

**SOUTH COAST BRITISH COLUMBIA TRANSPORTATION AUTHORITY POLICE SERVICES
REGULAR MEETING TRANSIT POLICE BOARD**

Minutes of a Regular Meeting of the South Coast British Columbia Transportation Authority Transit Police Board held on Friday, February 19, 2016 at TransLink Head Office, Room 423, 287 Nelson's Court, New Westminster, BC.

DIRECTORS PRESENT:

Mark Reder, **Chair**

Brad Birt

Pat Gallivan

Sara Levine

Adam Palmer, Chief Constable, VPD

Catherine Roome

REGRETS:

Dave Critchley, Chief Superintendent RCMP

Ali Pejman

STAFF IN ATTENDANCE:

Taryn Barton, Board Secretary

Ed Eviston, Deputy Chief

Barry Kross, Chief Officer

CJ Kyle, Transit Police Services

Lance Talbott, Transit Police Services

1. Call to Order

The regular meeting was called to order at 9:03 a.m. The record notes that the meeting was duly constituted and that a quorum was present.

1.1 Consent Agenda

The following items were considered in the consent agenda:

- a) Agenda for the meeting of February 19, 2016;
- b) Minutes from Board meeting of November 27, 2015;
- c) Approved Minutes from the Governance Committee of November 5, 2015;
- d) Approved Minutes from the Finance Committee of October 20, 2015;
- e) Board Report 2016-03: 2015 Year End Financial Operating Status;
- f) Letter received from E-Comm re Next Generation Radio Program;

- g) CAPG Request for Proposal re 2018 Conference;
- h) Board and Committee Attendance Report for 2015;
- i) 2016 Calendar of Board and Committee meetings.

There was a brief discussion on item 1(f) E-Comm letter.

1.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves or receives for information the following items on the consent agenda:

- a) Agenda for the meeting of February 19, 2016;
- b) Minutes from Board meeting of November 27, 2015;
- c) Minutes from the Governance Committee of November 5, 2015;
- d) Minutes from the Finance Committee of October 20, 2015;
- e) Board Report 2016-03: 2015 Year End Financial Operating Status;
- f) Letter received from E-Comm re Next Generation Radio Program;
- g) CAPG Request for Proposal re 2018 Conference;
- h) Board and Committee Attendance Report for 2015;
- i) 2016 Calendar of Board and Committee meetings.

CARRIED

2. Delegations – Community Remarks

There were no remarks as no members of the community were present.

3.1 Transit Police Professional Association

There was no report given.

3.2 Chief Officer Information Report – Chief Officer

The Board received an oral report from the Chief Officer on the following:

- 2016 Priorities will remain the same as in 2015 (sexual offending on the system, mental health issues, frontline worker assaults and system wide resiliency)
- Addition of a fourth dog to replace a retired canine unit. A contest for students grade K – 12 was held to name the dog and the final selection will be made in the next few days.

4. Other Business

4.1 Report from Chair, Finance Committee

The Board received an oral report from Director Birt regarding recent activities of the Committee. The year-end financial results have been reviewed and the Committee is looking at the level of detail provided on public reports. The previously circulated

Report No. 2016-06: TPS 2016 Final Budget Submission now discloses allocated costs from TransLink.

4.2 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board endorses the Transit Police 2016 Final Budget in the amount of \$30,075,026.

CARRIED

4.3 Report from Chair, Governance Committee

The Board received an oral report from the Chair of the Governance Committee regarding recent activities of the Committee. Web accounts are being created for Board members and the Governance Committee will begin a pilot program soon. A new program has been obtained for the 2015 Board Effectiveness Assessment and the assessment will be sent out to Board members by email in the next week. The Committee continues to look broadly at FOIPPA compliance and is moving forward with their Work Plan.

4.4 Report back from Police Board Training Session & Cultural Diversity and Policing Forum – Director Roome

The Board received an oral report back from Director Roome on the recent Police Board Training Session held January 23, 2016 and the Cultural Diversity and Policing Forum held January 26, 2016. Both events contained excellent content and were very well attended.

4.5 Board Composition and Review of Committee Chairs and Members

A current listing of Board Composition and 2015 Committee membership was previously circulated. Director Roome advised the Board of the recent hire of Director Birt by her employer. Following consultation with the Board Chair and the TransLink CEO, Director Roome will leave the Board in June when her term expires to mitigate any potential conflict. Furthermore, the Board was advised that Director Critchley has submitted his resignation from the Board, effective in April 2016. The Board deliberated on composition and the upcoming vacancies and the Chair asked that the Governance Committee give further consideration to Board composition.

Committee Chairs and members will remain the same and be revisited when new Board members are appointed.

4.6 It was MOVED and SECONDED:

THAT the South Coast British Columbia Transportation Authority Police Board approves:

- The reappointment of Pat Gallivan as the Chair of the Human Resources and Compensation Committee and that Directors Levine and Palmer are reappointed for 2016.
- The reappointment of Sara Levine as Chair of the Governance Committee and Directors Birt and Critchley are reappointed for 2016.
- The reappointment of Ali Pejman as the Chair of the Finance Committee and Directors Birt and Roome are reappointed for 2016.

CARRIED

4.7 British Columbia Association of Police Boards (BCAPB) Membership

The Board will continue their membership in the BCAPB.

4.8 It was MOVED and SECONDED:

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the renewal of the BCAPB membership for 2016 in the amount of \$650.00.

CARRIED

4.9 BCAPB Conference and AGM

The BCAPB annual conference and AGM will be held in Nelson, May 26-28, 2016 and Board members were asked to confirm their intent to attend.

4.10 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police Board of Directors approves the attendance and related travel expenses of Directors Levine, Birt, Gallivan and Reder at the BCAPB conference in Nelson, May 26-28, 2016.

CARRIED

The record notes that the Board Secretary will follow up with Director Pejman to confirm his intent to attend as his attendance and travel expenses would be approved.

4.11 Canadian Association of Police Governance (CAPG) Membership

The Board will continue with their membership in the CAPG. The Board Secretary was asked to circulate by email any details available for the upcoming Annual Conference in Ottawa.

4.12 It was MOVED and SECONDED

THAT the South Coast British Columbia Transportation Authority Police board of Directors approves the renewal of the CAPG membership for 2016 in the amount of \$1,045.

CARRIED

5. Next Meetings

The next regular meeting of the Transit Police Board is scheduled for April 22, 2016 at 9:00 a.m.

6. Closure

There being no further business, the meeting was terminated at 9:30 am.

Certified Correct:

Original Signed Minutes on File

Original Signed Minutes on File

Mark Reder, Chair

Taryn Barton, Board Secretary