

4. Other Business

4.1 Report from Chair, Finance Committee

The Board received an oral report from the Chair of the Finance Committee regarding recent activities of the Committee. The quarterly financials were reviewed at the last meeting and the Committee had deliberations around risk and have requested that the Chief report to the Committee where there is concern.

4.2 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. Directors Levine and Birt will begin reviewing the Board Governance Manual and are in the process of piloting surface tablets. The Committee also considered Board composition and succession planning.

4.3 CAPG Annual Conference – Ottawa, Ontario

Board Members Pejman, Birt, and Levine reported their willingness to attend the Canadian Association of Police Governance Annual Conference to be held in Ottawa from August 12 – 14, 2016 and accordingly:

***9:50 a.m.**

Board Chair disconnected from conference call.

4.4 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves travel and conference expenses for Directors Pejman, Birt and Levine to attend the Canadian Association of Police Governance conference in Ottawa, August 12 – 14, 2016.

CARRIED

The record notes that items 4.5 – 4.8 were deferred until the return of Chair Reder. Prior to the close of the In Camera Board meeting, the Board revisited the following items to approve the following motions.

4.5 BCAPB Appointment of Executive Board

The Board deliberated on appointing an authorized representative of the BCAPB Executive Board and accordingly:

4.6 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors appoints Director Levine as an authorized representative of the BCAPB Executive Board.

CARRIED

4.7 E-Comm Board of Directors Appointment & AGM

The Board was in favour of the re-appointment of Jack McGee as the representative of the Independent Police Boards on the E-Comm Board of Directors.

Additionally the Board appointed Director Pejman to attend the E-Comm AGM on June 16, 2016 at 10:00 a.m. to vote the Board's share on any resolutions that occur at the AGM.

4.8 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors:

- A. Approve the nomination to re-appointment Jack McGee to represent the Independent Police Board on the E-Comm Board of Directors for the 2016-2017 term.
- B. Appoint Director Pejman to attend the E-Comm AGM on June 16, 2016 to vote the Board's share on any resolution or vote that occurs at the AGM.

CARRIED

5. Next Meetings

The next regular meeting of the Transit Police Board is scheduled for June 17, 2016 at 9:00 a.m.

6. Closure

There being no further business, the meeting was terminated at 9:55 a.m.

Certified Correct:

Original Signed Minutes on File

Original Signed Minutes on File

Mark Reder, Chair

Taryn Barton, Board Secretary